

## *What's New . . .*

February, 2019

---

### **Future Business Managers' Meetings**

Our next meeting is scheduled for:

- June 13<sup>th</sup>, TBD
- 

### **Financial Planning & Budget Update**

If you would like to present at a future Business Manager Meeting or have suggestions for helpful content, please contact Samantha Myers at [samantha.n.myers@slu.edu](mailto:samantha.n.myers@slu.edu). We would love to hear about best practices in your area as others could also benefit.

### **ITS Update**

Information Technology Services (ITS) is conducting a pilot program to remove the need to enter a code when dialing long distance. The pilot program will run now through June 30, 2019.

After reviewing options for improving IT processes, the decision was made that individuals will no longer be required to enter a code when dialing long distance. In addition to making the process easier for faculty and staff, the removal of a code also simplifies billing and management of long-distance funds.

The change will be in place now through June 30, 2019. During this time, ITS and Business and Finance will review long distance utilization to assess whether this change can be made permanent.

As a result of the change, units will no longer have a budget allocation or expenses related to long distance. If the long-distance code program is reinstated in the 2020 fiscal year, then the budget allocation will be returned.

The FY19 budget reduction was processed in January for each administrative unit and college/school. It was based on the three-year average for long distance spend. The budget reduction could not be made to the SLUCare departments; however, the budget allocated for long distance should not be spent elsewhere. Please contact the Med Center Finance office for further information.

Send questions or feedback regarding the pilot program to Kevin Carr at (314) 977-6550 or [kevin.carr@health.slu.edu](mailto:kevin.carr@health.slu.edu).

### **Central Processing Services Update**

**Friendly Reminder:** For all AMEX card, related questions concerning P cards, T & E Cards, pick up, replacement, card issues, etc. Please contact [cardprograms@slu.edu](mailto:cardprograms@slu.edu). Please do not contact HR or Joanie Featherton with these questions.

## **Upcoming Training Dates in Business & Finance:**

### **Concur Expense Report Training Session**

February 12th, Tuesday

1:00 - 3:00 p.m.

Wool Center Room 372

Registration via Skillsoft

### **DPV Q & A Session**

February 14th, Thursday

10:00 - 11:00 a.m.

Wool Center Room 372

Email [diana.reed@slu.edu](mailto:diana.reed@slu.edu) to register

## **Workday Update**

The Workday implementation at SLU is a complex, multi-year program to improve the way we make mission-driven decisions. To do this, we are replacing the university's core Human Resources (Jan 2020), Finance (July 2020) and Student (TBD) administrative systems with a single, central, integrated system located "in the cloud." More simply put, we are creating a university-wide data source that allows our people to access information in real time through the internet.

We will also be reimagining and standardizing various administrative processes to improve the way we collect, report and analyze our data, which will better equip all of us to make insight-driven decisions to advance our respective departments, schools, and the university overall. As we streamline processes and reduce inefficient processes, faculty, students and staff will spend less time on administrative tasks and more on SLU's mission.

The program is wrapping up the Strategy Phase in early February and will begin to Plan the implementation of HCM (human capital management) in mid-February. We do not begin the Plan phase for finance until late July, but we'll begin preparing well in advance with activities such as identifying key reports and designing new service delivery models.

## **Business Services Update**

See attachment in email titled "Amazon 2019 Relaunch."

## **General Counsel Update**

The Saint Louis University Compliance Hotline is available as a confidential, toll-free resource for anyone with a concern regarding business, billing, and/or ethical practices in his or her department. Anonymous or self-identified reports of any nature can be made to the Hotline at [1-877-525-KNOW \(5669\)](tel:1-877-525-KNOW). Additional information and FAQs regarding the Hotline can be found on the General Counsel Homepage.