How to Consent to Electronic W-2 and 1095-C in Banner Self Service

Step 1:

Step 2:

Tax Forms

Federal W-4 Tax Exemptions or Allowances
State W-4 Tax Exemptions or Allowances
W2 Year End Earnings Statement
W-2c Corrected Wage and Tax Statement
Electronic W-2 Consent and 1095-C Consent
Electronic W-2 Consent and 1095-C Consent

In compliance with the Affordable Care Act (ACA), Saint Louis University will provide the Employer-Provided Health Insurance Offer and Coverage Statement (1095-C) to all individuals eligible for healthcare coverage in 2015 on or before March 31, 2016. You do not need to submit a copy of the 1095-C with your 2015 tax return. Please visit the IRS ACA website at https://www.irs.gov/affordable-care-act for more information regarding the 1095-C statement.

If you consent to electronically receive your W-2 and/or 1095-C, you agree to return to Banner Self Service to print your W-2 and 1095-C statements on line, and do not expect to receive a printed copy mailed to your Permanent address. The W-2 and 1095-C statements printed from Banner Self Service comply with IRS regulations as to format, and you may print as many copies as you need. You will receive email notification when your W-2 and 1095-C statements are available. Please do not call Payroll prior to January 31st for W-2 status or Benefits prior to March 31st for 1095-C status updates.

Your consent, designated by the check mark below (and submitting) will be valid for all subsequent tax years unless revoked by you, upon termination, or if this service is not supported in a future given tax year. You may revoke your consent and receive paper W-2 and/or 1095-C statements by accessing this site and unchecking (and submitting) the consent box below, or by providing written notification to Payroll, 3545 Lindell Blvd., St. Louis, MO 63108.

If you have any questions about your electronic W-2 consent please contact Payroll at payroll@slu.edu. If you have any questions about your electronic 1095-C consent please contact benefits@slu.edu.

Upon submitting your consent, the screen will refresh and a message will acknowledge the submission successfully at the top of page.

If you do not consent to electronically receive your W-2 and/or 1095-C, paper copies are scheduled to be mailed out on January 31st for W-2 and March 31st for 1095-C.

Up to date employee contact information is the responsibility of the employee. You may update your personal information by providing correct, up-to-date information to the Human Resources office or updating your information personally in Banner Self Service.

Selection Criteria

Consent to receive W-2 electronically: Yes [ ]
Consent to receive 1095-C electronically: Yes [ ]

I understand the instructions provided to me for for accessing and printing my electronic tax forms.

Submit ✗ Click Submit

Electronic W-2 Consent and 1095-C Consent

Electronic Statement consent was submitted successfully.

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