## University Committee on Academic Rank and Tenure

## Recommendation of Colleague for Evaluation of

## Tenured or Tenure-Track Faculty Only

The Chair of the candidate’s department shall ask two (generally senior) members of the candidate’s department/unit to use this form to provide an evaluation of the candidate. These forms are to be submitted to the Chair, Director, or Dean, as applicable, and will be included with the completed application materials submitted to the University Committee. **This form is to be used only for tenured or tenure-track faculty in connection with promotion and/or tenure.**  University norms and procedures for promotion are described in Sections III.E and III.F of the *Faculty Manual*.

1. **Candidate’s Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. **Applying for:  Promotion Only  Tenure Only  Both Promotion and Tenure**
3. **Department of Primary Appointment:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. *Please complete and sign this form and attach it to a letter in which you evaluate the candidate’s qualifications for promotion and/or tenure.*
5. *Address specifically whether he or she has satisfied department/unit standards in (1) teaching, (2) research and scholarship, and (3) service. Include headings to distinguish material related to these three categories of evaluation.*
6. *Clearly state your overall evaluation and recommendation.*

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Signature Date

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Evaluator’s name, department, and present rank and tenure status (please print)