

SAINT LOUIS UNIVERSITY™

STUDENT FINANCIAL SERVICES

One Grand Blvd. Phone: 314-977-2350
DuBourg Hall, Room 121 Fax: 314-977-3437
Saint Louis, MO 63103 Email: SFS@SLU.edu

FEDERAL WORK-STUDY JOB POSITION DESCRIPTION 2017-2018

PLEASE PRINT OR TYPE

Department Name: _____ Department #: _____
Contact Person/Supervisor: _____ E-Mail: _____
Office Location: _____ Phone #: _____
FWS Position Title: _____ Position #: _____
Classification (if any): _____ Rate of Pay: _____

How many positions for this job description? _____

Please use only the space provided:

Job Description and Purpose of Position: (please be specific): _____

Qualifications/Skills Required: _____

Length of employment (approx. begin and end date): _____ to _____

Please check if the position is Community Service

If the job is off campus, an off-campus agreement must be on file.

Procedures for determining a student's rate of pay if the position has multiple rates:

Evaluation Procedures and Schedule:

Federal Work Study job descriptions of the positions in your department must be done **yearly**.

Please email this form to jmarti72@slu.edu .