Minutes
Undergraduate Academic Affairs Committee
Wednesday, April 1, 2015


Guests: Jerome Katz, Russell Blyth

Call to Order: Dr. Dorsey called the meeting to order at 8:30 am.

Approval of Minutes from the March 4, 2015 Committee Meeting:
Motion made by Sabrina Tyuse to approve the March 4, 2015 meeting minutes with one modification under ROTC agenda item: change the last sentence to, “Identified how ROTC courses can be incorporated as elective credit.” Kathleen Thatcher seconded the motion with modification - unanimously approved.

Updates:
Academic Programs
- Chinese Minor – proposal has been endorsed by CADD and under final review by the VPAA.

Academic Policy Updates
- Undergraduate Academic Policy Proposals/Revisions- In general, SGA identified no concerns with any of the policy revisions except grade appeal. Will hold comments until discussion of this policy revision.
- Review of the removal of the following 3 policies from the undergraduate catalog: summer session-visiting students; correspondence courses; and dual credit/concurrent enrollment programs. Motion made by Robert Cole to remove all three policies and seconded by Sabrina Tyuse - unanimous agreement.
- Discussed Final Examination Rescheduling Policy – recommendation to identify past language with regard to the requirement for faculty to give a final examination during finals week and add it as a reference into the language. Recommendation to change “postponed” language to reschedule or alternate date. Recommend that the request be made at least 2 weeks prior to the final exam date. Defer additional discussion pending past policy language clarification.

Academic Program Proposals
BS in Mathematics – Russell Blyth
Points of interest were (ppt overview was provided):
- BS will provide a strong background for students who are interested in graduate school.
- Noted students have been asking for a BS in math vs. the BA which is already offered and a much more applied degree.
- Zero cost program, will strengthen the math program.
- The Program will be more intentional with mentoring students in order to assist the students in understanding the difference b/w the BS/BA.
- Will there be a capstone experience? Not at this time, but program will continue to review over time.
- Request to specifically list out the possible elective courses.

**Entrepreneurship Minor – Jerome Katz**

Points of interest were reviewed and the following recommendations/concerns were made:

- This minor allows extension of entrepreneurship opportunity across campus. Currently only business students have the opportunity to participate in the entrepreneurship minor within JCSB.
- This minor will assist in training students from all professions who may become self-employed later.
- There is capacity in all courses; all programs are on-site and heavily experimental.
- Currently creating modules for some health professional programs, such as, the nursing DNP.
- Can the 100 & 200 entrepreneurship courses in Parks count toward the minor? May consider through a petition.
- There are a few prerequisite courses so students will need sophomore status to begin the minor.
- The Program continues to work with Kathleen Thatcher on refining the assessment plan.

**Announcements**

1.) SON lost 9 faculty to VERP – they are currently working to replace the positions. In addition, in Spring 2016 they will offer an Intro to Forensic Nursing course.
2.) Presidential lecture will be April 9th in the Wool Ballroom with a panel of faculty. Elijah Anderson, Ph.D., will offer the keynote address titled "The White Space and Iconic Ghetto".
3.) Craig Boyd, Academic Program Director for the Prison Program, announced that the 1st cohort will graduate this fall.
4.) Retention Student Success (RSS) coaches continue to outreach to at risk students. SSC has partnered with 5 academic units to require coaching as a condition for probation. 10% of at risk students chose to not return this spring or will not return this fall – 20% indicated personal reasons, 18% indicated financial reasons, and 11% indicated academics. Tutoring has increased 13% over the past 2 years; SI has increased 241% and 25% increase in writing services appointments.
5.) Senior legacy symposium is April 22nd.
6.) Save the date – annual May event will be held May 5th.
7.) Pius Library 1st STEM librarian who begins June 1st.
8.) The assessment website is almost complete and will be broken down by degree program.
9.) This is the last meeting for Tommy English as VPAA for SGA – Kevin Lynch is the new VPAA for SGA, who will attend the May 2015 meeting.

Meeting Adjournment
Meeting adjourned at 10:00 am