

Petition to Pursue a Certificate within a Graduate Program

INSTRUCTION: This form is only to be used by a Classified Graduate School student at Saint Louis University desiring to pursue a certificate concurrent with (parallel to) an advanced degree. After completing the first section of the form, the student must route the petition to the major field for clearance and evaluation, then to the certificate director for assessment of adequate preparation, and finally to the Dean/Director Designee of the College/School/Center.

Please print: _____
(Last Name) (First Name) (MI) (Banner ID)

Local Address: _____
(Street Address) (City) (State) (Zip Code)

E-mail Address: _____ Local Phone No. _____

I have been unconditionally admitted to seek Master's Ph.D. degree with a major in: _____

_____ I desire to add to my current degree-program pursuit of the "parallel" certificate program listed below

Date: _____ Signed: _____

Recommendation of the Major Field:

(Note: The student and the major field must understand that, although some completed, advanced, academic work will partially fulfill requirements for both certificate and degree, and some elective credits within the degree program may be assigned to the certificate, full completion of both sets of requirements may total in credit hours an amount greater than that required to earn the degree alone.) I recommend approval denial of this petition.

Signed: _____
(Major-Field Chairperson/Program Director) (Date)

Comments, if any: _____

Recommendation of the Certificate Director:

I recommend approval denial of this petition.

Signed: _____ Date: _____

Prerequisite deficiencies, if any: _____

Petition is approved denied by Dean/Director/Designee on this date: _____

Remarks/Conditions: _____

Signed: _____ Title: _____

Copies sent to Student Major Field Certificate Director Registrar on _____ (Date)