

## Agiloft Open Lab Hours

Open lab sessions for additional help with Agiloft CMS.

*Attending the full training session is a pre-requisite for open lab.*

### Location- Wool Bldg, 372

Wednesday, May 15	8:30-10:00am
Monday, May 20	1:00-2:30pm
Wednesday, May 29	9:00-10:30am
Wednesday, June 5	9:00-10:30am
Tuesday, June 11	9:00-10:30am
Monday, June 17	1:00-2:30pm
Monday, June 24	1:00-2:30pm
Monday, July 1	1:00-2:30pm
Tuesday, July 9	9:00-10:30am
Tuesday, July 16	9:00-10:30am
Tuesday, July 23	9:00-10:30am
Tuesday, July 30	9:00-10:30am

To submit any corrections or suggestions for the system, please fill out one of the online forms located on the Business & Finance Contract Management webpage.

### ***Agiloft Feedback and Change Request form:***

Use this form to submit system change requests, report system errors or for departmental workflow edits:

[https://docs.google.com/forms/d/e/1FAIpQLSdpV47TnssDhR87ibU8zJ\\_xAdY93g3vlfAZ1W5RH7FEhmvV9w/viewform](https://docs.google.com/forms/d/e/1FAIpQLSdpV47TnssDhR87ibU8zJ_xAdY93g3vlfAZ1W5RH7FEhmvV9w/viewform)

### ***Agiloft add/Change user form:***

Use this form to change a user's role in the system or add/delete a user:

[https://docs.google.com/forms/d/e/1FAIpQLScr8sUmw-cSl4dGYByAn\\_7zJERck8ppvoDw8wPpOMM34HTZpw/viewform?fbzx=-1752521364320921341](https://docs.google.com/forms/d/e/1FAIpQLScr8sUmw-cSl4dGYByAn_7zJERck8ppvoDw8wPpOMM34HTZpw/viewform?fbzx=-1752521364320921341)

For more information or questions, please contact Ellen Borowiak, [ellen.borowiak@slu.edu](mailto:ellen.borowiak@slu.edu) or Katy Wittwer, [katy.wittwer@health.slu.edu](mailto:katy.wittwer@health.slu.edu).