ARRIVE EARLY
Visit your classroom prior to the start of the semester to make sure the software you need is on your classroom computer. If you need software added, request it at least three weeks in advance. Visit its.slu.edu for more information. Then, arrive early to each class to double-check everything.

KNOW YOUR SLU NET ID AND PASSWORD
You will need to know your SLU Net ID and Password in order to log into the classroom computer. Visit password.slu.edu prior to visiting the classroom to ensure your login information is working properly.

BRING YOUR CABLES
If you are planning to bring your laptop into the classroom, please make sure to bring your own cables to connect to the classroom equipment. If you have a Mac, make sure to also bring your adaptor with your VGA cable. ITS does not provide cable or adapters in the classroom.

CALL FOR HELP
If you are in a classroom and need emergency assistance, press the 4099 Support button on the classroom touchscreen or call 977-4099. Phone line hours are: Monday-Friday, 7am-5pm. Remember, if you do not call and report the issue, ITS won’t know there is a problem.

HAVE A BACK-UP PLAN
Even the best technology will have problems periodically; always have a backup plan.

When in doubt, call 977-4000 for assistance.