



HOW TO REGISTER

RETURNING STUDENTS

Visit <https://slu.dualenroll.com>.

This link can also be found on [SLU's Registration Page](#).

Then, log in to your existing DualEnroll account using the sign in box on the left side with the username and password you created.

The screenshot shows the DualEnroll login interface. On the left, under the heading "Log in to your existing DualEnroll account", there is a message "Signed out successfully." in a yellow box. Below this are input fields for "USERNAME:" and "PASSWORD:", followed by a blue "LOGIN" button. Two links are provided: "Forgot your username or password?" and "Need to enter your text confirmation code?". On the right, under the heading "New students", there is a blue "CREATE MY ACCOUNT" button. Below that, under the heading "College staff", there is a blue "USE MY COLLEGE LOGIN" button. A red arrow points from the text above to the login form area.



Course Selection for Returning Students

1. **Course Selection:** Select the course (click the blue hyperlink) you'd like to register for from the options listed.

The screenshot shows a web interface for course selection. On the left is a sidebar with search filters: 'Narrow your Search' with sections for 'BY TERM' (All Terms), 'BY KEYWORD' (Enter Keyword(s)), 'BY COURSE TYPE' (College Campus, High School, Online, Regional Center), and 'BY SCHEDULE' (Show only classes meeting on: Mon, Tue, Wed, Thu, Fri, Sat, Sun; Show only classes meeting between: Start Time, End Time). The main area has a header with 'Profile', 'Courses' (selected), and 'Status'. Below this is a table of courses. A red arrow points from the instruction text to the 'Subject' column header in the table.

Course	Type	Subject	Title	College
ENGL 1500	College Campus	ENGL	The Process of Composition	Saint Louis University - 1818 Advanced College Credit Program
ENGL 2650	College Campus	ENGL	Technology, Media & Literature	Saint Louis University - 1818 Advanced College Credit Program
HIST 1600	College Campus	HIST	History of the U.S. to 1865	Saint Louis University - 1818 Advanced College Credit Program
SPAN 1010	College Campus	SPAN	Spanish for Beginners	Saint Louis University - 1818 Advanced College Credit Program
SPAN 1020	College Campus	SPAN	Expl. Hiso. Wld: Beginning Span	Saint Louis University - 1818 Advanced College Credit Program

Once you click on the link you will be shown the teacher's name and the name of the course being taught at your high school. (Sometimes there is more than one instructor teaching the same class so be sure to pick the correct one!) This list is populated based on the courses offered at the high school you've selected. Your previous 1818 coursework will be listed under "Status" and will show "Complete" under "Steps".



2. **Course Selection cont.:** Review the information of the course you've selected. Check that the instructor's name is correct and click "Submit" under "Options".

Profile **Courses** Status

Debra Schachner | Help | Logout

Course Detail: Technology, Media & Literature

COURSE NUMBER: ENGL 2650

COURSE SUBJECT: ENGL

CREDITS: 3.0

COLLEGE: Saint Louis University - 1818 Advanced College Credit Program

DESCRIPTION: This course introduces literary study within the context and theme of Technology and Media. Through the reading of a wide variety of genres - including drama, poetry, and fiction - the course engages students in literary ways of knowing. Methods include close reading, comparative textual analysis, and argumentative writing.

Available Sections

Section	Type	Instructor	Location	Days/Time	Start/End Date	Options
17717 Fall 2023 AP English Literature		Brian Jennings	AFFTON HIGH	(Lecture) 7:00pm-8:00pm Affton High School- 260010	08/21/23 - 12/17/23	Submit

[Back](#)



3. **Course Selection cont.:** After submitting the course, you'll be presented with the option to add additional courses. If you are done registering, select "view current status."

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Profile Courses **Status**

Technology, Media & Literature was successfully queued.

The courses you are currently registering for are shown below.
The Steps column indicates what needs to be done to complete the registration process:

- Highlighted steps need to be completed by you. Click on the text link for detailed instructions.
- Other (non-highlighted) steps need to be completed by others (your high school counselor, parent/guardian, or college staff).

Your Courses

Course
ENGL 2650 Technology, Media & Literature 17717(+) Saint Louis University - 1818 Advanced College Credit Program Fall 2023

Tasks for the term: Fall 2023 (Saint Louis University - 1818 Advanced College Credit Program)

No Further Actions Required

You have completed the registration request for this class. You will be notified via email and/or text message if you need to complete additional steps for this class at a later time.

Please select one of the options below:

[request another class](#) [view current status](#) [logout](#)

Completion of Per Term Steps
[\[History\]](#) [\[Notifications\]](#) [\[Abandon\]](#)

Confirm GPA and Academic Year
[\[History\]](#) [\[Notifications\]](#)

4. **Review:** Review the class(es) you've selected to ensure that your registrations look correct. If you've selected the wrong course, select "abandon" to delete the course. (You may return to the portal later on to do this as well if you choose not to take a course for 1818 credit. This must be done before any stated drop deadlines.)

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Profile Courses **Status**

History of the U.S. to 1865 was successfully queued.

The courses you are currently registering for are shown below.
The Steps column indicates what needs to be done to complete the registration process:

- Highlighted steps need to be completed by you. Click on the text link for detailed instructions.
- Other (non-highlighted) steps need to be completed by others (your high school counselor, parent/guardian, or college staff).

Your Courses

Course	Status	Steps
ENGL 2650 Technology, Media & Literature 17717(+) Saint Louis University - 1818 Advanced College Credit Program Fall 2023	Pending	Pending: Completion of Per Term Steps [History] [Notifications] [Abandon]
HIST 1600 History of the U.S. to 1865 15548(+) Saint Louis University - 1818 Advanced College Credit Program Fall 2023	Pending	Pending: Completion of Per Term Steps [History] [Notifications] [Abandon]
Tasks for the term: Fall 2023 (Saint Louis University - 1818 Advanced College Credit Program)		High School: Confirm GPA and Academic Year [History] [Notifications]



5. **Update Profile:** Under “Profile,” application steps highlighted in orange will need to be reviewed. Update all steps in orange before closing out your application. Select “Update” on each page when complete.

- Check and confirm/update your mailing address
- Check and confirm/update your GPA
- Confirm/Update your parent/guardian information (names, email addresses, phone numbers)

Profile Courses Status Debra Schachner Help Logout

Debra Schachner - CHAMINADE COLLEGE PREP SCHOOL

Please complete the Application Steps for Saint Louis University - 1818 Advanced College Credit Program

First Name * Middle Name Last Name *

Barney Billiken

Preferred Name

Gender * Date of Birth *

Female 2006-07-04

Street Address *

1111 Lake Drive

City * State * Zip *

St. Louis MO 63123

Cell Phone *

3149771818

Student Personal Email *

jimstudent@highschool.org

SSN *

111111111

Student High School Email *

jimstudent@highschool.org

☐ Does your parent/guardian work at Saint Louis University? (If yes, provide first and last name below)

UPDATE

APPLICATION STEPS

Account

Student Information

Student Demographics

Terms and Conditions

FERPA Consent

Parent Information

High School



6. After submission: Once you've selected your coursework and updated your account information, your high school coordinator and parent will receive an email that will require them to verify:

- a) you are enrolled in the course
- b) your parent consents to you being in the course

Once these steps are completed, you will formally be enrolled, and no further action is needed.

Your registration is now complete!

Tuition is not due at this time.

Tuition statements will be emailed to students and parents/guardians
at the end of the registration period.