Greetings from Human Resources

In this month’s Bulletin:
• Featured is an interview with a spring staff member to learn about the results of the 2020 University Feedback Survey.
• Read about the Benefits Policy procedures.
• Learn more about the support services provided by the Office of Employee Assistance Program.
• Find out how you can complete a survey about how you spend your time at work.
• Learn about how to manage stress in the workplace.
• Be aware of the campus policies and procedures that relate to your department.

Third Annual University Feedback Survey

This spring, thousands of our faculty and staff colleagues took the time to communicate their perspectives on our University by completing the 2020 University Feedback Survey.

This year’s survey will provide the University with insights into several areas including employee engagement, communication, resources and services, and learning and development. The survey helps understand our perspectives on these areas and other important issues that will help us continue to grow SLU as a great place to work. This would not be possible without your participation.

We are committed to acting on your input and implementing changes to improve SLU. In the coming months, we will have opportunities to hear about the results, provide additional feedback, and help shape how we address feedback issues. Specifically, during the months of April and May you will have an opportunity to learn more about the overall University-level results as well as the results for your individual college, school, or division.

April 4 - University-wide results presented on North Campus (IC Hall) and online.
April 11 - University-wide results presented on South Campus (SFL, Phillips Auditorium A)
April 13 - 10:30-11:30, College/School/division presentations.

We continue to keep you updated as we have more information to share.

Thank you for providing input on how we can improve Saint Louis University and work together to be the University our students choose to be.

Policy & Procedure

RS 2018 Federal Tax Information

The IRS released the dates for the 2018 Federal Tax-filing season on January 22, 2018, and the last day to file is April 17, 2018. Check here to view the IRS website page regarding 2018 filing deadlines and to access FAQs regarding the changes.

Changing Tax Withholdings

With some new tax law changes, how do you think your tax withholding should change? If you don’t agree with your withholding, you can adjust it by updating your W-4 form.

Benefits and Wellness

Presidential Level

Saint Luke’s University recognizes that many employees may need to balance work obligations when their families are growing. In keeping with 3LU’s values and priorities, the university has implemented this policy to support employees in taking care of themselves and their families.

Effective March 1, 2019, eligible full-time staff are eligible to receive paid parental leave to care for and bond with newborns or adopted children. Additional information about 3LU’s new Staff Parental Leave Policy will be sent to all staff in the coming weeks.

UCF High Deductible Health Plan Cost Tool

Are you in the High Deductible Health Plan? If so, the University has invested in a tool that will simplify your healthcare experiences and help you take control of your healthcare costs. Your Computer Health Pro can help you:

• Understand your insurance benefits
• Find high cost drugs
• Pay less for prescriptions
• Receive high cost alerts
• Schedule appointments

Contact: Cindy Harris, 3LU Health Pro Representative, via email at cindy.harris@computerhealth.com or by phone at 314-951-6307 x 5506.

Transforming SLU

Transforming SLU represents our community’s response to our most pressing challenges and key strategic priorities that will allow us to be a leading university in health sciences and education, and to create positive changes in our community and the world.

Conversations for the Decade Ahead

Daniel Kohl will present on “Transforming SLU: The Decade Ahead” on Thursday, March 28th, 10:30 a.m., in the Student Center Auditorium.

Cura

Cura is a new program that helps you increase your productivity and work more effectively.

Last Chance to Attend Feedback Workshops

Human Resources is partnering with the Leadership Institute to offer workshops on Leading with Feedback to all faculty and staff supervisors. These workshops will help you learn more about how to give and receive feedback.

SLU Speak Spotlight

Congratulations to R.J. Jay McLaren, who received the SLU Speak Award for2018. R.J. Jay McLaren received valuable feedback from the SLU Speak judges:

SLU Speak is an internship that pairs second- and third-year SLU students with SLU employees to provide feedback. The Feedback Institute trains SLU employees to provide feedback to SLU students in an effort to improve communication and understanding. SLU Speak is open to all SLU employees and helps SLU employees improve their communication skills.