## University Committee on Academic Rank and Tenure

## Recommendation of Colleague for Evaluation of Non-Tenure-Track Faculty Only

The Chair of the candidate’s department/unit shall ask two (generally senior) members of the candidate’s department/unit to use this form to provide an evaluation of the candidate. These forms are to be submitted to the Chair, Director, or Dean, as applicable, and will be included with the completed application materials submitted to the University Committee. **This form is to be used only for promotion of non-tenure-track faculty.**  University norms and procedures for promotion are described in Sections III.E and III.F of the *Faculty Manual*.

1. **Candidate’s Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. **Applying for Promotion to:**[ ]  **Assistant Professor** [ ]  **Associate Professor** [ ]  **Professor**[ ]  **Other:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. **Department of Primary Appointment:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. *Please complete and sign this form and attach it to a letter in which you evaluate the candidate’s qualifications for promotion.*
	1. *Address specifically whether he or she has satisfied department/unit standards in (1) teaching, (2) research and scholarship, and (3) service.*
	2. *Clearly state your overall evaluation and recommendation*.

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Signature Date

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Evaluator’s name, department, and present rank and tenure status (please print)