

What's New . . .

April, 2013

Future Business Managers' Meetings

Reminder: The Business Manager meeting scheduled for April 11 has been cancelled. Our next Business Managers' meeting will be held on Thursday, June 13, 2013 from 9:00 – 10:30 a.m. The meeting location will be at Young Hall.

For your information, future meetings are planned on the following dates:

- June 13, 2013
 - August 8, 2013
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CPC Updates

Master Vendor Form

When creating a requisition, please choose applicable "OF" (Order From) address type. If "OF" address does not exist, please complete a master vendor form and e-mail to mastervendorform@slu.edu in order to have the "OF" address added. In the subject line, please include "Update/Add to Vendor #_____". If you have any questions, please contact Sharon Gajewski at 977-2400 or sgajewk@slu.edu.

Business Services Updates

Employee Discounts

Business Services is pleased to announce the following updates to the Employee Discounts available from our cellular providers:

Sprint: Employees of the University may now receive a 23% discount on qualifying plans. Please access the Business Services Vendor Discount page below, click the Sprint link, and follow the instructions provided. You will need to use an active SLU email address to complete the verification process. Employees may also complete the registration in-store using the form attached; please use discount code HCMDA_SLU_ZZZ and provide a valid SLU ID. Note: You cannot access this discount over the phone.

AT&T: Employees of the University may now receive a 25% discount on qualifying plans. Please access the Business Services Vendor Discount page below and click the AT&T link. A valid SLU email is required to access the discount. The attached flier also provides instructions for accessing the discount in-store or over the phone. Please contact Justin Schneller at AT&T with any questions at JS6742@att.com

Business Services Vendor Discount Page: <https://sites.google.com/a/slu.edu/business-services/>
Any questions, please contact John Koenig at 977-3725 or jkoeni10@slu.edu

Saint Louis University Preferred Vendor Fair

Event Details: July 30th, 10:00 a.m. - 2:30 p.m., Busch Student Center, Wool Ballroom, 20 N. Grand Blvd., Rooms 170-173, Lower Level

Make plans now to attend the 2013 Saint Louis University Preferred Vendor Fair on Tuesday July 30th. The event, hosted by Business Services, is an opportunity for Faculty and Staff to meet account representatives from some of our Preferred [University](#) and [Medical](#) Vendors, so please bring plenty of business cards. A light lunch will be provided and there will be new product demonstrations throughout the event.

All attendees will be eligible to register for door prizes.