Learning Technologies Advisory Committee | Meeting Summary 1/16/19

Attendees:
Jon Baris, Amy Bautz, Mamoun Benmamoun, Robert Cole, Kyle Collins, Jason Fritts, Matt Grawitch, Stacey Harrington, Tim Howell, Mikael Kriz, San Kwon, Mike Lewis, Debie Lohe, Kyle Mitchell, Terri Rebman, Steve Rogers, Mary Roman, Cindy Rubbelke

Meeting Summary:

- Approval of minutes:
  - Steve Rogers motion, Robert Cole second. All approve.

- Informational updates
  - Panopto - getting classrooms ready for Panopto over spring break with a Go Live date of Monday after Spring Break (March 18). No live training scheduled, but SLU has purchased 8 2-day sessions of onsite training.
    - Faculty will have access to online training in early February through end of February; Every classroom will physically be checked for Panopto over spring break; Installation for faculty computers will be available also on March 18, likely through university software distribution platform. (Kyle will see if this can be earlier for summer faculty.)
    - Migration of Tegrity content to Panopto is still being worked out. Still looking into whether we can export everything from Tegrity with data intact (and store as an archive) or whether we need to migrate all Tegrity content.
    - Q: In-person trainings? A: Training in February will be online, onsite training will be after we go live. Timeline still undecided. LTAC members advocate spreading out those 8 onsite visits over time, so folks have multiple opportunities to learn. IT staff also will be able to meet with faculty one-on-one.

- LMS Update - This group recommended Canvas, deans endorsed the idea of pursuing next steps, which are to identify what it would take (budget, planning) to move to Canvas.
  - Mike Lewis - this is a significant initial cost which requires looking at capital funds. From the perspective of David Hakanson, we can do this, but not sure about timeline. Working on getting a meeting of the VPs to determine if it's feasible in FY20 (July 1, 2019) or FY21 (July 1, 2020).
  - Whether getting financed this year or next, planning will commence immediately for smooth transition and support. This group expressed a number of concerns that the transition and support for faculty be well-planned, and they will be.

- Capital Funds Request
  - (See handout of Capital Spending Requests for IT expenditures by non-ITS units)
  - Of the ~$1.3 million in requests, ITS anticipates only getting ~$500k in actual approved funds. Prioritization and decision making will be done by the ITS Advisory Board and ITS Steering Committee. These requests are not prioritized by LTAC, though LTAC's list of technology needs did go to the deans, who have input into the creation of the list.
  - Q: Should we have a larger conversation about classroom refresh parameters? LTAC members expressed interest in seeing a more holistic approach to classroom design and
technology refresh to address non-technology limitations of classrooms and to potentially make classroom technology less one-size-fits-all and more suited to different teaching needs.

○ Additional discussion items?
  ▪ Skype for Business: any new information to add? No. Still about the same as before.
  ▪ CAE software: Used for video feedback in certain departments, primarily clinical. Is being used and paid for by multiple departments.

**Decisions / Recommendations Made:** None made.