



## SAINT LOUIS UNIVERSITY™

### GRADUATE DISSERTATION FELLOWSHIPS 2022-2023

The Saint Louis University Dissertation Fellowship seeks to encourage a new generation of scholars to undertake innovative and extensive research. Dissertation Fellowships are competitively awarded to Saint Louis University Ph.D. candidates whose work during their time at Saint Louis University demonstrates outstanding academic achievement and whose dissertation will significantly extend the body of knowledge within their discipline. Students may receive the fellowship once during their program after they have advanced to candidacy. A maximum of two applicants from each graduate program can apply. Departments can determine how they will choose which applicants to put forward if more than two students are interested in applying.

#### **Award**

Each eleven-month fellowship award carries a monthly stipend, up to 12 hours of tuition scholarship (depending on the number of hours needed to graduate), and health insurance. Students must be enrolled as a full-time student for the award period. To be classified as a full-time student during the dissertation stage, a student needs to be enrolled in at least 1 hour until completing 12 hours and then may enroll in zero hours. The start and end dates of the eleven-month fellowship typically correspond with the University's fiscal year (July 1 to May 31). **No other fellowship, traineeship, assistantship, or similar appointment may be held concurrently.** Students may apply who have other funding pending; however, if both are awarded, students must choose only one source of funding. Students may defer funding for 1 year if they can still complete the fellowship within the maximum time frame allowed for the program.

#### **Eligibility**

Applicants for the eleven-month awards must have passed their oral exams and advanced to candidacy before the application deadline. Students receiving this award must complete the fellowship before reaching the end of the maximum number of years (five) for funding in a Doctoral program or six in programs that permit six years of funding. **Students must be nominated by the department and only two students may be nominated by each graduate program.**

#### **Criteria**

Applicants must demonstrate outstanding academic achievement and a proposed dissertation that will significantly extend the body of knowledge within their discipline. This will be determined from the student's application letter and a letter of support from their mentor.

#### **Responsibilities**

Fellows are expected to submit a summary of their research to the Office of Graduate Education at the completion of the fellowship for inclusion in publications and symposia highlighting scholarship at Saint Louis University. Mentors are expected to monitor deadlines and support the fellow's progress. The student is required to file a progress report by February 28. In addition, Dissertation Fellows must also attend the Graduate Education Department's New Fellowship Orientation at the beginning of the Fall semester in the month of August.



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### **Submission Procedures**

Graduate programs will select a maximum of two students for nomination. The program nominator will use the Graduate Education Dissertation Fellowship Application Portal to submit a complete Dissertation Fellowship Application Packet. Please contact the nominee to ensure the required documents are received to complete the application. Please review the list of required documents needed to submit a complete packet. **The deadline for all submission is 11:59 pm CT on Friday, December 17, 2021.**

**Graduate Education Dissertation Fellowship Application Portal: <https://form.jotform.com/213045070249145>**

### **Dissertation Fellowship Application Packet**

The following documents must be included to be considered a complete packet. No other documents will be accepted for review.

1. Departmental Nomination Checklist signed by the nominating Department Chair
2. Letter of Application from Nominee (student) in the form of a cover page
  - a. Name, email and mailing address, major field, number of years at SLU and the academic program
  - b. Describe any prior funding from SLU (*sources, time frames NOTE: this excludes external funding sources*)
  - c. Statement of commitment to meeting all deadlines and reporting requirements
  - d. Statement of any other pending funding that would be used instead of this award
3. Professional Goal Statement highlighting applicant's intellectual interest in his/her chosen discipline (500 words submitted as an attachment)
4. Description of the project; including statement of the problem or research question(s), approach to be taken, anticipated outcomes, and significance of the research on the applicant's discipline (*3-page maximum, 12-point, single-spaced submitted as an attachment*)
5. Detailed timeline for degree completion (*1-page maximum submitted as an attachment*)
6. Letter of Nomination from Saint Louis University Ph.D. Mentor not to exceed 500 words that includes the following:
  - Nominee's academic achievement while at SLU
  - The importance of the nominee's proposed research on the discipline
  - Nominee's timeline for completion
  - Your commitment to supervising the project and all deadlines

If you have any questions, please contact Felicia C. Echols, Academic Affairs Coordinator by email [felicia.echols@slu.edu](mailto:felicia.echols@slu.edu) or 314.977.2601



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**Graduate Dissertation Fellowship  
Departmental Nomination Packet Checklist**

1. \_\_\_\_\_ Nominee is selected from the graduate program
2. \_\_\_\_\_ Department Chair or Program Director has signed this form authorizing the nomination
3. The nominee has a complete application packet of all the required documents listed below:
  - a. \_\_\_\_\_ Nomination Checklist
  - b. \_\_\_\_\_ Letter of Nomination from Saint Louis University Ph.D. Mentor not to exceed 500 words that includes the following:
    - Statement that student has advanced to candidacy
    - Student's academic achievement while at SLU, dedication to the field and potential for contribution
    - The importance of the proposed research on the applicant's discipline, and appropriateness of method of inquiry, and feasibility of timeline for completion
    - Mentor's commitment to supervising the project and all deadlines.
4. \_\_\_\_\_ Nominee Letter of Application (*cover page*)
  - a. Name, email and mailing address, major field, number of years at SLU and the academic program
  - b. Describe any prior funding from SLU (*sources, time frames NOTE: this excludes external funding sources*)
  - c. Statement of commitment to meeting all deadlines and reporting requirements
  - d. Statement of any other pending funding that would be used instead of this award.
5. \_\_\_\_\_ Professional Goal Statement highlighting applicant's intellectual interest in his/her chosen discipline (*500 words*)
6. \_\_\_\_\_ Description of the project; including statement of the problem or research question(s), approach to be taken, anticipated outcomes, and significance of the research on the applicant's discipline (*3-page maximum, 12-point, single-spaced*)
7. \_\_\_\_\_ Detailed timeline for degree completion (*1-page maximum submitted as an attachment*)
8. \_\_\_\_\_ Contact information of nominee's Mentor

Name:  
Phone:

Email:

**DEPARTMENT CHAIR OR PROGRAM DIRECTOR APPROVAL**

Name:

Signature:

Date:



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**Graduate Dissertation Fellowship  
Nominee Letter of Application – Cover Page**

Complete this form and submit the Applicant Professional Goal Statement, Description of Project, and Timeline as attachments.

Name:

Banner ID:

Mailing Address:

E-mail Address:

Phone Number:

Doctoral Program and School or College:

Number of Years in Program:

Prior Funding from Saint Louis University (*Sources, types, amount, time frames*):

Statement regarding any other pending funding for the dissertation work:

Statement of commitment to meeting the deadlines and reporting requirements: