Instructor: Dana McWay, JD, RHIA  
Office: Verhaegen Hall, Room 105  
Email: dana.mcway@slu.edu  
Office Hours: By appointment

Graduate Teaching Assistants: Maysa Daoud & Patrick Monahan  
Office: Verhaegen Hall, Room 117  
Email: maysa.daoud@slu.edu and Patrick.monahan@slu.edu  
Phone: (314) 977-2840  
Office Hours: Maysa: Thursday 1:00-2:00, Friday 1:00-2:00, & By Appointment  
Patrick: Monday 9:00-10:00, Wednesday 10:00-11:00, & By Appointment

Course Description: The purpose of this course is to provide an introduction to the law and legal principles. The course will educate students on the structure of the court system, civil litigation, and methods of alternative dispute resolution. Specific areas of study include: civil procedure, torts, contracts, property, trusts and estates, corporations, family law, and criminal law and procedure.

Course Objectives: At the end of the course, the student should be able to:

1. Demonstrate an understanding of the three branches of government in general.
2. Demonstrate an understanding of the structure and processes of the American legal system.
3. Identify various sources of law (e.g., common law, statutes, administrative regulations), describe how those sources are developed, and articulate differences among them in terms of their legal effect.
4. Demonstrate an understanding of state and federal court structures.
5. Demonstrate an understanding of alternative dispute resolution options.
6. Demonstrate an understanding of content area in the following areas of law: civil procedure, torts, contracts, property, trusts and estates, corporations, family law, and criminal law and procedure.

Required Course Materials: 
Additional materials will be placed on electronic reserve (e-reserve), accessible through Pius Library, or on BlackBoard.

Blackboard: Students are expected to know the components of Blackboard, voice-over PowerPoint presentations, and e-mailing. Students will find the syllabus, assignments, learning
modules, course content, announcements, grades, and discussions on Blackboard. All assignments are to be submitted through Blackboard.

**Graded Assignments**
Up to 1000 points can be earned for this class. Point breakdown is as follows:

<table>
<thead>
<tr>
<th>Category</th>
<th>Points</th>
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<tbody>
<tr>
<td>Class Attendance &amp; Class Participation</td>
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<tr>
<td><strong>Course Assignments:</strong></td>
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<td>In-class Brief</td>
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<td>Visit Summary</td>
<td>20</td>
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<td>Speaker Summaries</td>
<td>30</td>
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<td>Quizzes</td>
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<tr>
<td>Legislation Exercise</td>
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<tr>
<td>Lab Assignments 1-3</td>
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**GRADING SCALE:**

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**Class Participation & Course Assignments**
The category refers to completion of in-class briefs (25 points), court/law school visit summary (20 points), speaker summaries (2 at 15 points each), quizzes (2 quizzes at 15 points each), legislation exercise (30 points), and attendance and participation in the classroom setting (15 points). You will register your attendance by signing the class list and no student may sign the list for another student.

**Lab Assignments 1-3**
The category refers to three assignments that are completed as part of the lab component of the class. Instruction on and grading of these assignments is provided by Maysa Daoud, Graduate Teaching Assistant. A separate syllabus is issued for the lab assignments.

**Mid-Term Exam**
The category refers to an exam that covers all materials presented in the course up to the date of the mid-term exam.

**Final Exam**
The category refers to an exam that covers all materials presented in the course – a cumulative and comprehensive exam.

**Written Assignments**
Written assignments are in the form of visit and speaker summaries, a legislation exercise, and extra credit offerings. With the exception of lab assignments, all other assignments should be 1-2 pages in length, typed, 12 point font, and space and 1/2 or double spaced. If citations are required as part of the assignment, employ APA citation format. Wikipedia citations will not be accepted.

**Extra Credit**
Extra credit is offered periodically across the semester. These extra credit assignments must be submitted through Blackboard within the time window specified. Once the due date has passed, extra credit assignments will not be accepted unless you have spoken with the instructor and received an extension (this will occur on a case-by-case basis and cannot happen after the assignment date has passed – you must discuss any conflicts prior to the assignment due date).

**Course Guidelines and Requirements:**
1) Students are expected to read assigned materials prior to class and be prepared for thoughtful discussion and participation. Please notify the professor if you are absent in order to make arrangements for missed coursework.

2) Professionalism is expected throughout the course. Professionalism is determined by active participation in class discussions and respect for others in the class. As a matter of professional and community civility and respect, computers and other technology should be used in class for purposes that are educationally relevant to the class and only in a manner that is not distracting to fellow students. Please resist the temptation to check your e-mail or conduct non-class related business during class time.

3) All assignments are considered mandatory and scores from these assignments contribute to the overall grade in the course. Assignments are due on the date specified. Late work will NOT be accepted without approval from the professor. Approved late submissions will have a penalty
assessed on the grading scale. It is required that assignments are submitted electronically. It is the student’s responsibility to ensure that electronically submitted coursework is received and can be opened by the professor.

