CIRCUIT POLICIES

BOOK LOAN PERIODS

<table>
<thead>
<tr>
<th>Category</th>
<th>Duration</th>
</tr>
</thead>
<tbody>
<tr>
<td>Undergraduate Students</td>
<td>21 Days</td>
</tr>
<tr>
<td>Graduate Students</td>
<td>120 Days</td>
</tr>
<tr>
<td>Faculty</td>
<td>120 Days</td>
</tr>
<tr>
<td>SLU Staff</td>
<td>120 Days</td>
</tr>
<tr>
<td>Courtesy Borrower</td>
<td>21 Days</td>
</tr>
<tr>
<td>MERLIN Loaned Books</td>
<td>21 Days</td>
</tr>
<tr>
<td>undergrad:</td>
<td>21 Days</td>
</tr>
<tr>
<td>Graduate/Staff/Faculty</td>
<td>120 Days</td>
</tr>
<tr>
<td>MOBIUS Loaned Books</td>
<td>28 Days</td>
</tr>
</tbody>
</table>

RENEWALS

Books may be renewed 7 days before the due date if not held by another patron.

MOBIUS books may only be renewed twice.

Holds

Books in the SLU/MOBIUS system can be placed on hold online by the requestor or at the Patron Services Desk. When the book is received at Pius Library, the requestor will be notified to pick up the book at the Patron Services Desk.

SEARCHING BOOKS

If an item cannot be located in the general collection, a patron may fill out a search card at the Patron Services Desk. When the item is found the patron will be contacted via their SLU email. If the item is not found after being searched three times, Patron Services staff will automatically request the item from another MOBIUS library. If this option isn’t available, the patron will be notified and Patron Services staff will help the patron request the item through ILLiad Interlibrary Loan service when needed.

CIRCUIT POLICIES

(Continued)

OVERDUE BOOKS & FINES

Overdue Notices for SLU Pius, MCL and Law Library are sent when books are 5 and 10 days overdue. After 30 days overdue books are considered lost and the borrowing patron will be billed with a lost book fee of $120.

Media and reserve items are subject to separate overdue and billing policies.

Overdue notices for MOBIUS loaned books are sent when books are 7 and 14 days overdue. After 28 days overdue books are considered lost and the borrowing patron will be billed with a lost book fee of $120.

Failure to receive a notice does not exempt a borrower from the responsibility to return books on time and is not grounds for the cancellation of fines.

Billed books and fine totals exceeding $50 will result in a loss of borrowing privileges, registration holds, and transcript holds.

If material is returned in a damaged condition, the library will bill the borrower $100 for replacement cost and a $20 processing fee. Examples of damage can include writing or highlighting, food spills, water damage, Post-It note usage, folding pages, tearing or removing pages, excessive heat or sunlight on media materials.

If you have any questions, email Patron Services at piuscirc@slu.edu, call 314-977-3087, or visit the Patron Services Desk and ask to speak with a full-time staff member.
## FALL 2021
**AUGUST 25 – DECEMBER 18**

<table>
<thead>
<tr>
<th>Building Hours (August 25 – December 18)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Sunday</td>
<td>10am–2am</td>
</tr>
<tr>
<td>Monday–Thursday</td>
<td>7:30am–2am</td>
</tr>
<tr>
<td>Friday</td>
<td>7:30am–6pm</td>
</tr>
<tr>
<td>Saturday</td>
<td>10am–6pm</td>
</tr>
</tbody>
</table>

**Labor Day**
- Sunday, September 5: 10am–6pm
- Monday, September 6: Closed

**Midterm Exams**
- Saturday, October 16: 10am–9pm
- Sunday, October 17: 10am–2am
- Monday–Thursday, October 18–21: 7:30am–2am
- Friday, October 22: 7:30am–6pm

**Fall Break**
- Thursday–Friday, October 28–29: 7:30am–6pm
- Saturday, October 30: 10am–6pm
- Sunday, October 31: Open at 10am

**Thanksgiving**
- Wednesday, November 24: 7:30am–6pm
- Thursday, November 25: (Official University Holiday) Closed
- Friday, November 26: (Official University Holiday) Closed
- Saturday, November 27: Closed
- Sunday, November 28: Open at 10am

