



**SAINT LOUIS
UNIVERSITY**
MADRID

Avenida del Valle, 34
28003 - Madrid, Spain

P +34 91 554 58 58
F +34 91 554 62 02

disabilityservices-madrid@slu.edu
www.slu.edu/madrid

Center for Accessibility and Disability Resources

Application for Academic Accommodations

Students requesting accommodations at Saint Louis University – Madrid Campus should submit this completed form to the Office of Disability Services. The fact of a completed application, as well as the information contained within it, will be considered as confidential.

_____ Student Name _____ Date of Application

_____ Banner ID# _____ E-Mail Address

Educational Status: Are you a permanent student? Yes _____ No _____

_____ If you are a transfer student, name of prior institution

_____ If you are a visiting student, name of home institution

Disability Information: Have you ever been tested for, or diagnosed with, a disability?
Yes _____ No _____

_____ Brief description of the services/accommodations you seek

All information on this form will remain confidential.

In accordance with that established in the General Data Protection Regulation of Personal Data, we would like to inform you that your data, including that of information sent by email to the department, will be incorporated into the systems of Saint Louis University in Spain, S.A., CIF A28654879, Avenida del Valle 34, Madrid 28003 (Spain) for the purpose of processing your application and arranging requested academic accommodations as consented by the student. In compliance with the current legislation, Saint Louis University in Spain, S.A. informs that this data will be preserved for a period of four years or until the need for this information in relation to the service provided has ended.

The legal basis of the treatment is the consent given by you when accepting this privacy policy, to use your personal data for the purposes defined above.

The contact information of the Data Protection Officer is Email: DPO-madrid@slu.edu

No data will be transferred to third parties, except legal obligation.

While you do not communicate to us otherwise, we understand that this data has not been modified, and that you agree to notify us of any variation and have given us your consent to use the data for the purposes mentioned above.

Saint Louis University in Spain, S.A. informs that it will proceed to treat the data in a manner that is lawful, loyal, transparent, adequate, relevant, limited, accurate and updated. It is for this reason that Saint Louis University in Spain, S.A. is committed to adopting reasonable measures necessary so that these are suppressed or rectified without delay when they are inaccurate. No data will be transferred to third parties, except legal obligation.

In accordance with the rights conferred by the current regulations on data protection, you may exercise your rights of access, rectification, limitation of treatment, deletion, portability and opposition to the processing of the personal data, as well as the consent given for the treatment of them, directing your request to the address of Saint Louis University in Spain, S.A. or to the email DPO-madrid@slu.edu. When exercising your right via postal mail or to verify the identity of the person exercising their right and complete them correctly and unequivocally, you may be required to attach a photocopy of the DNI.

Claims deemed appropriate may be presented to the competent Control Authority.

Privacy Policy of Saint Louis University can be found: <http://www.slu.edu/privacy-notice.php>

_____ Student's Signature

_____ Date