Minutes
Undergraduate Academic Affairs Subcommittee
October 13, 2016

Members in Attendance: D. Barbeau, C. Matlock (representing E. Gockel-Blessing), G. Barker, J. Burwinkel, J. Langan, J. Ragsdale, K. Thatcher, M. Higgins, M. Allen, M. Sabick, N. Westhus, R. Cole, R. Wood, S. Naeger, and T. Gasmi

Call to Order: R. Wood called the meeting to order at 8:30a.m.

Approval of Minutes from the May 25, 2016 meeting: Minutes were unanimously approved.

New Business:

- Resubmission of SPS Project Management proposal: This proposal was kicked back due to assessment. The proposal has been resubmitted and includes a Letter of Endorsement. Concerns have been addressed and it is greatly improved. Several questions were addressed and concerns were raised.

  Rob Wood will redistribute the list of the particular concerns along with the email showing how each concern was addressed. It was decided to further discuss this proposal at the November meeting.

- New UAAC Procedures - Thoughts and Concerns: Miriam Joseph received the comments of several UAAC committee members and met with Provost Brickhouse regarding the new procedure for proposals. The deadline for new proposals will be pushed back from April to March and the May deadline will be pushed back to April. There will be no appeal process but a detailed response will be provided when proposals are rejected.

- Accelerated Degrees – How much grad work will we count down to bachelor's degrees? Rob stated that he was more worried about the 120 hours than the 36 hours. The committee needs to come up with a set of guidelines about a number, a percentage, or a proportion. If it is a percentage, of what: the 120 or the 35 that is required for the major? Is it a proportion of elective hours? Several other institutions were surveyed. The majority of our peer and competitor institutions assign in terms of a number of hours which range from a high of fifteen (mathematics at Washington University) to the standard of between nine and twelve. In most of the programs where a student is carrying forward the same specialization from the undergraduate degree to the graduate level degree, they are substituting upper division undergraduate major's hours for graduate level hours of specialization. Rob feels that these programs are elevating the rigor of the undergraduate major's part of the degree program. This policy could be written as a university maximum, up to the individual colleges and programs.

  A discussion ensued to find out what number people would be comfortable with and what seems reasonable while still maintaining the integrity of the programs.

Committee members are to carry these ideas back to their individual units for thoughts and discussion.

Old Business:

- Transfer Policy – How much and how old is too old? The members discussed the issue and agreed that there should be a policy that would include more stringent guidelines. It would also mandate that each academic unit develop individual policies determining what would and would not be accepted.

- Exam Policy – The group discussed whether this policy actually exists and if so, where it can be found. They agreed that the exam policy has been abused. The proposed wording in such a policy was also discussed. It was agreed upon that the policy on "study day" or initiating a required "dead week", needs to be either initiated or upheld.

Adjourned at 10:00am.