

Practical Anatomy and Surgical Education (PASE)
Center for Anatomical Science and Education
Saint Louis University School of Medicine

3839 Lindell Boulevard • St. Louis, MO, 63108 • Phone: 314-977-7400 • Fax: 314-977-7345

## **Course Payment Details:**

Courses must be paid in full at the time of registration to secure your spot.

Payments should be made upon registration via the course website. If payment is not available during that time, you can pay one of the two ways below:

Market Place: Go to the workshop store link online found at (https://billpay.slu.edu/C20197\_ustores/web/store\_main.jsp?STOREID=148). Click the "Workshop Tuition" Box. On the next page, enter your specified tuition course in the "Donation Amount" box and click "Add To Cart". Your tuition can be found on the course website or course brochure. Tuition depends on your classification. After adding to your cart, you must enter your personal information, workshop information, and payment information. Acceptable cards are VISA, Mastercard, and American Express.

**Check:** Make check payable to Saint Louis University – PASE. Please ensure the participant's name and the course is listed in the memo of the check. Mail to:

Practical Anatomy & Surgical Education Young Hall Workshop Payment – Attn: Olivia Richards/Kris Sherman 3839 Lindell Boulevard St. Louis, MO 63108

## **Course Cancellation Details:**

If you must cancel your reservation for a course the cancellation policy is as follows:

1 month or more prior to the course date = 90% of tuition refunded Less than 1 month prior to the course date = 0% of tuition refunded

\*\*If you can not attend a course you are registered for (due to a positive COVID test, mandatory quarantine, national or regional travel restriction, or other emergency outlined by PASE staff) and it is less than a month prior to the course date, you will be given the choice to get the 90% of tuition refund or a course credit for the same course the next time it is offered or a course of similar pricing\*\*

This credit process will be handled on a case-by-case basis by the PASE program coordinator and PASE director