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I. About Women’s and Gender Studies

Saint Louis University’s Master of Arts in Women’s and Gender Studies (WGS) provides interdisciplinary education about contemporary social justice issues across the curriculum. WGS begins by examining women’s experiences--their leadership and styles of communication, history, bodies, psychology, and ways of thinking--as a basis for analyzing the way gender structures society. However, the study of WGS is neither just for women nor about women. While gender is the primary focus, each course and the discipline as a whole examine gender in light of race, ethnicity, class, sexual identity, ability, age, and religion.

The discipline teaches students to think critically and engage in the world as responsible citizens. WGS recognizes the importance of diversity and the consequences of differential power and opportunity. At its core, Women’s and Gender Studies represents both a content area (women and gender) and an approach to that content that includes feminist pedagogy, feminist methodologies, and feminist strategies of interpretation. The WGS graduate program is open to people of all genders.

St. Louis University’s Department of Women’s and Gender Studies offers a traditional Master of Arts degree in WGS, an accelerated BA/MA program for current SLU undergraduates, and a graduate minor in WGS for students enrolled in another graduate program at SLU. The Department also certifies high school teachers to teach WGS classes in the 1818 Advanced College Credit Program.

II. Master of Arts (M.A.) in Women’s and Gender Studies

The M.A. program prepares students for leadership and advocacy roles in community and academic settings. The workplace is becoming increasingly diverse, and large numbers of workers are now women or members of minority groups. Employers seek candidates with sensitivity to diversity and the WGS department provides such an education. The MA program also prepares students for doctoral programs in Women’s and Gender Studies or professional careers in a range of areas, including non-profit organizations, healthcare, social service fields, business, and government.

The M.A. is a 30-hour program. Graduate work is designed to develop:

1) students' abilities to engage critically with multicultural feminist theories concerning social justice and inequalities;

2) strong research and writing skills; and

3) knowledge and skills that enable communication with diverse audiences, coalition building for social action, and development of initiatives for change.
Admission Policies and Practices

General

Degree-seeking graduate students are admitted for either the fall or spring semesters. The program accepts both full-time and part-time students.

Prerequisites

For the M.A. program, an undergraduate major in Women’s and Gender Studies is ideal. Applicants with different majors who possess a strong background in Women’s and Gender Studies will also be considered. At least an undergraduate minor (or the equivalent) in Women’s and Gender Studies is recommended.

Expectations for admission

Application requirements include:

- Academic transcripts from all universities attended;
- Three letters of recommendation, which will normally include letters from individuals familiar with your academic work;
- A current resume;
- Statement of purpose, including professional goals;
- A writing sample (preferably related to Women’s and Gender Studies); and
- GRE or LSAT scores.

Applications are considered on a rolling basis. For further information, consult the department’s website at [http://www.slu.edu/womens-and-gender-studies-department/graduate-program](http://www.slu.edu/womens-and-gender-studies-department/graduate-program)

Curricular overview

The M.A. in Women’s and Gender Studies requires a minimum 30 credit hours of coursework. Among those courses, master’s students are required to take five core required courses and five cross-listed elective courses. The elective courses can be selected from dozens of courses in Women’s and Gender Studies, Political Science, African-American Studies, Philosophy, English, History, Fine and Performing Arts, Social Work and Law, among others. If a graduate class is not already cross-listed as a Women’s and Gender Studies course, it is possible to request
permission to count it towards the elective requirement. Students are also required to do a capstone project and presentation based on either an internship or research developed through course work.

Course requirements:

**Core courses (15 credit hours):**

- WGST 5010 Feminist Theory 3 credit hours
- WGST 5020 Feminist Epistemologies 3 credit hours
- WGST 5030 Research Methods 3 credit hours
- WGST 5040 Current Issues and Debates 3 credit hours
- WGST 5960 Women Leaders Internship 3 credit hours

**Electives (15 credit hours):**

Graduate electives cross-listed with WGS* 15 credit hours

*If a graduate class is not already cross-listed as a Women’s and Gender Studies course, it is possible to request permission for it to count towards the elective requirement.

The department considers a grade of B- to be the lowest acceptable performance in any graduate course. A lower grade may result in probation or termination.

Normally, all core courses must be taken in the department while electives can be taught by faculty in WGS or another department at SLU. Comparable graduate course electives taken at another university will be considered upon request.

