

## Bi-Weekly Payroll and HRIS Calendar Fiscal Year 2012

*The calendar established below is done well in advance of payroll processing and therefore, subject to change.*

*Any changes to due dates, pay dates, or processing dates will be communicated via email to all Time Approvers and Business Managers*

July 2011						
S	M	T	W	T	F	S
2011BW14					1	2
2011BW14	3	4	5	6	7	8
2011BW15	10	11	12	13	14	15
2011BW15	17	18	19	20	21	22
2011BW16	24	25	26	27	28	29
2011BW16	31					

August 2011						
S	M	T	W	T	F	S
2011BW16		1	2	3	4	5
2011BW17	7	8	9	10	11	12
2011BW17	14	15	16	17	18	19
2011BW18	21	22	23	24	25	26
2011BW18	28	29	30	31		

September 2011						
S	M	T	W	T	F	S
2011BW18				1	2	3
2011BW19	4	5	6	7	8	9
2011BW19	11	12	13	14	15	16
2011BW20	18	19	20	21	22	23
2011BW20	25	26	27	28	29	30

October 2011						
S	M	T	W	T	F	S
2011BW20						1
2011BW21	2	3	4	5	6	7
2011BW21	9	10	11	12	13	14
2011BW22	16	17	18	19	20	21
2011BW22	23	24	25	26	27	28
2011BW23	30	31				

November 2011						
S	M	T	W	T	F	S
2011BW23			1	2	3	4
2011BW23	6	7	8	9	10	11
2011BW24	13	14	15	16	17	18
2011BW24	20	21	22	23	24	25
2011BW25	27	28	29	30		

December 2011						
S	M	T	W	T	F	S
2011BW25				1	2	3
2011BW25	4	5	6	7	8	9
2011BW26	11	12	13	14	15	16
2011BW26	18	19	20	21	22	23
2012BW1	25	26	27	28	29	30

January 2012						
S	M	T	W	T	F	S
2012BW1	1	2	3	4	5	6
2012BW2	8	9	10	11	12	13
2012BW2	15	16	17	18	19	20
2012BW3	22	23	24	25	26	27
2012BW3	29	30	31			

February 2012						
S	M	T	W	T	F	S
2012BW3			1	2	3	4
2012BW4	5	6	7	8	9	10
2012BW4	12	13	14	15	16	17
2012BW5	19	20	21	22	23	24
2012BW5	26	27	28	29		

March 2012						
S	M	T	W	T	F	S
2012BW5				1	2	3
2012BW6	4	5	6	7	8	9
2012BW6	11	12	13	14	15	16
2012BW7	18	19	20	21	22	23
2012BW7	25	26	27	28	29	30

April 2012						
S	M	T	W	T	F	S
2012BW8	1	2	3	4	5	6
2012BW8	8	9	10	11	12	13
2012BW9	15	16	17	18	19	20
2012BW9	22	23	24	25	26	27
2012BW10	29	30				

May 2012						
S	M	T	W	T	F	S
2012BW10			1	2	3	4
2012BW10	6	7	8	9	10	11
2012BW11	13	14	15	16	17	18
2012BW11	20	21	22	23	24	25
2012BW12	27	28	29	30	31	

June 2012						
S	M	T	W	T	F	S
2012BW12					1	2
2012BW12	3	4	5	6	7	8
2012BW13	10	11	12	13	14	15
2012BW13	17	18	19	20	21	22
2012BW14	24	25	26	27	28	29

## Paydays

## University Holiday



Time Sheets Due (Payroll records are locked at 8am the day after this date)

EPAF's due to HRIS

Time Reporting Change Forms Due