Message from the VP of Human Resources

For the past 10 months, we have been collecting feedback on how members of the SLU community access information from Human Resources and looking for ways to improve our communications. In order to make it easier and more convenient to find the information you want, we decided to streamline our newsletters and messages.

Starting in June, there will only be one monthly newsletter from Human Resources, which will be titled The Bulletin. This single newsletter will have all of the information that was contained in HR Magic, The Learning Curve, and the Wellness Message.

Thank you to everyone who has read HR Magic over the past few years and all those who provided feedback on how we can improve our communications. Please be on the lookout for The Bulletin in June!

Policy & Procedure

Flood Time Reporting
Per Dr. Pastello’s May 3rd e-mail, staff who are unable to attend work or work from home for those reasons related to flooding are not expected to use paid vacation time to cover their absences and will be paid. To review instructions for reporting time unable to be worked due to flooding, please click here.

Banked Holiday(s)
As a reminder, banked holiday hours must be used before accrued vacation hours and must be used prior to the end of the fiscal year (June 30) or they will be lost. Click here for more information on the University’s Holiday Policy.
Leading Change

Resources to Help you Lead Change in your Unit
The best way to deal with change is to take a leading role in the change process. The Learning & Development department has put together a few resources to help you reframe change, define your role as a change leader and empower yourself to take an active role in the decision-making process. Email training@slu.edu to learn more.

Not Sure Who to Contact?
In the midst of all of the changes that our community has been through due to staff and faculty reorganizations, it can be difficult to know where to go for help. If you are ever unsure of whom to contact, reach out to your HR Consultant and they can help you find the right person.

Has your team found a new way of working?
Dealing with change and finding new ways of getting our work done requires creative and innovative solutions. If your team has found a new way of working that you think others might be able to learn from, reach out to your HR Consultant to share your story.

Cura

Cura Appreciation Day & SLU Sparks
Thank you to everyone who participated in the second Cura Appreciation Day on the morning of April 28. Over 450 SLU Sparks note pads were handed out by volunteers at DuBourg Hall, Learning Resource Center, Salus Center, Scott Hall, and Wool Center. Click here to learn more about how you can recognize a colleague through the SLU Sparks program.

Request a Cura In-Service
If your group is starting to plan for summer department retreats and strategic planning meetings, consider including a Cura in-service to reflect on how your group can create a positive culture. Cura in-services are designed to inform groups within the SLU community about the Cura program and empower everyone to get involved. These sessions can range from 5 minutes to 60 minutes and can be tailored based on the time your group has available and what your group would like to learn about the program. Contact slucura@slu.edu to coordinate an in-service for your group.

Leadership Development

Fourth Cohort of Exceptional Leadership Program Graduates
Twenty-three staff members were recognized for their completion of the University’s Exceptional Leadership Program on Friday, April 7. Participants attended twelve modules over seven months to build their knowledge and skills in three areas: leading self, leading others, and leading organizations. Learn more about the ELP graduates and the program here.

University Feedback Survey Task Force on Supervision & Leadership at SLU
This spring, a task force composed of faculty, staff and administrators was convened to review 2016 feedback survey results and make recommendations for a University-wide action plan. The Task Force will continue to collect input from the SLU community throughout the summer and will propose an action plan in fall 2017. Click here to learn more about the Task Force. Click here to submit any questions, comments or suggestions to the Task Force.
Benefits

2017 Walk to Madrid
The 8th annual Walk to Madrid will take place from Monday, June 5 through Sunday, July 30th. Registrations will be accepted Tuesday, May 8 through Friday, May 26, 2017. Employees are encouraged to gather their teams and register now.

Vitality
This May, Vitality is revisiting an important topic—mindfulness and being present in your life. Join Vitality for a webcast at 2 p.m., Thursday, May 18, and explore how you can be more mindful and present every day. Earn 50 Vitality Points plus a chance to win a $25 Amazon gift card. Register here.

Mental Health Awareness Month
May is Mental Health Awareness Month, and your EAP has resources available for you and your dependants. The Mental Health America website, www.mhascreening.org, offers free mental health screenings for depression, anxiety, bipolar disorder and posttraumatic stress disorder.

You also can contact your GuidanceResources program 24 hours a day, seven days a week to speak confidentially with you about counseling or offer other resources about mental health care. Contact your EAP by calling 1-800-859-9310 or visit guidanceresources.com.

HUMAN RESOURCES

We serve the University community by delivering fair and competitive policies and programs, lead talent management solutions, and unite mission, strategy, and people through collaborative partnerships.

Mission—Attitude—Guidance—Ingenuity—Service