

Implementation of Revised University *Faculty Workload Policy*

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Dear colleagues,

As you know, the 2016 *University Policy on Faculty Workload* underwent revision last academic year, with opportunities provided for comment on a proposed draft last spring. The revised document was approved by both CADD and me on May 26, 2021 and went into effect on June 1, 2021.

I know that, since last spring, some of your academic units (colleges/schools, departments) have begun revising their existing policies to bring them into compliance with the new University policy. In preparation for the 2022-2023 academic year, I have asked the deans to ensure that the policies for which they are responsible are revised and approved in enough time for individual Fall 2022 faculty workload assignments to be made. Sections 7.0 and 9.0 of the revised policy detail the development and approval processes at both levels—and explicitly call for substantive faculty involvement.

Organizational changes currently under consideration for some units (i.e., CAS, Parks, CPHSJ) may reasonably delay their workload document development and approval. In such cases, the dean and I will come to an agreement on an alternative timeline. Otherwise, to ensure that individual faculty workload assignments can be determined yet this spring, I would like the unit-level stage of our new process completed by **April 15, 2022**, with unit workload policies submitted to me for review via facultyaffairs@slu.edu.

The new *University Faculty Workload Policy* and its component templates for (a) Unit Faculty Workload Policy, and (b) Individual Faculty Workload Assignment are linked from the [Faculty Workload Policies page](#) on the website of the Office of the Provost (under the Faculty Affairs tab).

Thank you for your attention to this important, revised process. Please direct any questions to Assistant Provost Miriam Joseph (miriam.joseph@slu.edu; 314-977-5791).

Sincerely,

Mike Lewis, Ph.D.
Provost