Minutes
Graduate Academic Affairs Committee
November 16, 2018


Guest in Attendance: Steve Rigdon, Anthony DeCesare, Mary “Rina” Chittooran, Heidi Ardizzone, Takako Nomi, Karen Myers

Call to Order: R. Wood called the meeting to order at 9:01am.

Approval of Minutes from the October 12, 2018 Meeting: Minutes from the October 12, 2018 meeting were unanimously approved.

New Program Proposal in Biostatistics and Health Analytics (Rigdon):
- Master Science in Biostatistics and Health Analytics – more technical. High mathematics prerequisites.
- No Discussion – all approved in favor, will be sent to the Board.

New Certificate: in Higher Education Admin (Myers):
- Several questions were raised. It was decided that Dr. Myers should reach out to Kathleen Thatcher to get her view on assessment plan – Course focus versus program focus.
- Discussed to motion to have Kathleen’s input on Assessment Plan – this is on hold

Program Change – Family & Community Medicine (Smith):
- Dr. Smith unable to attend, if any questions he can be reached by phone. No questions.
- No Discussion – all approved in favor, goes to CADD.

SPS Cybersecurity and Strategic Intelligence (Buerck):
- Matt explained the new certificate – designed very similar to the other SPS Certificates – they are catered to both students who are pursing master degrees in other areas in the school as well as students who already have a master degree in a particular area and just want more education around these areas. No questions.
- SPS Cybersecurity & Strategic Intelligence – approved with one extension

- BA/MA/Ph.D exist – no new courses/resources it is embedded in existing MA/Ph.D program. Couple questions were asked and all were answered.
- No Discussion – all in favor passed
Ph.D in Educations Policy and equity (Chittooran):
- Presented a revised version of the existing Ph.D in Education program with a specialty under a larger umbrella of Educational Foundations
- Discussion – this needs a new proposal,

Marketing New Graduate Programs (Tree):
- April provided brief update and more to come next month.

IP Grades:
- Nothing at this point

Absence policy:
- Nothing at this point

Grad Catalog Policy Changes:
- Nothing was discussed now

Announcements:
- Dr. Wood to convene with April and Anne to form a committee to draft a proposal to have The Departments to write the Executive summary for the board (new programs)

Meeting adjourned at 10:32 am