

## *What's New . . .*

August, 2013

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### **Future Business Managers' Meetings**

Reminder: Our next Business Managers' meeting will be held on Thursday, August 8, 2013 from 9:00 – 10:30 a.m. The meeting location will be at Baer Fuller Lecture Hall (located behind BSC).

For your information, future meetings are planned on the following dates:

- August 8, 2013
  - October 10, 2013
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### **CPC Updates**

#### **Travel:**

When booking travel online, the site requires an activity code. If you do not have one, please enter XXXXXX.

#### **SSA Standard Services Agreement:**

For purchased services, the SSA – Standard Services Agreement will be required from ALL vendors based on guidance of General Counsel.

If you have any questions on the above two updates, please contact Sharon Gajewski at [sgajewsk@slu.edu](mailto:sgajewsk@slu.edu) or 977-2400.