**Sample degree plan**

The following is a sample curriculum for a hypothetical student in the traditional M.A. program:

**First semester**
- WGST 5020 Feminist Epistemologies (3 credit hours)
- Elective (3 credit hours)

**Second semester**
- WGST 5010 Feminist Theories (3 credit hours)
- WGST 5030 Research Methods (3 credit hours)
- Elective (3 credit hours)
Third semester  
WGST 5040 Current Issues and Debates (3 credit hours)  
Elective (3 credit hours)  
Elective (3 credit hours)  

Fourth semester  
WGST 5960 Women Leaders internship (3 credit hours)  
Elective (3 credit hours)  
Capstone presentation and defense

Master’s Degree coursework outside the department or at other universities

Students may take up to 6 credit hours of coursework (not cross-listed with WGS) in another SLU department. Students may also request permission from the Graduate Coordinator for courses that are not already cross-listed with WGS to count as WGS electives toward their degree.

Students may also take coursework at another university that is part of SLU’s Inter-university Exchange (IE) program. Consistent with the College and Graduate Education guidelines, the Women’s and Gender Studies department allows a maximum of 6 credit hours of courses at these IE universities to count toward their degree program. These 6 credit hours are treated as if they were SLU courses, and are not counted as transfer credits. Normally, these IE credit hours are limited to elective courses; the core courses should be completed within the department at SLU.

These IE credit hours must be approved in advance by the WGS Graduate Coordinator. Before students may take extramural coursework for this purpose, they must fill out and submit the Inter-university registration form available at https://www.slu.edu/Documents/eas/Inter-University_Registration_Form.pdf.

Finally, students may transfer up to 6 credit hours of coursework taken at another university that is not part of the IE program, subject to approval of the WGS Graduate Coordinator. Normally, these transfer credits hours are limited to elective courses. The approval process involves:

1. Completing an approval form, which can be found online at http://www.slu.edu/Documents/graduate/graduate_education/Petition_for_Transfer_of_Graduate_Credit.pdf
2. Explaining why the course(s) should count toward the degree;
3. Providing a syllabus or detailed outline of the course(s).
Course substitutions

To request that one course substitute for another, students must fill out a petition and give it to the Graduate Coordinator. The petition can be found online at

https://drive.google.com/a/slu.edu/file/d/0B3EuXrlUsoo4N3Y4a3oxZmpWTWs/edit

Course incompletes

To request an incomplete, students must fill out a petition and give it to the instructor, who will set the deadline and conditions to be met. The maximum possible time for an incomplete to be finished is one year. If the deadline is not met, the “I” grade automatically becomes an “F.” After approval by the instructor, the petition must be submitted to the Registrar for approval.

The petition can be found online at
http://www.slu.edu/Documents/enrollment/registrar/forms/FORM2-CourseExtension.pdf

Capstone project

All students receiving an M.A. in Women’s and Gender Studies must complete an oral defense of a capstone project. There are two capstone options from which students can choose:

• An internship (3 or 6 credits), capstone paper, and oral defense; or

• A professional quality paper and oral defense of the paper (0 credits).

Since both options involve course work as well as a final project and oral defense, students must begin these projects prior to the student’s final semester. There is no independent capstone course for which students must register while writing their capstone paper.

Internship and Capstone Paper

For the internship and capstone paper option, students will complete 3 to 6 hours of internship work under the direction of a preceptor at the internship location and a faculty member at SLU, as approved by the Graduate Coordinator. The capstone internship will involve 150-200 hours of work of a serious, professional character, central to the work of the agency or institution in which it occurs. The supervising faculty member will determine the student’s grade.
In addition to or after completing the work at the internship location, the student will write a capstone paper, which may take the form of a well-defended policy recommendation paper, a formal grant proposal, or a professional quality paper as approved by a supervising faculty member. Together with the guiding faculty member as chair (if that person is not a core WGS faculty member, s/he will serve as co-chair along with a WGS core faculty member), the student will select two other faculty members to serve on a three-member exam committee. Up to two members of the committee can be drawn from affiliated WGS faculty across the university. The exam committee should meet as soon as possible to discuss the revisions needed in the paper. Since any paper could be revised indefinitely, this early meeting represents an agreement between the committee and the student as to what revisions they require.

With the committee chair’s permission, the student should circulate the paper to the other committee members as the revisions near completion. Normally, the oral exam will be scheduled after the committee members are satisfied with the paper. The goal should be a paper that shows comprehensive understanding of a particular policy area or of related issues in women’s and gender studies.

