Welcome!
Lunch & Learn Topics

- Tuition Remission
  - Candice Murray, Benefits Specialist – Human Resources
  - Julie Martin, Coordinator – Student Financial Services
- Tuition Exchange
  - Elisabeth King, Benefits Manager – Human Resources
  - Valerie Jensen, Assistant Director – Student Financial Services
- FACHEX
  - Valerie Jensen, Assistant Director – Student Financial Services
- Q&A
  - Hold questions until the end please!
Tuition Remission for Employees

- Available to benefit-eligible faculty, staff and post-doctoral fellows
- Employees are eligible without a waiting period
- 180 credit hour maximum under the benefit
- Available to pursue undergraduate, graduate, doctoral degrees and certifications at SLU
- Benefit eligibility does not guarantee acceptance into respective program(s)
Graduate Tuition Remission Tax

- Graduate tuition remission is subject to taxation
- No tax on the first $5,250 that the benefit covers per tax year
- Graduate tax is dependent upon your program and your amount of credits
- Taxed on a semester-basis, or submit an annual Voluntary form
Tuition Remission for Dependents

- Eligible after 3 years of continuous full-time employment
- Benefit can cover legal spouse and/or eligible dependent children:
  - Natural or adopted
  - Must be under the age of 25
- Only applies towards dependents’ first undergraduate degree
- Benefit eligibility does not guarantee acceptance into respective programs
Benefits and Deductions

- Open Enrollment
- Dependents
- Employee Benefit Statement
- Flexible Spending Accounts
- Health Benefits
- Miscellaneous
- Retirement Plans
- Total Compensation Statement
- Tuition Remission
  - Apply for Tuition Remission, Employee/Dependent
- Benefit Enrollment Administration
- Dependent Verification

RELEASE: 8.7

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(banner.slu.edu)
Applications for dependent remission are to be submitted after your 3-year employment anniversary. (Ex: To use the benefit for Spring semester, your anniversary would need to take place during or prior to January of that year.)
Tuition Remission Processing

- Student Financial Services will apply the benefit to employees’ and dependents’ accounts
- Benefit only covers tuition, does not cover the following:
  - Room/Board
  - Any fees
- Remission fees:
  - Employees: $25 per credit hour
  - Dependents
    - Pell eligible: $25 per credit hour
    - Not Pell eligible: $50 per credit hour
Tuition Remission for Employees

- School for Professional Studies: benefit covers up to 6 credit hours per term, totaling 18 credit hours per academic year beginning with summer term
  - Ex: If 6 credits are taken in the summer, 6 during Fall 1, and 6 during Fall 2, this totals 18 hours and Spring will not be covered
- Does not cover School of Medicine
- Requires a 2.0 cumulative GPA and completion rate of at least 67%.
- Review at the end of each spring semester. If not meeting the requirements student is given one year provisional status. If not eligible at the end of this provisional year the award is terminated with the right to appeal.
Tuition Remission for Dependents

- Can be used during summer semesters after student is declared degree seeking at SLU.
- If dependent has remission at SLU and wants to study abroad at a SLU approved program other than Madrid, the student can use their initial merit award after review for gpa and remaining eligibility. Merit awards are awarded for 8 semesters. Only available during one fall or spring semester. Merit awards can't be used during summer.
- Review at the end of each spring semester. If not meeting the requirements student is given one year provisional status. If not eligible at the end of this provisional year the award is terminated with the right to appeal.
- As of May 19, 2014 eligibility includes dependents who are visiting students who are enrolled as a degree-seeking student in good standing in an accredited program at their home institution. Must be admitted as visiting student to SLU and provide documentation that their home institution will accept as academic credit the study abroad or summer work completed at SLU. The benefit can be used more than one time for summer semesters, but only one time for study abroad in Madrid. Contact Admissions Office.
Tuition Exchange

- Broad network of colleges and universities
- Coast to coast, and around the world
- Administered through the Benefits office
- Only available to dependent children
- Eligibility requirements (same as tuition remission)
  - 3 continuous years of full-time employment
  - Eligible dependent child is under 25
  - Pursuing their first undergraduate degree
Tuition Exchange

The Tuition Exchange program is a reciprocal scholarship program for children and other family members of faculty and staff employed at more than 590 participating institutions. The Tuition Exchange Inc. association serves higher education by making careers at colleges and universities more attractive.

Each participating institution determines the number of tuition exchange scholarships it will grant to incoming students each year. As a result, they are highly competitive, and there are no guarantees to the children of any given faculty or staff member that they will be able to use the tuition exchange scholarship at the institution of their choice.