**Academic Integrity**

Academic integrity is **honest, truthful and responsible conduct in all academic endeavors.** The mission of Saint Louis University is "the pursuit of truth for the greater glory of God and for the service of humanity." Accordingly, all acts of falsehood demean and compromise the corporate endeavors of teaching, research, health care, and community service via which SLU embodies its mission. The University strives to prepare students for lives of personal and professional integrity, and therefore regards all breaches of academic integrity as matters of serious concern.


Additionally, each SLU College, School, and Center has adopted its own academic integrity policies, available on their respective websites. All SLU students are expected to know and abide by these policies, which detail definitions of violations, processes for reporting violations, sanctions, and appeals. Please direct questions about any facet of academic integrity to your faculty, the chair of the department of your academic program, or the Dean/Director of the College, School or Center in which your program is housed.

All work must be your own. All assignments and exams are to be completed independently – copying of a whole or partial assignment/exam answer is unacceptable and will result in a zero for the assignment or test. Any academic dishonesty may result in failure of this course and will be reported to the Program Director, the Chair of the Department and/or Dean. Any instances of plagiarism will be treated as academic dishonesty. Plagiarized documents include, but are not limited to, copying or using another assignment as your own, copying or using materials found in a book or internet site without attribution, using the ideas and words of others without appropriate quotations and citations, or having another individual do, rewrite, or reword your assignment without crediting that individual.

**Learning Strategies**

Students will be introduced to a number of metacognitive learning strategies over the semester. These learning strategies are explained in Blackboard under the title Learning Strategies on the Home Page. Two important strategies are Preview and Review. Preview refers to looking at each chapter’s section headings, boldfaced print, italicized words, and any charts and graphs and then identifying any questions you may have that you want the reading to answer. Next, attend class and listen for discussion that covers what you previewed and ask any of your
prepared questions that have not already been answered as part of lecture. Review refers to reading the chapter after attending class lecture on that chapter.

**Student Support Services**
In recognition that people learn in a variety of ways and that learning is influenced by multiple factors (e.g., prior experience, study skills, learning disability), resources to support student success are available on campus. Students who think they might benefit from these resources can find out more about:

- Course-level support (e.g., faculty member, departmental resources, etc.) by asking your course instructor.
- University-level support (e.g., tutoring/writing services, Disability Services) by visiting the Student Success Center (BSC 331) or by going to www.slu.edu/success.

**Disability Services Statement**
Students with a documented disability who wish to request academic accommodations must contact Disability Services to discuss accommodation requests and eligibility requirements. Once successfully registered, the student also must notify the course instructor that they wish to access accommodations in the course.

Please contact Disability Services, located within the Student Success Center, at Disability_services@slu.edu or 314.977.3484 to schedule an appointment. Confidentiality will be observed in all inquiries. Once approved, information about the student’s eligibility for academic accommodations will be shared with course instructors via email from Disability Services and viewed within Banner via the instructor’s course roster.

Note: Students who do not have a documented disability but who think they may have one are encouraged to contact to Disability Services

**Title IX**
Saint Louis University and its faculty are committed to supporting our students and seeking an environment that is free of bias, discrimination, and harassment. If you have encountered any form of sexual misconduct (e.g. sexual assault, sexual harassment, stalking, domestic or dating violence), we encourage you to report this to the University. If you speak with a faculty member about an incident of misconduct, that faculty member must notify SLU's Title IX coordinator, Anna R. Kratky (DuBourg Hall, room 36; akratky@slu.edu; 314-977-3886) and share the basic facts of your experience with her. The Title IX coordinator will then be available to assist you in understanding all of your options and in connecting you with all possible resources on and off campus.
If you wish to speak with a confidential source, you may contact the counselors at the University Counseling Center at 314-977-TALK. To view SLU’s sexual misconduct policy and for resources, please visit the following web addresses:

- www.slu.edu/here4you

**Writing Services**

I encourage you to take advantage of the writing services in the Student Success Center; getting feedback benefits writers at all skill levels. Trained writing consultants can help with any kind of writing project, multimedia project, and/or oral presentation. They offer one-on-one consultations that address everything from brainstorming and developing ideas to crafting strong sentences and documenting sources. For more information, call (314) 977-3484 or visit http://www.slu.edu/writingservices.xml.

**Class Schedule**

This course is designed to cover the entire semester. Each week a new topic is addressed within the schedule listed below.

**Week One – August 27, 2019 (Tuesday)**

**Lecture Topics:** Study of Law, Legal Analysis, Practice of Law

**Class Activities:** Become familiar with Syllabus & Blackboard usage

**Assignment for Next Class:** Preview Ch. 1 Introduction to Study of Law

**Week One – August 29, 2019 (Thursday)**

**Lecture Topics:** Study, Functions & Sources of Law

**Class Activities:** Choose Case Briefs

**Assignment for Next Class:** Preview Ch. 3 Classification of Law

**Week Two – September 3, 2019 (Tuesday)**

**Lecture Topics:** Classifications of Law

**Class Activities:** Choose Case Briefs

**Assignment for Next Class:** Preview Ch. 4 The Court System and Role of Judges

- Bring laptop to class for quiz
- Choose topic for Legislation Exercise

**Week Two – September 5, 2019 (Thursday)**

**Lecture Topics:** Court System & Role of Judges

**Class Activities:** In-class Quiz
Submit topic for Legislation Exercise via Blackboard by 11:59 p.m.
Submit 1st Extra Credit via Blackboard by 11:59 p.m.

