



SAINT LOUIS UNIVERSITY COMPLIANCE 877-525-KNOW

Anne Garcia named Interim Director of Compliance

I am very excited to have undertaken a new role as the Interim Director of Billing and Research Compliance. Please feel free to contact me directly for any compliance related issues. I can be reached at 977-5774. I look forward to working with you over the next academic year. Thanks, Anne

HAPPY (ACADEMIC) COMPLIANCE NEW YEAR!

Welcome to all new faculty, residents and staff, and to all “seasoned” practice members. Best wishes as we begin the academic and fiscal New Year! We are pleased to share the following important information about compliance education:

1. New Faculty/Clinician General Compliance Session – **required** for all providers that bill for services – physicians, nurse practitioners, physician assistants, etc.
2. Health Insurance Portability and Accountability Act (HIPAA) General Education Session – **required** for all faculty, staff, students that work with/are exposed to protected health information. Session dates and times will be listed on *SLU NEWSLINK*.
3. Resident/Fellow Sessions – Recently we have had the privilege of participating in Grand Rounds presentation for some departments. Topics included documentation and coding, general compliance issues, medical necessity, specialty specific topics, EHR documentation, and HIPAA updates. We welcome the opportunity to participate in education and interaction with the faculty and housestaff.
4. Billing and Coding Compliance Meetings - are held bi-monthly on the third Tuesday of the odd numbered months from 10:00-11:30 am. The session generally offers continuing education units (CEU’s) from the American Academy of Professional Coders (AAPC). The next meeting on July 16, 2013 will feature, “Managing Transitional Care Coding and Billing”.
5. Special Topics in Compliance – Learning and discussion opportunities addressing specific clinical services and role specific requirements are provided throughout the year and upon request. Topics include but are not limited to: Critical Care, EHR Documentation, Coding Clinics, Med-Level Provider Services, and Teaching Physician Documentation.

To schedule any of these sessions please contact the Compliance Department by phone 977-5545 or email slucompliance@slu.edu.

Important Message from the PMO:

As outlined in the June 13th PMO emails to Department Chairs, business, clinic and billing managers, administrative closure of delinquent encounters were dropped from 45 to 30 days on July 8th. This action puts us in full compliance with the revised SLUCare Health Information Delinquent Policy, no. 632. Please review your open encounters and complete them as outlined in the policy. Policy questions may be directed to Alyce Lanxon, Director of the PMO, at 977-6729. Any issues or questions as to why encounters cannot be closed should be directed to the Epic Team by contacting the SLU Service Desk, 977-4000, or emailing us at slucareservicedesk@slu.edu.



General Compliance Tips and Reminders

Upcoming Compliance Education:

General HIPAA Session

July 11, 2013
3:00 – 4:00 pm
Learning Resource Center
Room 110

Billers Meeting

July 16, 2013
10:00 – 11:30 am
Learning Resource Center
Room 110 & 111

AAPC Webinars Hosted by PMO:

Urgent Care Coding: What You May Be Missing*

Webinar
July 10, 2013
12:00 – 1:00 pm
Drummond Hall
1st Floor Conference Room

2013 PQRS Measures & Codes*

Webinar
July 17, 2013
12:00 – 1:00 pm
Drummond Hall
1st Floor Conference Room

2013 OIG Work Plan Update*

Webinar
July 31, 2013
12:00 – 1:00 pm
Drummond Hall
1st Floor Conference Room

*to learn more about receiving information regarding webinars please email Julie Ziegler: burkejm@slu.edu

Medical Students:

For billing documentation purposes, medical students can only provide documentation of ROS (Review of Systems), and PFSH (Past, Family and Social History). Residents and teaching physicians must document the HPI (history of present illness), Exam and Medical Decision-Making)

Procedures require documentation of teaching physician presence throughout the entire procedure or for “critical or key portions”. Overlapping procedures may not have overlapping critical or key portions. When procedures overlap, the primary (TP) surgeon must identify the designated teaching surgeon who is immediately available as the backup surgeon for the first case.

Medical Necessity is defined as care or services deemed necessary and reasonable for the diagnosis or treatment of illness or injury, or to improve the functioning of a malformed body member. Documentation of medical necessity must be done before diagnostic services can be performed. Reason(s) for the exam, specific to the individual patient must be documented. An appropriate diagnosis code (ICD-9) must be provided or linked to the diagnostic service.

Electronic Documentation Pitfalls include Documentation Clutter, Cloning Notes, and Macro /Template Fatigue. Each note should reflect the current condition and care of a patient with comments on results and implications for data that is pertinent. *Copy, Paste, Copy Forward* functionality should only be used by the original author. DO NOT copy/paste another person’s documentation. DO NOT document on another’s behalf.

HIPAA questions regarding release of medical record information, authorization forms, policies and procedure please contact our medical record experts at 268-7010 or the Privacy Officer (Ron Rawson) at 977-5884 or rawsonr@slu.edu

Government Audits continue with initiatives to fight fraud and abuse. As a result, scrutiny of provider services and claims for Medicaid beneficiaries are expected to increase. If contacted by letter or a representative from Medicaid or the Center of Medicare or Medicaid Services (CMS) requesting information, contact the SLU Compliance Department at 977-5545.

Saint Louis University Compliance Hotline is a toll-free hotline answered 24 hours a day, seven days a week by a company not directly affiliated with the University. At any time, an individual may register concerns relating to compliance, University business or research matters to their supervisor, the Office of University Compliance, or the hotline at **1-877-525-KNOW (5669)**. When using the hotline, callers may remain anonymous. University policy protects against discrimination and retaliation for reporting concerns in good faith.

**Coming soon:
2013-2014
Mandatory Annual
Compliance
Update
Online!**