

Minutes
Graduate Academic Affairs Committee
March 24, 2017

Members in Attendance: A. Kent, D. Kaplan (for A. Kaikati), A. Rellergert, A. Trees, C. Werner, D. Hall, H. Ardizzone, J. Barber, J. Martin, J. Nichols, J. Geczi, L. McLaughlin, J. Garcia-Martinez, R. Wood, S. Jordan, S. Jayaram, and S. Winton,

Guest in Attendance: J. Haugen, G. Arnold, and C. Wagner

Call to Order: Dr. Wood called the meeting to order at 8:30 a.m.

Approval of Minutes from the February 17, 2017 meeting: Motion was made to approve the minutes. Minutes were unanimously approved.

Old Business: None

New Business:

- A. **Dual Degree – MS in Women’s and Gender Studies combined with a JD:**
Gretchen Arnold and Connie Wagner addressed the group. The new dual degree is in response to student demand. This is an outgrowth of graduate level concentration that has been offered for the past twelve to fifteen years. It is felt that both programs have expertise in this interdisciplinary area, no new courses will be developed, and there is no requirement for additional funding.

Rob received a motion to approve along with a second. This proposal was unanimously approved by the Committee.

- B. **Grad Ed Catalog proposed changes:** Jay continued to go over changes made to the Grad Ed catalog.

Admission Types

The topic: auditors, visitors, faculty, have been deleted because they are not classifications of students. They are populations of students. Therefore those three sections have been entirely removed.

Also, if a program was asking a student to take additional coursework, under the probational admission criteria, it is now an example under “Conditional Admitted”.

The 2017-2018 catalog has to be corrected using the current language. We are then proposing to change the catalog for 2018-2019 because all of 2018

admissions starts this summer. Admission types switched with “probational” becoming “conditional” and “conditional” becoming “provisional”. Probation is now only used to mean academic probation.

Bereavement

Adding the word “approval” by Dean of Students.

Rob received a motion to approve, a second, and this policy was unanimously approved.

Continuous Enrollment

Time to reapply was reduced to one year. They would have to complete a Petition for Reactivation.

The student must be in one of three status: enrolled, on a leave of absence, or withdrawn. Last year, this policy was adopted in undergraduate.

This needs to go back to the individual units for further discussion.

Course Extension (Incomplete Course)

A statement was added concerning change from incomplete to “F” is permanent. Once changed, this grade cannot be appealed.

Unanimously approved with one abstention.

Degree Conferral

Added both a graduation application, petition for late application, and fee. Graduate students currently don’t have a deadline. The deadline to apply to graduate in the semester you would like to graduate in would be at the end of the add/drop period or two weeks into the semester. Currently, students can apply to graduate at any given point for an entire year’s worth of graduations.

This change to the conferral policy will be brought back to the individual units for further discussion and revisited next month.

Good Academic Standing and Academic Probation

Large rewrite for clarifications.

Changing the limit to 1 incomplete grade instead of 2 or more.

Removed paragraph concerning “C” and “D” grades.

Moved graduation requirements to the Degree Conferral Policy.
Removed probation time period from 9 credits to make it a single 2 semesters (excluding summer).

This one needs to go back to individual units for discussion.

Grade Appeal:

There was a minor change in second paragraph, clarifying the second sentence regarding the appeal process time frame.

This one will also be brought back to the individual units for further discussion.

Jay will send out a cleaned up package of the policies that are to be further discussed with constituents. The committee will vote on these policies at the April meeting.

Announcements:

The next meeting will be April 21st.

Meeting was adjourned at 10:00.