Assignment for Next Class:
Prepare Case Brief Presentations
Preview Ch. 5 Civil Litigation & Its Alternatives
Review Ch. 4

Week Three – September 10 & 12, 2019 (Tuesday & Thursday)
Lab Session

Week Four – September 17, 2019 (Tuesday)
Lecture Topics: Civil Litigation & Its Alternatives
Class Activities: Case Brief Presentations
Assignment for Next Class:
Preview Ch. 6 Constitutional Law
View On-line tutorial on Constitutional Law
Prepare Case Brief Presentations
Prepare Legislation Exercise
Review Ch. 5

Week Four – September 19, 2019 (Thursday)
Lab Session

Week Five - September 24, 2019 (Tuesday)
Lecture Topics: Constitutional Law
Assignment for Next Class:
Preview Ch. 7 Torts
Prepare Case Brief Presentations
Submit Legislation Exercise via Blackboard by 11:59 p.m.
Review Ch. 6

Week Five – September 26, 2019 (Thursday)
Lecture Topics: Tort Law
Class Activities: Class Brief Presentations
Assignment for Next Class: Review Ch. 7

Week Six - October 1, 2019 (Tuesday)
Lecture Topics: Torts
Class Activities:
Torts Exercise
Class Brief Presentations
Assignment for Next Class:
Preview Ch. 9 Property & Estate Law
Prepare Case Brief Presentations
Review Ch. 7

Week Seven – October 3, 2019 (Thursday)
Lecture Topics: Property & Estate Laws
Class Activities: Case Brief Presentations
Assignment for Next Class: Prepare for mid-term exam
Review Ch. 9

Week Eight - October 8 & 10, 2019 (Tuesday & Thursday)
Lab Sessions

Week Nine – October 15, 2019 (Tuesday)
Mid Term Exam – Covering Chapters 1-7
Assignment for Next Class: Preview Ch. 8 Contracts
Prepare Case Brief Presentation

Week Ten – October 22, 2019 (Tuesday)
No face-to-face class - Fall Break

Week Ten– October 24, 2019 (Thursday)
Lab Session

Week Eleven – October 29 (Tuesday)
Lecture Topics: Contract Law
Class Activities: Case Brief Presentations
Contract Law Exercise
Assignment for Next Class: Preview Ch. 12 Criminal Law
Review Ch. 8
Submit 3rd Extra Credit (paper on Jesuit Ideals) via Blackboard by 11:59 p.m.

Week Eleven –October 31, 2019 (Thursday)
Lab Session
Assignment for Next Class: View on-line tutorial on Criminal Law – refer to Blackboard

Week Twelve - November 5, 2019 (Tuesday)
Lecture Topics: Criminal Law
Class Activities: Guest Speaker
Assignment for Next Class: Preview Ch. 11 Family Law
Review Ch. 12

Week Twelve – November 7, 2019 (Thursday)
Lab Session
Saint Louis University
Introduction to Law – Pre Law Studies 1000

Week Thirteen – November 12, 2019 (Tuesday)
Lecture Topics: Family Law
Class Activities: Guest Speaker
                Case Brief Presentations
Assignment for Next Class: Preview Ch. 10 Business Associations
                          Submit 1st Guest Speaker Summary via Blackboard by 11:59 p.m.
                          Prepare Case Brief Presentations
                          Review Ch. 11

Week Thirteen – November 14, 2019 (Thursday)
Lab Session

Week Fourteen – November 19, 2019 (Tuesday)
Lecture Topics: Business Associations
Class Activities: Case Brief Presentations
Assignment for Next Class: Preview Ch. 13 Criminal Procedure
                        Bring laptop to class for quiz on Nov. 29
                        Review Ch. 10

Week Fourteen – November 21, 2019 (Thursday)
Lab Session

Week Fifteen – November 26, 2019 (Tuesday)
No Class
Assignments for Next Class: Preview Ch. 14 Ethical Dilemmas
                           View on-line tutorial on Criminal Procedure
                           Submit 2nd Guest Speaker Summary via Blackboard by 11:59 p.m.
                           Review Ch. 13

Week Fifteen – November 28, 2019 (Thursday)
No Class – Thanksgiving

Week Sixteen - December 3, 2019 (Tuesday)
Lecture Topics: Ethical Dilemmas
Class Activities: In-Class Quiz
Assignment for Next Class: Review Ch. 14

Week Sixteen – December 5, 2019 (Thursday)
Lab Session
Prepare for Final Exam
Week Seventeen – December 10, 2019 (Tuesday)
No Class – Fall Study Day

Week Seventeen – December 12, 2019 (Thursday)
Final Exam

Semester at a Glance

August 2019

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September 2019

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<td>10 Lab Session</td>
<td>Submit topic: Leg. Exercise</td>
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October 2019

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**Comment:**
This syllabus attempts to provide a comprehensive explanation of the course. The syllabus is subject to change depending on course and instructor circumstances.