Departments may request of us a wide variety of project types and services (identified below).

**New construction** - A building or addition that currently does not exist.

**Renovation** - The overhaul or restoration of an existing building or area within a building, including:

- Subdivision or enlargement of space
- Rearrangement of rooms, walls, doors, windows, etc.
- Changes that allow the room to be used in a different way (i.e., changing an office into a laboratory, a classroom into retail, lounge into dorm rooms, etc.)

**Addition of equipment or furniture** - Addition of new equipment or furniture or exchanging older equipment or furniture with newer items. Examples include:

- Replacing autoclave, systems furniture, air conditioner, etc.
- Modification of climate control, fire/life safety systems, plumbing, electrical, telecommunications, and other facilities systems.

**Infrastructure Upgrades** – Improvements to existing building systems, which include chillers, air handler units, transformers, generators, etc.

**Exterior Improvements** – Replacement of concrete, railing installations, tuck-pointing of existing brick or block walls, etc.

**Interior Finishes/Space Renewal** - Altering the appearance of an area without changing how it is used. This could include wall or floor covering, window treatments, cabinetry, and more.

**Office/Department Relocation or Expansion** - Additional space or relocation to a new area not currently allocated to the department. This will require Space Committee approval before funding is authorized.

**Site work Renovation / Expansion** - New sidewalk, landscaping, irrigation, parking, site lighting, or site utility work.

**Major Demolition** - Building or site utility removal.

...Not for Regular Maintenance Work.

Building Services provides all maintenance work, including:

- plumbing repair
- electrical work
- locksmith activities
- climate control
- alarm service and repair
- used furniture storage exchange
- furniture repair and upkeep
- painting
- major appliance support
- pest control, and
- other general maintenance issues.

To submit a Maintenance Request online, go to [http://fs.slu.edu/](http://fs.slu.edu/).