**Final Exams**
- Saturday, December 11: 10am–9pm
- Sunday, December 12: 10am–2am
- Monday–Thursday, December 13–16: 7:30am–2am
- Friday, December 17: 7:30am–6pm
- Saturday, December 18: 10am–6pm

## WINTER RECESS
**DECEMBER 19 – JANUARY 15**

<table>
<thead>
<tr>
<th>Building Hours</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Sunday</td>
<td>Closed</td>
</tr>
<tr>
<td>Monday–Friday</td>
<td>7:30am–6pm</td>
</tr>
<tr>
<td>Saturday</td>
<td>10am–6pm</td>
</tr>
</tbody>
</table>

**Christmas & New Year’s**
- Friday, December 24: Closed
- (Official University Holiday)
- Saturday–Sunday, December 25–26: Closed
- Monday–Tuesday, December 27–28: Closed
- (Official University Holiday)
- Wednesday–Thursday, December 29–30: 7:30am–6pm
- Friday, December 31: Closed
- (Official University Holiday)
- Saturday–Sunday, January 1–2: Closed
- Monday, January 3: Closed
- (Official University Holiday)

## SPRING 2022
**JANUARY 16 – MAY 21**

<table>
<thead>
<tr>
<th>Building Hours (January 16 – May 21)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Sunday</td>
<td>10am–2am</td>
</tr>
<tr>
<td>Monday–Thursday</td>
<td>7:30am–2am</td>
</tr>
<tr>
<td>Friday</td>
<td>7:30am–6pm</td>
</tr>
<tr>
<td>Saturday</td>
<td>10am–6pm</td>
</tr>
</tbody>
</table>

**Martin Luther King Day**
- Sunday, January 16: 10am–6pm
- Closed

**Midterm Exams**
- Saturday, March 5: 10am–9pm
- Sunday, March 6: 10am–2am
- Monday–Thursday, March 7–10: 7:30am–2am
- Friday, March 11: 7:30am–6pm

**Spring Break**
- Saturday–Sunday, March 12–13: Closed
- Monday–Friday, March 14–18: 7:30am–6pm
- Saturday–Sunday, March 19–20: Closed

**Easter**
- Holy Thursday, April 14: 7:30am–6pm
- Good Friday, April 15: 7:30am–6pm
- Closed
- Holy Saturday, April 16: Closed
- Closed
- Easter Sunday, April 17: Closed
- Closed
- Easter Monday, April 18: 7:30am–6pm

**Final Exams**
- Saturday, May 8: 10am–2am
- Sunday, May 9–12: 7:30am–2am
- Monday, May 13: 7:30am–9pm
- Saturday, May 14: 10am–9pm
- Sunday, May 15: 10am–2am
- Monday, May 16: 7:30am–2am
- Tuesday–Friday, May 17–20: 7:30am–6pm
- Saturday, May 21: 10am–6pm

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### IMPORTANT INFORMATION

<table>
<thead>
<tr>
<th>Library Hours</th>
<th>314-977-3580</th>
</tr>
</thead>
<tbody>
<tr>
<td>ASK SLU Patron Services Desk</td>
<td>314-977-3087</td>
</tr>
<tr>
<td>Email</td>
<td><a href="mailto:piuscirc@slu.edu">piuscirc@slu.edu</a></td>
</tr>
<tr>
<td>Interlibrary Loan</td>
<td>314-977-3104</td>
</tr>
<tr>
<td>Email</td>
<td><a href="mailto:piusill@slu.edu">piusill@slu.edu</a></td>
</tr>
<tr>
<td>Reserves and Electronic Reserves</td>
<td>314-977-3585</td>
</tr>
<tr>
<td>Email</td>
<td><a href="mailto:eres@slu.edu">eres@slu.edu</a></td>
</tr>
<tr>
<td>ASK SLU ATC Desk</td>
<td>314-977-3103</td>
</tr>
<tr>
<td>Email</td>
<td><a href="mailto:piusref@slu.edu">piusref@slu.edu</a></td>
</tr>
</tbody>
</table>

Library Hours Online
http://lib.slu.edu/about/hours