The oral exam will cover the paper and the internship, and may cover subjects related to, but not directly addressed in, the capstone paper. The preceptor at the internship location should be invited to the oral exam and welcomed to engage in questioning and discussion, but normally the preceptor will not be a voting member of the committee. If at least two of the three committee members consider that the student passed the defense, then a passing grade is warranted. If two committee members do not consider that the paper has yet met its goal, the committee should advise the student about needed revisions.

**Professional Quality Paper**

For this option, students will select a paper written in one of their graduate courses, normally a superior paper that was written in a women’s and gender studies class. The faculty member who taught the class ordinarily will be the chair of the exam committee. If that person is not a core WGS faculty member, s/he will serve as co-chair along with a WGS core faculty member. Other committee members will be selected by the chair and student together, for a total of three committee members. The end result will be a journal-length paper of about 25-30 pages. Since true professional papers undergo a process of peer review, in which writers are challenged to meet the demands of various audiences, a professional quality paper should undergo a similar process of review by the three committee members. While the final paper does not have to be fully publishable, it should make progress toward that standard.

To ensure a successful paper that satisfies all the committee members, the paper should be circulated to the committee members prior to the student’s final semester, and the committee should meet as soon as possible to discuss the revisions they would like to see. Ordinarily, students should receive the committee’s suggestions for revisions in the first third of the
semester. That way, the student will know early exactly what will be required to meet the expectations of the committee, and the committee should be able to agree about what standards the paper should reach.

With the approval of the committee chair, the student should circulate the paper to other committee members as the revisions near completion. Normally, the oral exam will be scheduled after the committee members are satisfied with the paper. The oral defense will cover the topic of the professional quality paper as well as subjects related to, but not directly addressed in, the capstone paper.

If at least two of the three committee members consider that the student passed the defense, then a passing grade is warranted. If two committee members do not consider that the paper has moved toward professional quality, the committee should advise the student about needed revisions.

**Information relevant to both capstone options**

It is Graduate School policy that defense committees be composed of three people. The chair or co-chair of the committee will be a core WGS faculty member, and the other committee members can be faculty from other departments with graduate faculty status. With the committee chair’s agreement, the student and the chair together will select two other committee members. The chair of the committee should be someone with whom the student has completed coursework. All committees must be approved by the Graduate Coordinator.

As a general principle and in whatever capstone option they undertake, students at the Master’s level should be required to satisfy the independent demands of the three committee members. At this stage in their education, graduate students should be able to recognize and attempt to reconcile expectations from across the audience for their work.

It is Graduate School policy that members of the committee vote independently and, if following the rules strictly, secretly, with ballots provided by the Graduate School. Committee members send their sealed ballots to the Graduate School. Since each committee member is empowered to make an individual assessment of the final project, students must satisfy the divergent demands of the various committee members as a practical matter, as well as a point of principle.

Students should take responsibility for coordinating the schedules of the committee members and for setting the dates of their final oral defenses.

If any faculty member has reason to think that a student is not ready for the defense or is not making sufficient progress, that information should be communicated to the chair of the committee and to the Graduate Coordinator as soon as possible.
In most cases, the oral defense should take about an hour. After the defense, the committee members may choose to confer with each other in the absence of the student. After conferring, they should communicate the outcome, in a general sense, to the student. If a student does not pass the defense, the committee must give the student suggestions for remedial work.

III. Accelerated Bachelor’s/Master’s (ABM) degree in Women’s and Gender Studies

Undergraduates in the Women’s and Gender Studies department may apply for the ABM in the spring semester of their junior year. Normally, the student must have a minimum GPA of 3.3. Students who enter the ABM take two graduate courses, for six credit hours, in their senior year that count towards both the B.A. and M.A. requirements.

