Message from the VP of Human Resources

Climate Assessment Survey Update
In April 2014 the University conducted a Climate Assessment survey. The results of the survey were discussed with the University Community during open forums in the fall of 2014. A task force has been assembled to share ideas on addressing the primary themes coming from the survey results: trust, respect and working relationships. The task force, made up of faculty, staff, and administrators from throughout the University community, has met and will meet again in May to develop recommendations for addressing the themes arising out of the survey. I will continue to inform the University Community as steps are undertaken to address the survey results.

Benefits

Walk to Madrid
Registration for the “Walk to Madrid” program will be from Monday, May 11 through Friday, May 15. Registration sheets can be turned in at the Poker Walk on Wednesday, May 20, emailed to Wellness@slu.edu or faxed to (314) 977-1785. For more information, visit the “Walk to Madrid” web page.

Poker Walk on National Employee Health and Fitness Day
The Department of Campus Recreation will sponsor a Poker Walk from 11:00 am to 1:30 pm, Wednesday, May 20, at five locations, the north entrance of the Simon Recreation Center (SRC) and at the Medical Center Stadium Track.

All participants that complete the walk will earn 250 Vitality points, and in addition, the SRC will be open for free usage to all faculty and staff during normal hours of operation. (Employees do not need to be a member to use SRC that day. Bring a SLU ID to enter the facility.)

For more information, click here or contact Khamnie Dasgah at dasgahk@slu.edu.

Policy & Procedure

Applicant Tracking & Position Management System Upgrade – LIVE DATE IS JUNE 1, 2015
The PeopleAdmin upgrade will offer a new, easier navigation, and streamline the current Position Analysis Geocrit (PAG) process into an electronic process. HR has been providing training sessions in April and May. Training dates have been communicated directly with system users. If you have questions, please contact your HR Consultant.

Leave Reporting and Approvals
All exempt staff are responsible for submitting their leave report by the published deadlines: FY15 Monthly Payroll Calendar & FY16 Monthly Payroll Calendar, even if they have not taken any time off during the leave reporting month. Time Approvers are responsible for leave approval of their assigned staff. Since vacation payouts and FMLA pay rely on the accuracy of this information,

EPAF Refresher Course Training
Human Resources Information Systems (HRIS) is pleased to announce that we will be offering refresher courses for EPAFs. Training sessions will be on Tuesday, May 12 from 11:00 am to 12:00 pm in the Wood Center, Room 372 and on Tuesday, June 9 from 8:30 am to 9:30 am, in the Carolina Building, Room 204. To register, email EPAFHELP@slu.edu. If you have any questions, contact Amelia Anhold at 977-2365.

Learning & Development

SLU Star Recipients
Ten staff members were recognized as the Spring 2015 SLU Stars at an awards ceremony on March 26. A list of the recipients and an overview of their contributions to the SLU community can be found here.
University Honors 2015 Presidential Service Award Recipients
Ninety-eight employees who reached milestones of 25, 30, 35, 40, 45 and 50 years of service were honored at a recognition breakfast on April 10 in the Sinquefield State Room. These individuals have dedicated over 2,875 years to Saint Louis University. More information about the 2015 Presidential Service Award recipients can be found [here].

Employee Assistance Program (EAP)

Your enhanced maternity resources are available now!

Sometimes the joy and excitement of pregnancy can be accompanied by feelings of stress and anxiety for you and your family. The interactive resources available in the new Specialty Conditions Centers/Communities offered by ComPsych® could alleviate those feelings. Click Featured Articles on your GuidanceResources® Online homepage for access today.

Call: 800.859.9319  Online: guidanceresources.com  Enter SLU ID: SLUEAP

HUMAN RESOURCES

We serve the University community by delivering fair and competitive policies and programs, lead talent management solutions, and unite mission, strategy, and people through collaborative partnerships.

Mission—Integrity—Guidance—Innovation—Service