



SAINT LOUIS UNIVERSITY COMPLIANCE 877-525-KNOW

June 2014



Upcoming Education Dates:

HIPAA General Education:

July 10, 2014
3:00 pm – 4:00 pm,
LRC Room 110



Please feel free to contact the Office of University Compliance at (314) 977-5545 or at slucompliance@slu.edu

If you need to reference past newsletters, upcoming education dates or need more information on Compliance visit our [website](#).

Faculty Mentors and Minors in Laboratories – Plan Ahead

Each year, Saint Louis University faculty dedicated to the advancement of science education host high school students as volunteers in their laboratories, sometimes independently and often as part of organized programs, such as STARS. These experiences have led to many positive encounters with lasting impact on these student volunteers. As a reminder:

- Any faculty members planning to host high school students or other minors (under the age of 18) volunteering or observing in their research laboratory must become familiar with the [SLU Policy on Minors in Laboratories](#) and
- Submit a [Request for Approval for Research Project Involving Minor Participants In Laboratories](#) to the Office of Environmental Health and Safety (OEHS) for review and approval, along with a completed [Parent/Guardian Consent for a Minor in Laboratories](#) for each minor.
- Amendments adding the minor students to approved IBC protocols and IACUC protocols, if applicable, must be submitted prior to the minor student entering the laboratory.
- Enrollment in the [Occupational Health Program \(OHP\)](#) may also be required.
- As with all persons working in laboratories, minors are required to complete applicable [Mandatory Training](#) for the risks that may be encountered in the specific laboratory settings.
- View and sign up for various [Environmental Health and Safety Training](#) courses offered by OEHS by visiting the OEHS website.

In addition to summer high school student programs, the policy on minors in laboratories is applicable to any minors that will be present in laboratories due to: volunteering, science fair mentoring, scouting programs, and tour groups involving research laboratories. Check the [SLU Policy on Minors in Laboratories](#) for further details.

Questions can be directed to Mark Haenchen (977-6885 or haenchen@slu.edu) or Renee Knoll (977-6884 or knollr@slu.edu).

Happy Retirement!!!



The Compliance Office bids a fond farewell to our dear friends and colleagues, Sally Frese and Karen George. Sally is retiring from Saint Louis University after twenty-nine years of service, most currently in the position of Assistant Director of Physician Billing Compliance and Education Specialist. Karen will be retiring from the University after twenty-six years of service, most currently in the position of Senior Compliance Auditor. We, in the Compliance Office will miss both Sally and Karen and wish them the very best in future endeavors.