Sample degree plan

The following is a sample degree plan for a hypothetical student in the ABM program:

First semester of senior year/fourth year at SLU (15 credit hours total)
WGST 5020 Feminist Epistemologies (double counts: 3 hours toward BA, 3 hours toward MA)
Four undergraduate courses (12 credit hours total)

Second semester of senior year/fourth year at SLU (15 credit hours total)
WGST 5010 Feminist Theories (double counts: 3 hours toward BA, 3 hours toward MA)
Four undergraduate courses (12 credit hours total)

First semester of graduate school/fifth year at SLU (12 credit hours total)
WGST 5040 Current Issues and Debates (3 credit hours)
WGST 5030 Research Methods (3 credit hours)
Graduate-level elective (3 credit hours)
Graduate-level elective (3 credit hours)

Second semester of graduate school/fifth year at SLU (12 credit hours total)
WGST 5960 Women Leaders Internship (3 credit hours)
Graduate-level elective (3 credit hours)
Graduate-level elective (3 credit hours)
Graduate-level elective (3 credit hours)
Capstone presentation and defense
Application process for ABM

For the ABM program, there is a simplified application process that waives the application fee. Students submit the application during the spring of their junior year. The application consists of the application form, one or two letters of recommendation from SLU faculty members, a writing sample from the student’s work in WGS.

The guidelines and application form are available online at http://www.slu.edu/college-of-arts-and-sciences-home/graduate-students

IV. Graduate Minor degree in Women’s and Gender Studies

The Graduate Minor in Women’s and Gender Studies requires 9 credit hours of coursework at SLU. To participate, students must be enrolled in another graduate program at SLU. Any graduate student, whether or not they are pursuing the Minor, is welcome to enroll in the required courses with the approval of their department or program.

Required courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>WGST 5010</td>
<td>Feminist Theories</td>
<td>3</td>
</tr>
<tr>
<td>WGST 5020</td>
<td>Feminist Epistemologies</td>
<td>3</td>
</tr>
<tr>
<td>Graduate elective cross-listed with WGS*</td>
<td>3 credit hours</td>
<td></td>
</tr>
</tbody>
</table>

*If a graduate class is not already cross-listed as a Women’s and Gender Studies course, it is possible to request permission for it to count towards the elective requirement.

To declare the Graduate Minor, prospective students must notify the WGS departmental office and fill out the university’s Graduate Minor Application Form, a link to which is available at http://www.slu.edu/womens-and-gender-studies-department/graduate-program.

V. 1818 Advanced College Credit (ACC) Program

All applicants to teach WGST 1900 Introduction to Women’s and Gender Studies (or any other Women’s and Gender Studies course) through the 1818 Program must already have a Master’s degree in a related discipline, subject to the approval of the 1818 liaison. In addition, the applicant must either already have a Women’s and Gender Studies graduate credential (e.g., M.A., graduate minor, or graduate certificate in Women’s and Gender Studies) or must earn the credential through SLU’s Women’s and Gender Studies department in one of the following two ways:
• **Option 1**: Complete the two required courses for Saint Louis University’s Women’s and Gender Studies Graduate Minor (WGST 5010 *Feminist Theory* and WGST 5020 *Feminist Epistemologies*) and be working on the approved elective before they can receive provisional approval to teach. Note that this option does NOT result in the candidate earning the Graduate Minor degree.

• **Option 2**: Complete the two required courses for Saint Louis University’s Women’s and Gender Studies Graduate Minor and make a case in writing that previous teaching experience and/or graduate coursework elsewhere should count as the required elective. Note that this option does NOT result in the candidate earning the Graduate Minor degree.

For those 1818 ACC instructors who wish to pursue an M.A. in Women’s and Gender Studies at SLU, they should, in general, follow the admission guidelines that appear on the departmental website at [http://www.slu.edu/womens-and-gender-studies-department/graduate-program](http://www.slu.edu/womens-and-gender-studies-department/graduate-program). Tuition scholarships are available through the 1818 program. More information and a link to the scholarship application can be found at [http://www.slu.edu/1818-advanced-college-credit-program/high-schools/scholarships](http://www.slu.edu/1818-advanced-college-credit-program/high-schools/scholarships).

**VI. Student responsibilities: Deadlines, annual graduate student review, academic standing**

**Departmental graduate advising guidelines**

The WGS Graduate Coordinator supervises all degree candidates, closely monitoring their academic progress toward degree completion and reporting on it annually using the department’s approved evaluation form. In addition, all MA degree candidates will have faculty mentors in their area(s) of specialization who will assist graduate students with professional development and training and consult with the Graduate Coordinator about the students’ progress toward their degrees.

**Annual graduate student review**

Students are expected to be making continuous progress toward degree completion. A committee of WGS faculty members will evaluate each student’s progress at least annually at meetings reserved for this purpose. Students are to provide their advisors and the Graduate Coordinator with a summary of their progress for the academic year each April prior to the
student evaluation meeting. Student Activity Report forms are available from the Graduate Coordinator for this purpose.

