

**A&S Chairs and Directors' Meeting Minutes**  
**October 19, 2017**

Pere Marquette Gallery  
Meeting started 3:04 p.m.

**I. Announcements/Updates**

- a. Dean Duncan passed out Service Awards.
- b. CAS Faculty/Staff Appreciation Breakfast, October 24, 9:00 a.m. in St. Louis Room of BSC.
- c. Dean Duncan will hold a Graduate Student Open Forum on November 9.
- d. Next meeting scheduled for 3-5 pm on Nov. 16, 2017

**II. Dean's Report**

- a. Chair/Director Reappointment and Annual Reviews ongoing
  - i. Search for new Director of Micah House will commence.
    - 1. Don Stump introduced Olga Arbaelez as Associate Director)
- b. Summer 2017 Online profit-sharing discussion ongoing with Business and Finance.
- c. A meeting with MarComm/Jeff Fowler to discuss Website feedback has been scheduled for October 24 in VH319. Any chairs interested in attending should contact Dean Duncan. Feedback should be sent to April Trees in advance of meeting.
- d. Transforming SLU Initiative update:
  - i. President Pestello has tasked Doug Williams to organize series of speakers on higher education to inform reorganization discussion on Initiative.
  - ii. Provost Brickhouse considering composing a working group to explore STEM education at SLU.
  - iii. Dean Duncan will ask for clarity around creation of recently announced Advisory Committee.
- e. SLU CORE Curriculum update:
  - i. No update on selection of University Core Curriculum Director.
  - ii. Doisy voted against proposed CORE Outcomes.
  - iii. Provost in the process of revising proposed CORE Outcomes.
- f. Kathleen Llewellyn updated on recent 1818/High School Language Immersion Day which resulted in @1500 students visiting campus. Student feedback indicates increased interest in attending SLU.

**III. Deans' Updates**

- a. **Jan Barber, Associate Dean for Graduate Affairs**
  - i. Registration for graduate students begins November 6, 2017.
  - ii. Graduate Program Coordinators meeting on October 30 and 31, 2017.
    - 1. Proposal to increase number of graduate credits counting toward undergraduate degree will be discussed.
  - iii. Graduate students should have accurate mentors/advisors listed in BANNER.

1. Graduate Program Coordinator will be default if no advisor assigned.
- b. **Gary Barker, Associate Dean for Undergraduate Affairs**
    - i. Major Roadmaps will be required of all Majors as part of new Catalog software (deadline will be approximately March 1, 2018).
    - ii. Summer 2018 Online Course recommendations to Associate Dean Barker by November 15, 2017.
    - iii. Reminder to have dept. tables populated for upcoming Preview Day.
    - iv. Polled chairs as to extent of coordination with SPS on course content and faculty selection within SPS..
  - c. **Denise Sleet, Assistant Dean for Advising**
    - i. Requested encouragement of faculty to post mid-term grades.
    - ii. Last date to Withdraw from courses is November 5, 2017.
    - iii. Registration for undergraduate students begins November 6, 2017.
    - iv. Major/Minor Fair on October 31, 2017.
      1. Still need to hear from 2 CAS depts. regarding participation.
      2. All Still Deciding Students required to attend.
  - d. **Donna LaVoie, Associate Dean for Faculty Affairs and Resources**
    - i. Assessment feedback was sent out last month – follow-up conversations with Kathleen Thatcher should occur by December 31, 2017.
    - ii. Distributed the University Assessment Committee rubric used to evaluate all University Program Assessment Plans.
    - iii. Minor Assessment prompt will be forthcoming.
    - iv. 5 year productivity data reports will be distributed via email next week.
- IV. **Kathleen Thatcher regarding BLUE Course Evaluations**
- a. Report release is labor intensive so release dates to faculty/depts. need to be set and consistent (particularly problematic in Summer).
  - b. Evaluation close date will go beyond the end of classes (specific date varies depending on section end date). Practically that means evaluations are open thru final exams.
  - c. Some courses (e.g., Independent Studies) are automatically excluded.
  - d. Multiple instructors attached to single course must be evaluated at the same time.
- V. **Department Highlights**
- a. Department of Communication – April Trees
    - i. New initiatives to bring area high school students to campus
    - ii. Sponsoring Urban Debate League
    - iii. Increased faculty expertise in Social Justice resulting in new Communication Social Justice initiative.
    - iv. 2 faculty recently published books.
  - b. Math and Statistics – Bryan Clair
    - i. Dept. commitment to undergraduate course delivery by full-time faculty.
    - ii. Adopting a new statistical package.
    - iii. Offers courses for the “non-math” focused student (e.g., Math in the Real World and Math and the Art of M. C. Escher).

- iv. Math Team ranked for the 1<sup>st</sup> time in prestigious Putnam Competition.
- v. Graduate program excels in creating good teachers.
- vi. Highlighted new faculty and dept. climate of collegiality.
- c. Philosophy – Scott Ragland
  - i. 5 of 6 2017 PhD graduates found jobs....department ranked in top 1/3 in graduate student placement.
  - ii. Highlighted undergraduate student accomplishments.
  - iii. 5 faculty recently published books.
  - iv. Excited by increased collaboration with Neuroscience.
  - v. Prof. Eleanor Stump invited to give prestigious lecture series at Cambridge University.
- d. Center for Digital Humanities – Tom Finan
  - i. Center named founding member of IIF Consortium.
  - ii. All Center servers have now migrated to ITS.
  - iii. Providing a variety of DH workshops.
  - iv. Realized \$70-100K external funding.

**\*\*\*Highlights at next meeting: English, Neuroscience, Catholic Studies, and Political Science**

- e. **Graduate Assistantship Allocation Process**
  - i. Handout distributed for working group discussion and input.

Meeting adjourned 4:55 pm

Submitted by Gary Barker, Associate Dean for Undergraduate Affairs