

### **Tuition Remission Benefits for Former Employees**

Traditionally, employees who face position eliminations are set to maintain their tuition remission benefit for the remainder of the current semester, plus one additional semester to ease their transition from the University. However, the tuition benefit has been extended for employees whose positions were eliminated due to the MOEP. If the impacted employee is currently enrolled and pursuing a degree at the University, they will continue to receive the tuition remission benefit for a period of no more than ten (10) semesters from the date their employment with the university ended, or five (5) years, whichever comes first.

#### **Future Eligibility**

For former employees who would like to pursue a degree at Saint Louis University in the future, eligibility is as follows:

1. For employees with 5-9 completed years of service, applications to use the benefit may be submitted within two (2) years from their position elimination date.
2. For employees with at least 10 year of completed service, applications to use the benefit may be submitted within seven (7) years from their position elimination date.
3. Degrees must be completed within the full time equivalent of ten (10) semesters following the start of using the benefit.

For former employees who are completing an undergraduate degree and would like to immediately pursue a graduate degree, they must have completed a minimum of five (5) years of service.

### **Tuition Remission Benefits for Dependents of Former Employees**

Traditionally, employees who face position eliminations are set to maintain their tuition remission benefit for the remainder of the current semester, plus one additional semester for their eligible dependents. However, for employees whose positions were eliminated due to the MOEP, the benefit has been extended. If an eligible dependent of an impacted employee is currently enrolled and pursuing an undergraduate degree at the University, they will continue to receive the tuition remission benefit for a period of no more than ten (10) semesters from the date they first enroll in their undergraduate degree program.

#### **Eligibility**

Eligibility requirements still apply for dependents:

- Dependents must be a legal spouse, and/or natural or adopted child.
- Dependents must be pursuing their first undergraduate degree.
- Dependent children must be under the age of 25.

#### **Future Eligibility**

For dependent(s) of former employees that will become eligible for the tuition remission benefit in the future, the following applies:

1. For employees with 5-9 completed years of service, applications to use the benefit may be submitted within two (2) years from their position elimination date.
2. For employees with at least 10 year of completed service, applications to use the benefit may be submitted within seven (7) years from their position elimination date.

3. Degrees must be completed within the full time equivalent of ten (10) semesters following the start of using the benefit.

### **Tuition Remission Application Process for Former Employees and Their Eligible Dependents**

1. All applicants (self, spouse or child) who would like to use the tuition remission benefit are also required to complete the online Free Application for Federal Student Aid (FAFSA) on an annual basis. Applicants are encouraged to contact the **Office of Student Financial Services** at 314-977-2350 if assistance is needed.
2. Submit a completed Tuition Remission Benefits application to the University Benefits office for each eligible tuition remission recipient (self, spouse or child).
3. Return the completed and signed Tuition Remission Benefit application to the University Benefits Office for certification of eligibility.
  - Applications can be scanned and emailed to [benefits@slu.edu](mailto:benefits@slu.edu), faxed to 314-977-1785, or
  - Submit applications via postal mail to the attention of the University Benefits Office, located at 3545 Lindell Blvd, 1st Floor, St. Louis, MO 63103.