For more information on the number of tuition exchange scholarships available at a particular institution, contact the institution’s tuition exchange coordinator.

Tuition Exchange Guidelines
Frequently Asked Questions About Tuition Exchange

Eligibility

Eligibility requirements are determined by the home institution. If the home institution grants a full-tuition-remission benefit to the child of a faculty or staff member, then the child is eligible to apply for a possible tuition exchange award at the participating
Tuition Exchange Home Page

www.tuitionexchange.org

(Search for participating institutions by selecting the “Member Schools” link.)
Application and Deadlines

SAINT LOUIS UNIVERSITY
TUITION EXCHANGE PROGRAM APPLICATION

This information will be used to establish the employee’s and student’s eligibility for Tuition Exchange Program certification. Due to the limited number of Tuition Exchange Program awards each academic year, all Tuition Exchange Program applications will result in certification to apply for a Tuition Exchange Program award at an exchange institution.

This application must be received in the University Benefits Office by 5 PM on October 1 before the student’s first fall semester of enrollment at the participating Tuition Exchange Institution. Renewal applications must be received in the Benefits Office by 5 PM on March 1. A recertification fee of $35 will be taken by payroll deduction on the first available payroll. If October 1 or March 1 falls on a weekend, holiday or non-scheduled University workday, 5 PM of the first scheduled University workday following October 1 or March 1 will serve as the official program deadline.

EMPLOYEE INFORMATION
(please print all responses legibly and completely):

Name: ___________________________ Title: ___________________________
First MI Last

Position: ___________________________
Department: ___________________________

Employment start date: ___________________________
Years of continuous employment at SLU: ___________________________

SLU Phone Number: ___________________________
Home Number: ___________________________

Campus Address: ___________________________
E-mail: ___________________________

Home Address: ___________________________
City, State, Zip: ___________________________

Do you have other dependents currently enrolled in college utilizing the Tuition Exchange Program? YES NO

STUDENT INFORMATION

Name: ___________________________
Last First MI

SSN: ___________________________

City, State, Zip: ___________________________

Birth date: ___________________________
Month Day Year

Anticipated Tuition Exchange Enrollment Semester & Year: ___________________________

Anticipated Tuition Exchange Program Class Year: ___________________________
Freshman Sophomore Junior Senior

Please list those institutions (attach additional sheets of necessary) for which Tuition Exchange Program eligibility certification is desired. The student must meet the admissions standards established by each institution. For a list of participating Tuition Exchange Program institutions, consult the Tuition Exchange Program website at: www.tuitionexchange.org

I hereby certify that my dependent child meets the eligibility requirements outlined on the reverse side of this application to receive benefits under the Tuition Exchange Program. I understand that, if my dependent student is approved for Tuition Exchange Program certification, I will allow a payroll deduction of $35 for the Tuition Exchange Program Certification Fee. My signature below attests that the information on this application is accurate and complete.

Employee’s Signature ___________________________

Date: ___________________________

UPON COMPLETION SUBMIT TO:
Saint Louis University Benefits Office
350 Lindell Boulevard
St. Louis, Missouri 63101
Fax: (314) 977-1750

OFFICE USE ONLY
Benefit Office Certification: ___________________________

Date: ___________________________

SAINT LOUIS UNIVERSITY
TUITION EXCHANGE PROGRAM APPLICATION PROCESS

The University Benefits Officer must receive the Tuition Exchange Program Application in the office by 5 PM on October 1 before the student’s first fall semester of enrollment at a participating Tuition Exchange institution in order to be considered for Tuition Exchange Program certification. Renewal applications must be received in the Benefits Office by 5 PM on March 1. A recertification fee of $35 will be taken by payroll deduction on the first available payroll. If October 1 or March 1 falls on a weekend, holiday or non-scheduled University workday, 5 PM of the first scheduled University workday following October 1 or March 1 will serve as the official program deadline.

Due to the limited number of Tuition Exchange Program awards available each academic year, even filing a timely application does not guarantee certification approval. Because of these limitations, the Tuition Exchange Program should not be considered an entitlement.

Application Process:

1. The student must submit an application to each Tuition Exchange Program-participating institution of possible attendance. For a list of Tuition Exchange institutions consult the web site: www.tuitionexchange.org

2. Employment applications must be submitted in accordance with each institution’s admission requirements and procedures.

3. Tuition Exchange certification to apply for a Tuition Exchange Program award does not qualify a student for admission, nor does admission qualify a student for a Tuition Exchange Program award.

