

Minutes
Graduate Academic Affairs Committee
February 17, 2017

Members in Attendance: A. Miller, A. Kent, A. Kaikati, A. Rellergert, A. Trees, C. Werner, D. Hall, D. Roby, H. Ardizzone, J. Barber, J. Fu, J. Martin, L. McLaughlin, R. Wood, S. Jayaram, S. Jordan, and S. Winton,

Guest in Attendance: I. Forrester, J. Haugen, L. Huelman, M. Grawitch, and S. Mudigonda

Call to Order: Dr. Wood called the meeting to order at 8:30 a.m.

Approval of Minutes from the December 16, 2016 meeting: Motion made to approve the minutes. Minutes were unanimously approved.

Old Business:

Dr. Wood reported that the concept feasibility study for new academic programs was voted down by the deans. He suggested the members go back to their deans and find out what they didn't like about the new process.

New Business

A. **Doisy Program Change Reports:**

Dr. Ivis Forrester with the Dietetics Department at Doisy College addressed the group regarding an informational change. Her department is suggesting changes to their two major tracks: a straight masters and a masters combined with a dietetic internship (MSDI). Regarding the MSDI, they are increasing the number of credits from thirty to thirty-six. There are four concentrations moving from thirty to thirty six.

For the straight masters they have increased the credit requirements by three or four credits, depending on the track. Research Methods and Statistics will both be offered as online courses in the summer. This will extend the time for the masters from twelve months to fifteen months.

A nutrition thesis requirement (six credits) or a capstone (four credits) requirement have been added. They are offered in all concentrations except one, the straight culinary entrepreneurship. All concentrations offer thirty-six credits whether capstone or the thesis option.

These changes will be reported to all relevant offices.

B. Medical School Program Change Report:

Dr. John Martin discussed a program change report where a concentration was added in neurobiology to the doctorate in anatomy. This past summer and into fall they found some discrepancies in some of the elective courses. They also decided to offer a more flexible, expanded list of electives. These changes will be reported to all relevant offices.

C. Revisions to School for Professional Studies (SPS) Programs:

Matt Grawitch and Srikanth Mudigonda from SPS discussed their two graduate programs: Master of Arts and Leadership and Organizational Development and Master of Science and Applied Analytics. What they are trying to do is restructure the programs:

1. Make them consistent with the new graduate level program learning outcomes by streamlining them.
2. They created a school level graduate education.
3. Create more flexibility within the curriculum.
4. Drop the capstone from six hours to three hours while maintaining the thirty-six hour degree program which adds increased flexibility.

D. Proposal of Chemistry Grad Pathway (INTO):

Representing Anneke Bart, Dr. Lisieux Huelman addressed the group on another informational item: a graduate pathway in Chemistry for the MA in Chemistry. A one semester and a two semester accelerated pathway were developed. The Chemistry department came up with the requirements and will have a large role in the admissions process similar to the other STEM fields.

E. Policy on Cross-Listings and Dual-Listings:

Jay Haugen updated the group on the cross-listings and dual-listings policy. He integrated changes that were brought up during the last discussion. He clarified faculty workload and course evaluations. There was language about forcing the numbers, the department supplies the course number and the cross listed course would have a special number. This was deleted based on feedback. Departments can request a list from the registrar's office if they should ever want to know their cross listed courses, which is primary and secondary. Traditionally, they have, when possible, wanted the numbers to be the same. This doesn't matter to the registrar and is up to the primary whether to approve or not.

After discussion, this was unanimously approved by GAAC.

F. Zero Credit Hour Courses:

On behalf of the faculty and departments, Jay announced that he has asked the Provost office for a one year reprieve on the elimination of zero credits. Academic units would still, in good faith, march towards the goal of Fall 2018. Technically, Jay would have to have the catalogs locked up by March of 2018. Individual units would have to have their things locked up around December 2017. All changes need to go through the individual departments curriculum committees/faculty committees, on those discussions. The main problem is dissertation credits/thesis credits. Jay asked that the members continue to investigate their zero credits.

There were a number of courses with a range of zero to three credits. However, these courses are always offered for three credits. He went through the catalog and automatically updated all of those. They then ran an initial count of how many zero credits were on the books and found that it had already been substantially reduced.

Everyone was told to continue to move forward and shoot for completion by December of this year.

Miscellaneous:

The next meeting will be rescheduled for March 24th due to spring break.

Meeting was adjourned at 9:37.