

**A&S Chairs and Directors' Meeting Minutes**  
**August 20, 2018**

Pere Marquette Gallery

Meeting started 9:00 am

- I. **Welcome** – Dean Duncan opened with reflection and prayer
  - a. New Chairs/Directors welcomed
  - b. Introductions
- II. **Announcements/Updates**
  - a. Dean Duncan shared appreciation for expressions of care and sympathy regarding the passing of his mother.
  - b. Service Recognitions:
    - i. Dr. Penny Weiss – 10 years
    - ii. Dr. Michael Goldwasser and Dr. Scott Martin – 15 years
    - iii. Dr. Denise Sleet – 30 years
  - c. Review of Administrative Changes:
    - i. Dr. Brickhouse – August 15 was final day as Provost
    - ii. Dr. Mike Lewis serving as Acting Provost until Dec. 31, 2018
    - iii. Dr. Chet Gillis will serve as Interim Provost starting Jan. 1, 2019
    - iv. Dr. Debra Lohe will be Acting Associate Provost for Faculty Affairs in Fall 2018
    - v. Bob Gagney now serving as Chief of Staff for President Pestello (as of June 1, 2018)
  - d. Welcomed newly appointed Chairs/Directors:
    - i. Dr. Chris Tinson in African-American Studies (tenured in History)
    - ii. Dr. Chuck Graves in EAS
    - iii. Dr. Olga Arbelaez in Micah
    - iv. Dr. Vasit Sagan in Integrated and Applied Sciences
  - e. Dr. Joel Jennings serving as 2018-19 Faculty Council President
  - f. Reviewed recent Chair reappointments:
    - i. Dr. Toby Benis, English
    - ii. Dr. Heidi Ardizzone, American Studies
    - iii. Dr. Scott Martin, Chemistry
    - iv. Dr. Laura Franklin, FPA
    - v. Dr. Peter Martens, Theology
    - vi. Dr. Ric Colignon, Sociology and Anthropology
    - vii. Dr. Jeff, Gfeller, Psychology (1 year)
  - g. Dean Duncan will now hold open office hours for Faculty/Staff.
  - h. Assoc. Dean LaVoie will have Productivity Reports to Chairs/Directors by mid-October
  - i. Interviewing for 2<sup>nd</sup> CAS Development Officer will commence this week.
  - j. Core Liaisons will be chosen from CAS Divisions with prioritization of names from Chairs.
    - i. \$500 stipend for Liaisons for facilitation of information to/from depts..

- k. Dean Duncan shared SLU Statements of Activities – Consolidated (year over year numbers)
  - i. Retention rate increased to 90%
  - ii. Graduation rate also increased
  - iii. CAS down about 85 undergraduates for 2018-19
  - iv. To date for 2018, SLU CARE approximately \$3-4 million in deficit
  - v. Majority of decline in graduate enrollment primarily in MBA and Law School

**III. CAS Year in Review**

- a. Dean Duncan thanked Biology and Chemistry for hard work in response to McElwane fire.
- b. Integrated Science and Engineering Building breaking ground Fall 2018. Anticipated cost approximately \$50 million.
- c. STEM Task Force has submitted Report (growing out of Transforming SLU Initiative)
- d. Academic Reinvention in year 2 of 3. CAS fulfilled financial commitment for 2017-18.
- e. SLU has signed Seminary agreement – the official program will be located in College of Philosophy and Letters.
- f. Development efforts in CAS very positive:
  - i. Many new CAS Scholarships
  - ii. \$2 million gift to Catholic Studies
  - iii. \$2 million gift to Philosophy
- g. Newly approved majors:
  - i. Bioethics and Health Studies (Fall 2019)
  - ii. Data Science (Fall 2019)
  - iii. International Studies (Revised for Fall 2018)
- h. SLU Core SLO's approved Spring 2018
- i. Climate Survey results released Spring 2018
- j. Gender Equity Task Force results released Spring 2018

**IV. Examen Process – VP Chris Collins, Dr. Molly Schaller, and Fr. Dave Suwalsky**

- a. Acknowledged recent scandals reported within the Catholic Church. Asked for input as to how SLU might engage in constructive conversation on this issue.
- b. Institutional Mission Priority Examen has been going on at Jesuit institutions within United States for 3 years – SLU is in the final 1/3 cohort.
- c. SLU's Self-Study will be reviewed by AJCU and in Rome.
- d. The Examen is not an accreditation process.
- e. SLU Examen Steering Committee will meet for 1<sup>st</sup> time this week.
- f. Conferral with HLC and STL ArchBishop has already occurred.
- g. Broke into small groups for discussion -- groups asked to take notes regarding areas of gratitude and aspiration.

