Promotion and Tenure Cover Sheet & Vote/Support Summary

AY 2021-2022

The entity that initiates the candidate’s P&T review should complete Part I and the next appropriate item, then forward this form with the candidate’s dossier so it advances through all levels of review. Please note that there should be no voting abstentions beyond the department/center level.

PART I: Candidate Information

1. Name (First, Middle, Last): Click here to enter text.

2. Banner ID: Click here to enter text.

3. Department/Center (if applicable): Click here to enter text.

4. College/School/Library (if applicable): Click here to enter text.

5. Present Rank: Click here to enter text. Date Effective: Click here to enter text.

6. Present Tenure Status: ☐ Tenured ☐ Tenure Track ☐ Non-Tenure Track

7. IF applicant changed tracks, from/to which tracks and date change became effective:
   ☐ Tenure Track to Non-Tenure Track Date Effective: Click here to enter text.
   ☐ Non-Tenure Track to Tenure Track Date Effective: Click here to enter text.

8. Candidate Seeks:
   ☐ Promotion, to be effective on July 1, 2022, to the Rank of
     ☐ Assistant Professor ☐ Associate Professor ☐ Professor
     ☐ Other: Click here to enter text.
   ☐ Tenure, with promotion (above), to be effective on July 1, 2022
   ☐ Tenure only, to be effective on July 1, 2022
   ☐ Promotion in a Secondary Rank, to be effective on July 1, 2022 (specify department)
     Department: Click here to enter text.

9. Is this an early application? ☐ Yes ☐ No
**Part II: Vote/Support Summary**

**Note:** # requires the number of votes, not yes/no response

1. Department/Center Committee (if applicable):
   
   #Approvals ______ #Dissents ______ #Recusals ______ ____________________________________
   
   Vote Recorder’s Name (Printed)

2. Department Chair or comparable administrator (if applicable):

   Approve ______ Dissent ______ ______________________________
   
   Chair’s Name (Printed)

3. Colleagues (SLU Department): #Approve ______ #Dissent ______ Not Required ______

4. Colleagues (SLU Non-Department): #Approve_______ #Dissent_______ Not Required ______

5. External Evaluators: Applicant meets the pertinent SLU criteria:

   #Yes: ________ #No: ________ #Marginal: ______
   
   Place an “X” Here If External Evaluations Are Not Required: ______

6. College/School/Library:

   #Approvals ______ #Dissents ______ #Recusals ______ ______________________________
   
   Vote Recorder’s Name (Printed)

7. Dean:

   Approval _______ Dissent _________ ______________________________
   
   Dean’s Name (Printed)

8. UCART:

   #Approvals ______ #Dissents ______ #Recusals ______ _____________________________
   
   Vote Recorder’s Name (Printed)

**Notes:**

A. Abstentions are not acceptable. Except for situations requiring recusal, all persons involved in this process should vote to approve a recommendation to promote/tenure or dissent from such a recommendation.

B. Recusals may be made for the following and other conflict of interest reasons, all which should be explained in the pertinent recommendation letter. Individuals who recuse themselves from voting should not participate in the discussion of the dossier.

   - Personal relationships
   - Grievance involvement
   - Voting participation in the P&T process at another level

C. Committee recommendation letters should note how many, if any, committee members were absent for the vote.