

A&S Chairs and Directors' Meeting Minutes
May 18, 2017

Pere Marquette Gallery
Meeting started 4:02 pm

I. Announcements/Updates

- a. Pre-commencement on May 19, 8:30am
- b. The Fall Chair/Director Retreat is scheduled for Tuesday, August 22. Tentatively planned for Pere Marquette Gallery. More details to come closer to event.
- c. Dean Duncan introduced Emily Mahon, new CAS Development Director. Emily extended invitation for Chairs/Directors to meet with her.

II. Deans' Updates

- a. **Jan Barber, Associate Dean for Graduate Education.**
- b. **Gary Barker, Associate Dean for Undergraduate Education**
 - i. SLU has purchased Catalog software. Will require greater Catalog copy review over the Summer and Fall of 2017.
- c. **Denise Sleet, Assistant Dean for Advising**
 - i. Reminder to encourage faculty to post final course grades.
- d. **Donna LaVoie, Associate Dean for Planning and Resources**
 - i. Annual Program Reviews due July 1
 - ii. Annual Assessment Reports due August 1.
 - iii. Distributed Agreement between SLU and Service Employees International Union Local 1 (Adjunct faculty)
 - 1. Effective immediately.
 - 2. All adjunct hires now under the Agreement. When hiring, it is appropriate to let adjunct know that there is a union Agreement.
 - 3. Chair/Director workshops being developed to assist with understanding of Agreement.
 - 4. Sections needing particular attention: Article 2, Article 11, and Article 14.
 - 5. Fall 2017 Adjunct list due to Provost by July 1, 2017.
 - 6. Missouri Right To Work legislation does not apply to this Agreement.
 - 7. Grievance claims should be communicated to Assoc. Dean LaVoie.
 - 8. Adjunct performance must be evaluated.

III. Dean Duncan updates

- a. Salary Increases of 2%
 - i. ½% held by Provost to address gender equity issues.
 - ii. ½% pool distributed to those identified as significantly contributing to Mission. Lump-sum among all faculty who qualify.
 - iii. Rank and Tenure increases will not be "charged" to existing CAS budget.

- iv. Contract/Salary Letters will likely be sent out late June 2017.
- b. Encouraged Chairs/Directors to do unit website review.
- c. Chair Evaluation will occur throughout the Summer 2017.
- d. Dean Duncan outlined his Summer 2017 travel plans (out much of June; more available in July/August).

Meeting adjourned 4:48 pm

Submitted by Gary Barker, Associate Dean for Undergraduate Affairs