

A&S Chairs and Directors' Meeting Minutes
February 15, 2018

Pere Marquette Gallery

Meeting started 3:02 p.m.

I. Announcements/Updates

- a. Next meeting scheduled for Thursday, Mar. 15, in Pere Marquette Gallery
- b. Anniversary Acknowledgements:
 - i. Jan Barber – 15 years
 - ii. Ellen Carnaghan – 25 years
- c. UUCCC Update – Laura Franklin
 - i. Committee working thru SLO's.
 - ii. 4 Director of Core candidates. Interviews starting end of February and continue throughout March.

II. Dean's Report

III. Deans' Updates

- a. **Jan Barber, Associate Dean for Graduate Affairs**
 - i. 0 credit special studies courses discontinued for Fall 2018 – Graduate Coordinators should communicate if things accomplished by these courses need to be accomplished in other ways.
 - ii. Graduate Roadmaps due February 27.
- b. **Gary Barker, Associate Dean for Undergraduate Affairs**
 - i. 4-year Roadmaps for majors due February 9.
 - ii. List of Summer 2018 Online instructors will be submitted to CTTL so that they may be invited to Online Pedagogy tutorials.
 - iii. New Catalog software will require review of major/minor requirements and course descriptions. Specific timeline of review to be determined by Registrar.
 - iv. Remaining x950 courses will be submitted to Curriculum Committee for deletion.
 - v. AP/IB review responses due April 6.
 - vi. NSSE Data review for next Chairs meeting.
- c. **Denise Sleet, Assistant Dean for Advising**
 - i. Dr. Molly Schaller presentation "Mentoring the 2nd Year Student" on Wednesday, February 21, 3:30-5:00 pm, in CGC. A representative from all academic units desired.
 - ii. Pre-registration appointments starting – focusing on curriculum planning.
 - iii. Juniors are required to submit Final Year Confirmation Plan in order to register for Fall.
- d. **Donna LaVoie, Associate Dean for Faculty Affairs and Resources**

- i. Need Faculty Annual Activity Reports/Chair Evaluations and Dept. Spreadsheets by February 28.
- IV. **Bretton DeLaria -- 1818**
 - a. Over 7,000 students in 2017
 - b. Over 100 participating high schools (with new high schools on track to join this year).
 - c. Visiting Scholar Program:
 - i. Dual enrollment program between high school and SLU...student takes course at SLU.
 - ii. Student may take any 1xxx/2xxx level course.
 - iii. Must have 2.7 gpa and parent/high school recommendation.
 - iv. Application thru 1818 Office.
 - v. Classified as “non-matriculating” student.
 - vi. \$350/credit hour
 - vii. Online and on-campus orientation.
 - viii. Held to same academic standards as SLU undergrads.
 - ix. Currently about 5 students per semester participating in Program.
- V. **Dean Duncan**
 - a. Shared CAS Celebration Committee recommendations to be in effect for 2018-19
 - b. Distributed Faculty Calling Script and Contact Info for Admission Counselors
 - i. Prospective student contact info available via Cognos.
 - ii. Scott Martin shared that data proves that faculty engagement is crucial for admission yield. Dr. Martin available for any questions and interest by faculty.
 - iii. Faculty should not engage in financial aid discussion with prospective students. Financial Aid info going out to admitted students earlier this year.
 - c. Distributed 2 Enrollment Management proposed programs to increase yield:
 - i. SLU Unique Paths
 - ii. SLU Summer Solutions
 - d. Ongoing discussion regarding Winter/Summer terms.
 - e. SPS will be taking on greater responsibility in on-line education for all of SLU.
 - f. Further discussion will occur about “recalibration” of syllabi between SPS/CAS “shared” courses.
- VI. **INTO – Anneke Bart and Lisieux Huelman**
 - a. Updated on new Policies/Procedures for dept. participation in INTO Pathway.

Meeting adjourned 4:30 pm

Submitted by Gary Barker, Associate Dean for Undergraduate Affairs