

Graduate and Professional Students Audit Policy

April 2006

Saint Louis University provides the option for graduate and professional students to audit one course per semester, with a two-course audit limit within a degree program. Due to the fact that needs and opportunities differ within curricula, it is the decision of the individual Schools/Colleges whether it is appropriate to permit their students to audit classes. This policy outlines the approved revisions to the Graduate School Catalog.

Definitions

Auditors – students formally registered with the Registrar’s Office in order to audit a class and to have that class formally recognized on the student transcript. Email, library, and other privileges associated with formal student status will be granted to auditors.

Visitors – graduate and professional school alumni of Saint Louis University who have registered in this status to audit courses. Individuals with visitor status are allowed to audit courses within five years of their graduation date.

Policy Highlights

1. the fee to audit a graduate/professional course is \$50 per credit hour;
2. each professional school will individually choose to participate in this option and may establish additional limitations on these procedures;
3. currently enrolled graduate/professional students may register to audit in their “classified” status and returning alumni are categorized as “visitors”;
4. only one course may be audited per semester;
5. a student is allowed to audit a total of two courses within their degree program;
6. no credit toward a degree will be earned in an audited course;
7. the audit option is not allowed in continuing education programs;
8. a change in status of a course from “credit” to “audit” cannot be made after the week of midterm examinations and a change in course status from “audit” to “credit” cannot be made after the second week of the semester;
9. auditors’ course responsibilities (including attendance) and grading are to be consistent with applicable School policy; and
10. auditors will pay any additional course fees (e.g., laboratory fees), but “visitors” will not be charged other regular graduate/professional student fees.