**V. Strategic Planning – Dean Mark Higgins**

- a. Shared Primer on “How to Conduct Strategic Planning Within an Academic Unit”
- b. Stressed need for alignment among University, College, and Department strategic plans

- c. Slides available upon request.
- VI. **Deans' Updates**
- a. **Jan Barber, Associate Dean for Graduate Affairs**
    - i. Graduate Faculty status requests go to Angie Rellergert.
    - ii. Distributed reports of students funded on assistantships.
      - 1. CAS 2017-18 expenditure on assistantships just under \$10 million
      - 2. Graduate Program Coordinators will be asked for reports on assistantship job descriptions by October 1.
  - b. **Gary Barker, Associate Dean for Undergraduate Affairs**
    - i. Convocation on Friday, August 24, 9am.
    - ii. CAS New Student/Family Welcome Luncheon, Friday, August 24, 11am, Wool Ballroom, BSC (asking for faculty volunteers to sit at lunch tables)
    - iii. Will send out Registrar ListServe sign-up information for Chairs/Directors/Program Coordinators/Administrative Assistants
    - iv. Please consult with Assoc. Dean Barker if considering creation of 3+3 with Law School.
    - v. Reviewed 2018-19 undergraduate/graduate policy changes with Assoc Dean Barber.
    - vi. Reviewed role of newly formed Academic Records Revision Committee.
  - c. **Denise Sleet, Assistant Dean for Advising**
    - i. Updated on CAS Advising staffing. Fully staffed.
    - ii. Distributed:
      - 1. CAS Advisors and Dept./Program Liaisons list.
      - 2. 2018-19 CAS Advising Activities calendar
      - 3. 2019 SLU 101 dates
    - iii. Announced that CAS Advising is fully staffed. Tiffany Rosenzweig continues as Advisor for all Still Deciding students.
    - iv. Spring 2019 registration begins early November.
    - v. Student Success advising software launching this week ... EAB campus platform and mobile app.
    - vi. 2018 SLU 101 reflected lower overall enrollment.
  - d. **Donna LaVoie, Associate Dean for Faculty Affairs and Resources**
    - i. Met with union Adjunct Rep and other adjuncts – they requested new faculty and adjunct orientation (scheduled for August 21, 3:30-5:00 pm)
    - ii. She is drafting an adjunct course offer template for use by Chairs.
    - iii. She is compiling a list of adjunct preferential status holders.
    - iv. Web links/resources for new adjuncts will be sent to Dept. Chairs.
    - v. Will send out union officers list.
- VII. **1818 – Bretton DeLaria, Director**
- a. 130 new instructors for total of 673 faculty
  - b. 125 schools in 10 states
  - c. New programs in China and Belize

- d. On track to meet or surpass 2017 enrollment
  - e. Hired 2 new staff members:
    - i. Arline Cravens
    - ii. Ted Iber
  - f. Immersion Days piloting will continue and expand
  - g. Finalizing 1818 Liaison Handbook – will distribute when completed
- VIII. **Summer Funding Model and Winter Term Discussion – Dean Duncan**
- a. Reviewed SLU Summer/Winter Budget Model Initiative Charge cosponsored by Dean Mardell Wilson and VP Kent Porterfield
  - b. Focus has been on growth looking at most frequently transferred in coursework
  - c. Dean Duncan shared tuition sharing model:
    - i. Instructional costs funded thru Summer/Winter Office
    - ii. University overhead set at 52%
    - iii. Net Income: Provost 15%, Dean’s Office/Depts 85%
    - iv. Faculty Salary set at 1/9 of base salary for standard 3 credit hour course.
    - v. Tuition standardized: \$770 for all undergrads in Winter; \$660 for SPS students in Summer.
  - d. Showed top risks/benefits to this model
  - e. Showed Summer/Winter Office processes/roles/responsibilities
  - f. Summer 2019 Schedule to be published in October 2018
  - g. Preference for teaching given to full-time faculty
  - h. Courses scheduled will not be cancelled due to low enrollment
  - i. Distributed Planning Worksheet for Chairs
- IX. **Core Update – Dr. Ellen Crowell, Director of Core**
- a. Updated on UCC work in Spring and Summer 2018
  - b. Showed websites for UCC updates and events
  - c. Outlined Fall 2018 SLU Community Engagement Plan
  - d. Outlined overall schedule ramping up to De. 2019 vote for Core architecture.
- X. **CAS Planning for the Year Ahead – Dean Duncan**
- a. Will need to populate new Thesis/Dissertation Awards committees
  - b. Will walk thru Strategic Planning accomplishments at Oct CAS Faculty/Staff Breakfast
  - c. Will meet with Staff regarding Climate Survey
  - d. Will initiate conversation with Chairs/Directors (and perhaps faculty broadly) regarding SLU drive for R1 status.
  - e. Will report back to Chairs regarding Research Growth Committee and Scholarship Committee after initial Fall meetings of those groups.
  - f. Will initiate Program Review of very low enrolled programs.
  - g. There will be minimal hiring for 2018-19.

Meeting adjourned 4:01 pm

Submitted by Gary Barker, Associate Dean for Undergraduate Affairs