4. The employee must complete the Saint Louis University Tuition Exchange Program Application and return it to the Saint Louis University Benefits Office no later than October 1, before the student’s first fall semester of enrollment at a participating exchange institution. If October 1 falls on a weekend, holiday or non-scheduled University workday, the application must be received by close of business on the first scheduled University workday following October 1. If the number of eligible applicants is equal to or less than the five certifications available, all applicants will be approved for Tuition Exchange Program certification. In the event that more eligible employees apply for the program than can be accommodated, their length of Saint Louis University service will be the factor utilized for certification. Eligible applicants with the longest continuous full-time service will be certified first to apply for a Tuition Exchange Program award. An eligible employee preference will be ranked according to the order in which the student received a Tuition Exchange Program award, additional eligible dependents will be ranked according to the order in which the student received a Tuition Exchange Program award. The University Benefits Office will notify applicants approved for certification to apply for a Tuition Exchange Program award in late October.

5. The receipt of a Tuition Exchange Program award depends on receiving Tuition Exchange Program certification from the Saint Louis University Benefits Office, being admitted to the exchange institution, and being selected for a Tuition Exchange Program award. Each exchange institution determines its Tuition Exchange Program policies and procedures. The University Benefits Office will notify the student that his or her application has been accepted or rejected for a Tuition Exchange Program award.

To qualify to apply for a Tuition Exchange Program award, the student:

A. must quality as a child (eligible children are children born to the University employee and not adopted by another or children adopted by the University employee prior to the commencement of the academic year) of a current or former full-time faculty or staff member, who prior to the first day of classes for the term for which Tuition Exchange benefits are sought, meets one of the following criteria:

• his or her father is a former full-time faculty or staff member who was employed for more than seven consecutive years by Saint Louis University and who prior to employment with the University by reason of his or her death or by reason of retirement on or after the attainment of age 60.

B. must have not been a Bachelor's degree, and

C. must not have the established requirements for admission to the participating Tuition Exchange University, and

D. must, once admitted, continue to meet any existing requirements to maintain satisfactory academic progress at the participating Tuition Exchange University, and

E. must not have reached his or her 21st birthday.

NOTE: Please contact the Saint Louis University Benefits Office should you have any questions at (314) 977-2860.

• Application is due October 1st of your high school student’s senior year
• $40 certification fee (via payroll deduction) upon reward acceptance
• Recertification (plus fee) is required in order to maintain the benefit each year
FACHEX
(Faculty and Staff Children Exchange)

- Exclusive exchange for nationwide AJCU’s (Association of Jesuit Colleges and Universities)
- 27 of the 28 Jesuit institutions participate
- Administered through Student Financial Services
- Only available to dependent children
- Eligibility requirements (same as tuition remission)
  - 3 continuous years of full-time employment
  - Eligible dependent child is under 25
  - Pursuing their first undergraduate degree
Faculty and Staff Children Exchange Program (FACHEX)

The faculty and staff children exchange program (FACHEX) is an undergraduate tuition remission program for children of current full-time faculty, administrators and staff. The program is established and managed by the Association of Jesuit Colleges and Universities.

Through the FACHEX program, employees who have a tuition remission benefit for their children at their home institution can apply to receive the same benefit at participating Jesuit colleges and universities if there is space available and the student meets the school’s requirements for FACHEX applicants.

Each institution determines the number of FACHEX awards granted each year. As a result, they are highly competitive and there are no guarantees to the children of any given faculty or staff member that they will be able to utilize the FACHEX benefit at the institution of their choice.

Eligibility

Eligibility requirements are determined by the home institution. If the home institution grants a full-tuition remission benefit to the child of a faculty or staff member, then the

hr.slu.edu

(Select Benefits in the upper left corner, then “Benefits A-Z” to find FACHEX)
FACHEX (Faculty and Staff Children Exchange Program)

SUMMARY

FACHEX (Faculty and Staff Children Exchange Program) is an undergraduate tuition remission program which allows dependents eligible for tuition benefits at the “home” institution to apply for the same benefits at participating host institutions. It was established by the Conference of the Academic Vice Presidents of the AJCU in 1971 and continues under the sponsorship of the AJCU Chief Academic Officers’ Conference.

Program Eligibility:

- The student must be eligible for tuition remission at the “home” university.
- The student must satisfy the “receiving” university’s standards for admission before he/she can become qualified for FACHEX.
- Eligibility and admission to a participating university does NOT guarantee that a FACHEX award will be granted.

www.ajcunet.edu/fachex
## FACHEX
(Faculty and Staff Children Exchange)

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Application and Deadlines

NEW DEADLINE: OCTOBER 1ST, 2017
Questions?

- Tuition Exchange?
- FACHEX?
- Tuition Remission? Me? Kids? Spouse?