After the evaluation meeting, students will be supplied with feedback concerning their performance in the program, which includes an evaluation of academic performance, research progress, and professional development. Although the main purpose of the evaluations and feedback are to provide the student with information about his or her standing, and with the opportunity to take corrective action if any problems are noted, repeated inadequate performance or progress in any of these areas is potential grounds for dismissal from the program.

Copies of individual student reviews will be kept in the WGS department office. A summary report of the results of annual reviews of all students will be submitted to the appropriate dean of the College of Arts and Sciences.

Registration for graduation

Early in the semester in which they intend to complete their degree, students must initiate the degree checkout procedure, as described online at http://www.slu.edu/Documents/graduate/graduate_education/Degree%20Checkout%20Procedures%20Non-Thesis.pdf

In addition, students must apply through Banner to graduate and receive their diplomas. The online instructions for how to do so are at http://www.slu.edu/Documents/graduate/graduate_education/ONLINE%20GRADUATION%20APPLICATION%20STUDENT%20INSTRUCTIONS_GR.pdf

Good academic standing

Students are expected to remain in good academic standing as defined by the College of Arts and Sciences. Students will not be eligible to graduate or continue an assistantship while not in good academic standing.

Students are not in good academic standing if any of the following conditions are true:

- They are on academic probation.
- Their transcripts reflect more than two incomplete grades.
- Their time to degree has expired.
• They have been placed under temporary suspension for academic deficiencies or misconduct.
• They have been formally dismissed from the University.

If a student’s conduct or performance has been deemed unsatisfactory, the College of Arts and Sciences has an appeals process, which can be found here: http://www.slu.edu/Documents/arts_sciences/CAS%20Academic%20Appeals%20Process_FC_approved_2_25_16.pdf

**Academic probation**

The College has in place minimum grade point average requirements. Students whose GPA falls below 3.00 (on the four point-scale, a “B” average) are automatically placed on academic probation. To continue degree pursuit, students are expected to progress toward a 3.0 cumulative average and emerge from academic probation within nine credits or two successive academic terms.

The Department of Women’s and Gender Studies considers a grade of B- to be the lowest acceptable performance in any single graduate course. A lower grade may result in probation or termination.

**Requests for a time-to-degree extension**

The College has in place important time limitations students must observe for degree completion. For an M.A., the ordinary time period to degree is five years. Students who have not completed their degrees within this time period must file an application for an extension with Graduate Education. Students should check the Graduate Education website for the most current forms. Students may be awarded a one-year extension a maximum of two times.

**Leaves of absence**

Students can request a leave of absence for either one semester or a full year. It is possible to petition for multiple leaves, but a new petition must be submitted each time. There is no specially-designated medical leave.

According to the College, to be placed on a leave of absence students must:

1. Submit completed Petition for Leave of Absence before the semester of the leave begins. The form can be accessed online at https://www.slu.edu/Documents/eas/Leave_of_Absence.pdf
2. Receive approval from the College

During a leave of absence students:

- Retain the graduation requirements from the Graduate Education Catalog of their year of admission
- Retain their slu.edu email account, access to their mySLU account, and access to the libraries
- Do not violate the continuous enrollment policy
- Do not have enrollment status for purposes of health insurance or federal loan deferment
- Are not eligible to reside on campus or attend classes.

At the end of a leave of absence, the student simply enrolls in classes the usual way.

A leave of absence may be requested only for future terms. Students withdrawing from the current term should refer to the College’s Withdrawal Policy.

Unless approved, students attending another institution will have their leave of absence revoked and will be, therefore, required to reapply to SLU in order to return.

**VII. Teaching WGST 1900 Introduction to Women’s and Gender Studies**

After completing the WGST 5010 *Feminist Theories* course, the WGST 5020 *Feminist Epistemologies* course, and at least one additional graduate course, graduate students are eligible to apply to teach the WGST 1900 Introduction to Women's and Gender Studies course. Normally, a call for applications to teach sections of the course the following academic year is emailed each April to our current and former graduate students. Students who have a graduate assistantship may be able to teach the course as part of their regular duties. Students who do not have a graduate assistantship can be hired as adjunct instructors.

