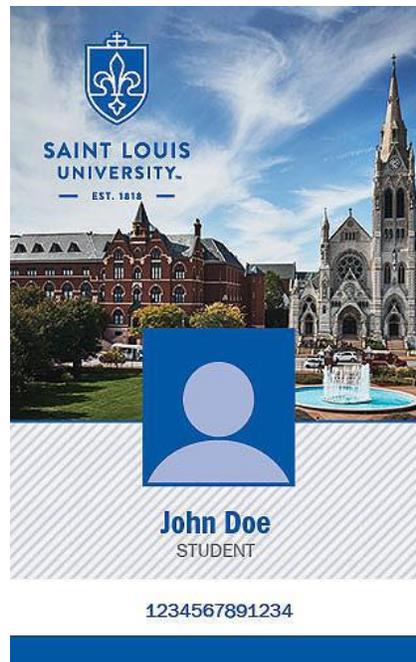


We are very excited to welcome you to Saint Louis University!

When you arrive, you will receive a SLU photo ID card that looks like this:



You will use this ID card everyday at SLU, as it provides access to buildings, your meal plan, library services and more!

In order to issue this ID card and have it available for you when you arrive on campus, we need you to submit a **photo*** to be used to personalize your ID card. **Please submit your photo to internationalservices@slu.edu. Please try to submit your photo 4-6 weeks prior to the Program Start Date.**

*Photos are subject to approval by the Card Office.

Please follow these instructions when submitting your photo:

- Your photo must be a **clear** image of **ONLY** you (not blurry, grainy, or fuzzy) against a **plain** background.
- The photo must be a full face-and-shoulders shot, squarely facing the camera.
- You must use a portrait (not landscape) photo that is correctly oriented.
- You must be facing the camera.
- You cannot wear dark glasses.
- Your photo cannot be enhanced in any way (for example, no lenses, filters, text, emoji, stickers, etc.)
- If you wear a head covering daily for religious reasons, adjust it to provide a full-face view.
- The photo must be in color.

Additional tips

- Do not scan your country ID or passport photo. The scanned image will not be of high enough quality to meet the system's requirements for an acceptable photo.
- Do not submit a photo of a photo; just take a photo of yourself.
- Be sure to hold the camera or mobile device very still.
- Try turning on a soft overhead light or taking your photo outside in bright light, but avoid having the sun at your back.
- Make sure there are no shadows over your face.
- Try standing a few feet in front of a plain wall or other solid color that contrasts with your hair and clothing.
- Try not to use the camera flash. If you must use flash, take the photo from at least three feet away, and use the camera zoom as needed to center only your face and shoulders within the photo frame.

Email instructions, format and size

- Please send your photo via email to internationalservices@slu.edu
- The maximum file size is 5MB
- The photo must be at least 600 x 800 pixels.
- You can send a JPG, JPEG or BMP image file.
- Please include your name and date of birth in your email.
- If you have scanned your photo, crop the image to show only your head and shoulders before you upload it.

Acceptable Photos



Unacceptable Photos



If you have questions, please let us know!

Saint Louis University Office of International Services
internationalservices@slu.edu