Staff Advisory Committee
Saint Louis University

Meeting Minutes for Thursday, August 15, 2018
Allied Health Building Multipurpose room – 12:00-1:15 pm

Members:
Arl, Rhonda; Ashford, Sherry; Baine, Jennifer; Barbeau, Kathy; Barrale, Mary Ann; Bolinger, Karen; Bruce-Staudt, Alexis; Butler, Christina; Byers, Sheila; Campbel, Matt; Daniel, Hillary; Davis, Lauren; Dill Garvin, Debbie; Dorsey, Ashlee; Filla-Taylor, JoAnn; Franey, Jenni; Ganey, Susan; Gannon, Jan; Grant, Tammy; Hasman, Amy; Hetlage, Lynda; King, Delia; Linnenbrink, Katie; Masters, Beth; McCormack, Helen; McQueen, Patricia; Millinger, Rachel; Oppermann, Jennifer; Osmack, Patricia; Rakers, Carie; Robinson, LaVerne; Russell, Amy; Sahaida, Amanda; Schneider, Colleen; Schwartz, Dawn; Siebert, Kris; Stengel, Carol; Stevens, Sue; Streif, Mary; Tinge, Steve; Wise, Cyn; Wolff, Meme; Young, Rachel

Guests:
Brooks, Tiffanie; Flach, Janet; Neuner, Kathy; Pearson, Denise; Reese, Ruth; Spicer, Sharon; Vernon, Tonya; Viamontes, Carol; Weis, Ellen

Call to Order 12:02 and Reflection:  Cyn Wise called to order and as a reflection repeated a story she heard on CBS news on August 9, 2019. I was struck by a story I heard on the news the other night. It was an interview with a man who had changed his life so dramatically, most of us wouldn’t even consider doing what he did, especially at 39 yrs old. This is the quote that captured me:  “I would hear people say, ‘Carl, it's going to take nine years to become a doctor.’ And I'd say, ‘Well, nine years is going to pass anyway.’ So I'd rather be some place I want to be than some place that I could have been,” Carl Allamby, MD, former auto mechanic.

ANNOUNCEMENTS

Introduction of SAC Executive Board for 2019-2020.  Sue Stevens, Chair Elect; Kathy Barbeau, Treasurer; Corresponding Secretary, Kirstin Hrasky; Rhonda Arl, Recording Secretary; Christina Butler, Membership Coordinator.

Updates

Sick Leave Pool – Continues to be a priority for to assist university staff with long term unexpected illness. Employee's with large balances could donate time to the bank for those who may need it.  Logistics of who will administer it are still pending and a question was asked if it would be a one-time use like Helping Our Own.  Cyn said that would need to be determined.

Increasing SAC’s presence on campus – Cyn asked for help increasing SAC’s presence on campus volunteering for events and extra assistance with students.  Any small gain will be good for all university staff.  If anyone has ideas to increase public awareness of SAC or increase membership, please give Cyn those ideas as well.
**Joyce Huelsmann Outstanding SAC Member Award**

Every year, a member of the Staff Advisory Committee is awarded the Joyce Huelsmann Outstanding SAC Member Award. The award was established to honor founding SAC member, Joyce Huelsmann (SLU staff - 1963-2010), and recognizes a member of the Staff Advisory Committee who has best exhibited the qualities necessary for the type of leadership, service and positive spirit that were a hallmark of Joyce Huelsmann and her involvement at Saint Louis University, and more specifically, the Staff Advisory Committee. Her high moral standards, strong work ethic, and personal commitment to leadership through example, integrity, compassion, and respect for all continue to be a cornerstone of the Staff Advisory Committee.

By an overwhelming majority of nominations, this year’s winner is Debbie Dill Garvin who was presented the award. Over the past several years, Debbie has shown extreme dedication to the staff Advisory Committee. She’s been the spearhead for all activities for the past two years, including the singularly massive efforts involved coordinating the Bicentennial 5k run, including registrations, leading volunteers, directing movements, and even supplying cookies and handwritten thank you notes to the participants, for efforts. The 5K event alone raised over $6,000 for Helping Our Own. Debbie represents the highest standards and continues to be very involved around campus.

**Monthly Spotlight:** Mickey Luna, Vice President of Human Resources

**Benefits Sign-up Period** will change slightly this year due to the 1/1/2019 Workday system that will be replacing Banner HR functions. Open enrollment will be from 10/11 – 10/25, 2019 with biometric Vitality Screenings occurring from 9/3 – 10/15, 2019. For those who had biometric screenings to get the Vitality discount last year, they are not required to have them this year to get the discount. However, if you want the Vitality points, employees will need the screening. The medical plans are not yet final, so those details will be sent out in the next thirty days.

**2019 Health Fair canceled** The attendance driver for past health fairs has been flu shots that will not be delivered to employee health in time to be administered at the fair this year. There have been changes as to when the vaccines would be available and employee health will be sending out notifications to faculty and staff when the vaccinations are available.

**Workday Update**

HR Implementation is on target for 1/1/2020 roll out. We are wrapping up the first round of testing and phase 2 will begin shortly and the most important items is the parallel run of payroll with banner to make sure it cycles properly.

**FMLA Source**

The university has outsourced FMLA services to FMLA Source. Mickey pointed out that our FMLA was a bit unwieldy and once we get the new program up and running, FMLA Source will be a better resource and more efficient way for people to manage their FMLA leave.
HR Odds and ends
Mickey introduced Libby Gallogly as returning to HR as the Director of Compensation and Benefits. He also asked for employees to direct their HR questions to the monitored emails rather than to direct personnel who may be on vacation or tied up with Workday.

comp@slu.edu for compensation
benefits@slu.edu for benefits
payroll@slu.edu for payroll

Recruitment should continue to be directed to Megan Vonderheid and Alexia Green.

Questions to the VP of HR
1. A question was asked why the cost of a replacement ID was so high at $25?

   Mickey said he would take the question back to the managing department, Parking Card Services part of the Facilities Group, and try to source an answer.

2. It was asked why employees could not get Metro passes at a reduced cost?

   Mickey said he would investigate the situation.

Next Meeting: Thursday, Sept. 19, 2019
North campus: BSC 251
12:00 – 1:15 PM

Adjournment: By Cyn Wise at 12:44 P.M.
Staff Advisory Committees and Representatives - 2019-2020

· **Staff Advisory Sub-Committees**
  By-Laws Committee - Kathy Barbeau, Sue Stevens, Rita Stites, Cyn Wise
  Community Outreach - vacant

· **Service/Events Committee**
  Food Truck Rally - Stacy Mack, vacant

· **University Committees**
  Campus Recreation Advisory Committee - Robert Pampel
  Cura Steering Committee - Sue Stevens
  Faculty/Staff Feedback Survey Task Force - Sue Stevens
  Grassroot Working Committee - vacant
  Honorary Degrees & Special Recognition Committee - vacant
  Parking Issues - Mathew Campbell, vacant
  President’s Advisory Council - Sue Stevens, Cyn Wise
  President’s Diversity Council - Sandra Cornell
  University Leadership Council - Cyn Wise
  Tobacco Free Workforce - Ellen Weis
  Workday Transition Committee - vacant

· **Board of Trustee Committees**
  Academic Affairs - Ellen Weis
  Development - Cyn Wise
  Business and Administrations - Sue Stevens
  Marketing and Branding - Rhonda Arl
  Mission and Identity - Sandra Cornell