**VIII. Financial Assistance and Awards**

*Tuition scholarships, assistantships, and fellowships*
The department is able to award a limited number of tuition scholarship hours to outstanding prospective or current M.A. students.

There are also graduate assistantships and fellowships available from the university. The Diversity and the Presidential Fellowships administered by Graduate Education may be especially appropriate for WGS students. Information about these can be found online at [http://www.slu.edu/academics/graduate/graduate-scholarships-fellowships-assistantships.php](http://www.slu.edu/academics/graduate/graduate-scholarships-fellowships-assistantships.php)

Students wishing to apply for either the Diversity or Presidential Fellowships must turn in their application to the Graduate Coordinator by December 15.

In addition, several units within the College of Arts and Sciences have graduate assistantships that are open to all students to apply.

**Professional travel and research awards**

Women’s and Gender Studies can provide some travel money from its endowment for graduate students to attend conferences or for research purposes. Interested students should contact the Graduate Coordinator or Department Chair for more information and to apply.

**IX. Forms and policies for current students**

Many of the forms and policies that current students need can be found at the following website: [http://www.slu.edu/academics/graduate/information-for-current-students.php](http://www.slu.edu/academics/graduate/information-for-current-students.php)

**X. Directory of university resources**

**Office of Graduate Education**

The Office of Graduate Education ([www.slu.edu/graduateeducation](http://www.slu.edu/graduateeducation)) is located within the Office of the Vice President for Academic Affairs. It coordinates SLU’s more than 80 graduate programs, along with graduate minors and dual degree programs. Contact information is as follows:

Dr. Robert M. Wood
Associate Provost, Academic Affairs
Wood2@slu.edu
314-977-3904
Dr. Wood coordinates university-wide graduate activities and collaborates with the Associate Deans and center directors to develop workshops and programs for graduate students and graduate faculty.

Angie Rellergert  
Financial Coordinator, Graduate Education  
areller2@slu.edu  
314-977-2601  
Angie Rellergert coordinates operations and financial management of University-wide graduate education initiatives such as graduate fellowships, assistantships, and scholarships.

Cherell Johnson, M.A.  
Master's Candidacy Specialist  
cjohns82@slu.edu  
314-977-2245  
Cherell Johnson advises master's students in the final semester of their academic career in completing their degrees. Cherell ensures that all policies and procedures have been enforced, and that students have completed their requirements for degree conferral, understand the graduation process, and have been treated fairly.

Dr. Christine Harper  
Doctoral Candidacy Specialist  
arobin51@slu.edu  
314-977-2243  
Christine Harper works closely with the Associated Vice President for Graduate Education. She is responsible for advising doctoral students in completing the final stages of their degrees. Dr. Harper ensures that all policies and procedures are followed, that students have completed their requirements for degree conferral, that they understand the graduate degree process, and that they have been treated according to University policy.

**College of Arts and Sciences**

In addition to the Office of Graduate Education, each school and college at SLU has an Associate Dean or Director of Graduate Education who oversees the day-to-day operations of graduate programs in their school or college. Women’s and Gender Studies is located in the College of Arts and Sciences (http://www.slu.edu/college-of-arts-and-sciences-home). Relevant contact information is as follows:

Dr. Christopher Duncan  
Dean of the College of Arts and Sciences  
cmduncan@slu.edu  
314-977-2244
Dean Duncan establishes College goals and budgeting priorities, serves as liaison to other schools and the higher administration, deals with personnel issues, coordinates and evaluates chairs and program directors, and develops rank and tenure recommendations.

Dr. Jan Barber  
Associate Dean, Graduate Education  
barberjc@slu.edu  
314-977-2973  
In her role as Associate Dean of Graduate Education, Dr. Barber oversees graduate student concerns. She also oversees the Graduate Faculty Selection Committee and monitors graduate program quality through assessment.

Saint Louis University Libraries

Three libraries constitute the local Saint Louis University system (http://lib.slu.edu/): Pius XII Memorial Library (3650 Lindell Blvd.), the Vincent C. Immel Law Library (Scott Hall; 100 N. Tucker Blvd.), and the Medical Center Library (Doisy Learning Resources Center, 3545 Vista Ave). Presentation of a photo ID is required for entry. WGS students will most often use Pius (SLU’s main library). While all three libraries house strong print book collections in their respective subject areas, most online databases, e-books, and online journals are conveniently accessible 24/7 from your computer. In addition to their own collections, the SLU Libraries facilitate the borrowing of materials from other libraries through the statewide MOBIUS consortium and Interlibrary Loan’s ILLiad service.

