Application for Employer Deferred Tuition Payment Plan

In order to be eligible for SLU’s Deferred Payment Plan, you must:

☐ Pay all tuition and fees not covered by your employer by tuition due date
☐ Complete this information and submit it to:
  Carolyn Merkel, One Grand Blvd., DuBourg Hall, Room 121, St. Louis, MO 63103
  phone: 314.977.2405, fax: 314.977.3437, email: carolyn.merkel@slu.edu
☐ Provide a copy of your employer’s tuition policy upon request
☐ Submit a new form each semester

TO BE COMPLETED BY STUDENT

Student Name ___________________________ Banner ID ________________
Semester for which deferment is requested ______________________
I am registered for _______ credit hours in the term above.
The semester begins on ____________ and ends on ________________.

TO BE COMPLETED BY EMPLOYER

I certify that the above-named applicant is employed by this organization and is eligible for tuition benefits in the amount of $__________or__________% for the term.

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<thead>
<tr>
<th>Name</th>
<th>Organization</th>
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<tbody>
<tr>
<td>Address</td>
<td>City, State, Zip</td>
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<tr>
<td>Name</td>
<td>Authorized Representative</td>
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<td>Title</td>
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<td>Telephone number of Authorized Representative</td>
<td>___________________________</td>
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<tr>
<td>Fax number of Authorized Representative</td>
<td>___________________________</td>
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By filling out and submitting this form, the student agrees to the following:

☐ I understand that if I do not achieve the required grades for my employer to provide payment or drop courses, I must make payment arrangements for balance due before enrolling for future terms.
☐ I understand that it is my responsibility to provide grades, bills, or other documentation to my employer for prompt payment. I am responsible for all fees or finance charges that are added to my account.
☐ If my employment or employment benefits change during the term, I will notify the student accounts office (314-977-2405) and make payment arrangements for my courses.
☐ I understand that any misuse, misrepresentation or inability to follow procedures may result in disqualification from SLU’s tuition deferment option.