

Residence Housing Norms

These norms apply to all first-year students registered at SLU-Madrid and living at Nexo Residences.

Building Exterior: Failure to follow the following guidelines jeopardizes the safety of community members:

- a. The propping open of residence hall exterior doors is strictly prohibited.
- b. Throwing or dropping objects from windows or balconies is prohibited.
- c. Students are prohibited from being out on a ledge, windowsill or a building roof. This includes entering and exiting from them.

Elevator Abuse: Residents should abide by elevator guidelines (occupancy, etc.) to ensure the safety of themselves and others and to ensure the safe operation of the elevator. To keep elevators in running order, do not overload, force doors open, stop the elevator, jump, use alarm buttons (except in emergencies), or otherwise misuse the equipment. Elevator abuse poses a serious threat to safety. If the elevator stops between floors, stay calm, remain in the elevator and use the alarm button and/or call box. A Nexo staff member, the fire brigade or the elevator company will come assist you with evacuating.

Residence Sports/Recreation: Out of respect for Nexo's property and facilities, sports or general roughhousing is not permitted in the hallways or lounges. Additionally, wheeled transportation (including, but not limited to, bikes, motorized and non-motorized scooters etc.) are not permitted in the residence halls.

Host Responsibility: Hosts are responsible for all actions of their guests. Hosts and guests must remain together at all times and in common areas.

Housekeeping/Cleanliness: Students are asked to maintain a high standard of housekeeping and cleanliness in their rooms.

- a. The assigned space and furnishings should be kept clean and sanitary.
- b. Garbage and other items to be discarded should be placed in the appropriate trash rooms or dumpsters.
- c. Students should clean up trash and personal items in common areas after use.

Noise: Students should be considerate by observing nighttime hours and responding appropriately to requests to lower noise volume. Noise that can be heard outside of a room or in the patios of the residence buildings by placing a stereo out the window, yelling out the window, or using amplification devices is prohibited.

Occupancy: In order to maintain reasonable occupancy levels, gatherings should take place in common areas, not in the rooms or the corridors.

Open Flame/Element Devices: Open flame or open element devices (including, but not limited to, candles-wick or no wick, incense, George Foreman grills, toasters, toaster ovens, barbecue grills, etc.) are not permitted in the residence halls.

Overnight Guests/Cohabitation: Residents may only have overnight guests in accordance with Nexo's visitation guidelines and with the previous written consent of the roommate. Cohabitation is not permitted.

Pets: Pets including assistance pets are not permitted in the residences.

Damages: Students are expected to respect Nexo's property, as well as the property of other community members. Damages, alterations, or removals to residence rooms, buildings, and other community member's property are not allowed. At any time of the year, students will be billed for any damage to the room. Damage not claimed by one person will be split between all residents residing in the room.

Restroom Civility: At no time should individuals be in a restroom facility designated for a gender other than their own gender identity.

Screens/Doors: Students may not remove, alter, or tamper with window screens, door closures, locks, etc. Additional locks may not be added to the room or bathrooms doors.

Prohibited Items:

- 14.1 Alcohol and drugs
- 14.2 Alcohol collections or trophies (pyramids, excessive bottles, cans, cartons)
- 14.3 Air conditioners (both window and portable units except those provided by Nexo)
- 14.4 Devices used to promote irresponsible drinking (beer bongs, funnels, kegs, party balls, etc.)
- 14.5 Fireworks, firecrackers, sparklers, etc.
- 14.6 Guns
- 14.7 Halogen lamps, lava lamps, sunlamps, and incandescent bulbs
- 14.8 Hookahs or waterpipes
- 14.9 Hoverboards/motorized skateboards
- 14.10 Items obstructing egress/exit paths in rooms or hallways
- 14.11 Knives that are not simple silverware knives
- 14.12 Locks, latches, or similar devices for interior and exterior doors beyond those provided by Nexo
- 14.13 Outside antenna/satellite dish
- 14.14 Live cut trees or wreaths
- 14.15 Personal furniture
- 14.16 Signs considered to be city, government or another's property

14.17 Wireless internet routers

Prohibited Actions:

15.1 Attempting to gain access to another person's lock-out key and/or another person's room with a lock-out key

15.2 Cooking in the room

15.3 Hanging items on sprinkler heads or piping

15.4 Harassing, verbal abuse, or other similar behaviors with other residents or Nexo's staff

15.5 Tampering with fire alarms

15.6 Painting or repairing by residents

15.7 Removing Nexo's-issued room furniture or relocation of any issued residential furniture

15.8 Utilizing smokeless tobacco or electronic cigarettes inside a building

15.9 Storing and consuming alcohol and/or drugs is strictly forbidden

15.10 Taking any food or items from a roommate without permission

15.11 Having overnight guests, including family members

Restitution for Community Damages: In the event of damages occurring in community spaces or residence rooms, the students responsible may be asked to provide restitution in order to repair property damaged. Monetary restitution will be determined on a case by case basis in order to repair damage.

Appendix I: Room Entry and Search Policy

SLU-Madrid reserves the right to enter a student's room to ensure, among other things, health, safety, and maintenance in residence rooms. SLU-Madrid will enter and search a residence hall room if authorized personnel (RAs, Nexo's staff, SLU-Madrid staff) has reason to believe the following:

That there is a possibility of imminent hazard to persons or property;

That there is a violation of public law or SLU-Madrid policy, including the University Community Standards;

That contraband items are present but concealed from view.

If entry becomes necessary under these conditions, SLU-Madrid Student Life staff will knock and identify themselves. If there is no response, a passkey will be used to enter the room. Prohibited items like alcohol and/or drugs will be confiscated.

If a room search is necessary, it will be conducted by SLU-Madrid Student Life staff. If possible, Nexo residence staff will be present during the room search. When practical, the resident(s) whose room is to be searched will be allowed to be present during the search and will be informed of the reason for the search. The resident(s) need not give permission to search. At the discretion of SLU-Madrid Student Life staff, the

resident(s) will typically be asked to open drawers, closets, locked boxes, etc. However, refusal to comply will not impede the search.

Spanish Police Department and/or other law enforcement entities with proper authority may initiate a search within normal legal guidelines. These procedures may supersede the above guidelines. The information gathered during this process may be processed through both the criminal system and the University's Community Standard processes.

During a search, SLU-Madrid Student Life staff shall make a reasonable attempt not to unnecessarily disrupt belongings, and an effort shall be made to leave the room in the condition that it was found. A receipt shall be given for any seized items. If no resident is present, SLU-Madrid Student Life staff shall leave a notice of entry/search and a receipt of any seized items.

A resident who believes their room has been wrongfully entered should report the matter to the Housing Coordinator and submit a written complaint to the Director of Student Life.