SLU’s library faculty provide an array of services in support of student learning and success including in-class library instruction, research guides (http://libguides.slu.edu/), database search assistance, and individual research consultations, and can be contacted in many ways (http://lib.slu.edu/services/get-help). Dr. Miriam E. Joseph, Research and Instruction Librarian/Professor, is the WGS subject librarian and can assist you with library and information research needs specific to our program. She can be reached at 314-977-3584 or josephme@slu.edu; her office is in Pius Library, Room 207.

University Bookstore

The main bookstore on campus is the Saint Louis University Barnes and Noble Bookstore (www.slu.bncollege.com), located in the Busch Student Center at 20 N. Grand Blvd. Contact information is as follows:

bksustlouis@bncollege.com  
314-531-7925
Reinert Center for Transformative Teaching and Learning

The Center (http://www.slu.edu/cttl/programs-and-services) offers a wide range of programs and services focused on enhancing teaching effectiveness, integrating learning technologies purposefully, and researching the impact of curricular and pedagogical choices. Services are available at no cost to individual full-time graduate students.

In addition, the Center offers a Certificate in University Teaching Skills that provides graduate students with pedagogical teaching skills. The certificate is optional for WGS students. More information about the program is available online at http://www.slu.edu/cttl/programs-and-services/certificate-program

Contact information is as follows:

Debra Lohe, Ph.D., Director
dlohe@slu.edu
314-977-3485

Gina Merys, Ph.D., Associate Director
gmerys@slu.edu
314-977-2197

Mary Cook, M.A., Office Administrator
mcook25@slu.edu
314-977-3944

Office of Research Development and Services

The Office of Research Development and Services (http://www.slu.edu/division-of-researchadministration-home/research-development-and-services) enhances the success of Saint Louis University researchers in securing external research support by providing tools, systems, information and training aimed at maximizing the competitiveness/quality of proposals, while minimizing administrative requirements. Contact information is as follows:

Courtney Schlueter
ORDS Representative to Women’s and Gender Studies
schluc2@slu.edu
314-977-7022

University Writing Services
The University Writing Services, housed in the Student Success Center, provides graduate students with one-on-one peer consultation, individualized written feedback, workshops, and can facilitate writing groups. To find out more about their services or to make an appointment, visit their website at http://www.slu.edu/retention-and-academic-success/university-writing-services.

**Student Wellness**

*Health Insurance*

SLU requires all full-time graduate students to have basic health insurance. If you do not have a graduate assistantship, you will be enrolled in the University Health Plan (http://www.slu.edu/x46428.xml), a self-insured health and medical care cost coverage plan sponsored by SLU. Coverage is available to eligible full-time undergraduate, graduate/professional, and medical students, as well as graduate assistants and medical residents. UPH insurance covers 9 months per year. Summers are not covered, nor is summer health insurance required for the general student population. Contact information for the UHP is as follows:

University Health Plan
314-977-5666

If you have other health insurance coverage, you must waive your UHP coverage or you will be charged. To waive UHP coverage, a completed Health Insurance Waiver Form must be submitted along with evidence of other coverage in effect (a front and back copy of a current insurance card or a letter of verification from current plan). Evidence of other coverage documents must specifically list your name and a policy number. Completed Health Insurance Waiver Forms and evidence of other coverage documents are only applicable to the academic year in which they are submitted. Students who do not submit a Health Insurance Waiver Form and evidence of other coverage during orientation, an open enrollment period, or a special enrollment period will be charged for UHP coverage. Graduate and professional students must submit Health Insurance Waiver Forms and evidence of other coverage documents to the Student Health and Counseling Center staff.

If you have a graduate assistantship, UHP insurance is included as part of your assistantship package.

*Student Health Center*

The Student Health Center (http://www.slu.edu/x24208.xml) provides medical treatment and health education for full-time and part-time undergraduate and graduate students at SLU. Contact information is as follows:

Student Health Center
shc@slu.edu
314-977-2323
University Counseling Center

The University Counseling Center provides psychological counseling for full-time and part-time undergraduate and graduate students at SLU. Contact information is as follows:

University Counseling Center
314-977-8255, option 1

For mental health emergencies, call the 24-hour on-call line at 314-977-8255, option 0.