

## Learning Technologies Advisory Committee | Meeting Summary | September 18, 2019

**Attendees:** Jon Baris, Amy Bautz, Mamoun Benmamoun, Sarah Coffin, Kyle Collins, Jason Fritz, Matt Goeke, Matt Grawitch, Tim Howell (via Zoom), Lisieux Huelman, Debie Lohe, Jan McIntire-Strasberg, Kyle Mitchell, Terri Rebman, Steve Rogers, Mary Roman, Cindy Rubbelke, Divya Subramaniam, Neal Weber, Kathryn Sparks, Cid Cardoz

### Meeting Summary:

- Introductions, welcome new members
- Canvas: reiterate that no one will move to Canvas in 2020; soonest would be spring 2021.
- Classroom tech working group
  - Members: Lisieux Huelman, Steven Rogers, Mamoun Benmamoun, San Kwon, Timothy Howell, Cynthia Rubbelke, Cid Cardoz, Matt Goeke, Kyle Mitchell, Jay Haugen
  - It's been awhile since what comprises the university standard classroom has been revisited. Should we keep a "standard" for all classrooms or return to different levels/options for classroom technology. Currently gathering data on how frequently various technologies are used and information from different areas about needs.
  - Q: what about considering that faculty are mostly assigned classrooms without consideration of what their needs are? A: We'll be working with registrar to discuss how to address this. Q: what about cost? A: Cost is not the main factor of this conversation- we need to start with the needs and opportunities. But if every classroom doesn't really need every tool, we may be able to save money in some rooms, which can be spent increasing tech in others.
  - Having a list of what a synchronous distance classroom needs are would be helpful for this working group; work is still in early stage, mostly data gathering right now.
- Panopto discussion
  - Not exactly smooth for some, went fine for others
  - File conversions from Tegrity for some were not clean
  - What do you know about how it went that we need to know about?
    - School of Nursing had a lot of issues. Could have used a summer LTAC meeting for those who are here during summer, to discuss issues and have support.
    - Some faculty report relatively positive experience, save for a few minor issues. A lot of support for the decision to go to Panopto, given increased functionality.
    - One person did training session last spring. Felt that everything was crammed in. Felt like she needed a longer, more basic training to feel comfortable using the tool. Also, another person said the training focused entirely on PC folks, but that wasn't clear in promo.
  - What do we need to get in place to ensure faculty have support going forward?
    - Could trainings address both PCs and Macs or be advertised for each?
    - Are there webinars on this? Yes. The ATC offers training in Panopto and there are several [tutorials on the Academic Tech Commons web site](#). There is also information on our Panopto/LMS organization on Blackboard. You can be added to that page by sending an email to: [facsupport@health.slu.edu](mailto:facsupport@health.slu.edu)
    - Need training over winter break, rather than during the semester. Peer-to-peer training could be helpful as well; if we do this, explore with deans the ability to provide stipends.

- Web-conferencing/Zoom: Next Steps
  - Matt/Mary did some research on what options were for next steps. Cost to the University (high estimate) would be about \$130,000 to implement, plus \$100,000 annual operating costs. Two options for moving forward: first is annual capital planning phase (this would fund the implementation costs next fiscal year) plus need to identify funding for new operating costs; second is see if the Provost has the funds now, to move forward sooner than next fiscal year.
    - How much are colleges and departments currently spending on Zoom licenses? Don't know, will try to find out. If everyone had Zoom, could our network handle it? It's difficult to answer that, but as our network handled Fuze Meeting, it would make sense that it could handle Zoom.
- LTAC Member Feedback (from last spring)
  - Survey results from last Spring. See handout. Generally, things appear to be working well. Tensions between working through processes and the need for quick decisions; will continue to work on this (new committee structure = emerging processes)
- Teaching/Learning Technology needs/requests
  - List of University Learning Technologies Needs and Requests (see handout)
  - What are people needing/hearing about that is a University need that isn't on this list?
    - Plagiarism detection tool- does Canvas have an integrated tool? Can opt for TurnItIn, which is an additional cost, but not part of the current proposal.
    - Teams apps- is it time to explore Office 365 Teams options: what does it do? We're not sure what it does entirely. It's on the list of things to deploy, but ITS is still reviewing it and troubleshooting it. Canvas also has a robust tool option for teams.
    - Remove G-chat from the list
    - Add Virtual Lab space (space where students can access software with appropriate licenses)

**Decisions / Recommendations Made:** Forward the list of Teaching/Learning Technology needs to deans for prioritization/consideration as part of the annual budget cycle process.