Staff Advisory Committee
Saint Louis University

Meeting Minutes for
Thursday, November 17, 2022
Location – BSC. Room 251A
12:00-1:15 pm

Members and Guests Present:

Alice Sweeney    Courtney Neal    Jenni Semsar
Amber Busler    Craig Dedert    Jessicah Swoboda
Andrea Flynn    Dawn Schwartz    Judy Pierce
Antoinette Dean    Desheila Hatcher    Julianne Hunter
Avery Levinger    Donna Neely    Julie King
Beth Masters    Edith Brown    Karen Bolinger
Betty Bailey    Eric Royer    Kari Gaskill
Brian McClure    Esmeralda Aharon    Karla Mosby
Bryan Gerau    Felicia Powell    Kathryn Dortch
Cathy Cooke    Grace Teofilo    Kathy Neuner
Christine Luebbert    Helen McCormack    Kellie Dalton
Christine Winter    Jackie Elliott    Kelly Paladin
Chuck Goedde    Janet Flach    Kiara Harmon
Colleen Schneider    Jayuni Buescher    Kristin Hrasky
Kristina Bryan  Mirela Grabic  Sam Deeljore
Leslie Neistadt  Missi White-Luster  Sharon Hahn
Linda Pham  Myron Minner  Stephanie Dugo
Loretta Edwards  Pamela Jackson  Steven Tinge
Lynda Hetlage  Pat Hofarth  Susan Ganey
Maggie Callon  Patricia McQueen  Tabitha Robinson
Mary Drexel  Patricia Osmack  Tara Maulood
Matthew Renaud  Patti Mazzuca  Terri Borowiak
Melissa Aprill  Rachel Young  Tim Dooley
Michelle Mitchell  Riley Coyle  Wendy Schlesinger

Call to Order 12:00 and Reflection: Christine Luebbert
Jesuit Prayer for the Beginning of Meetings
O Spirit of God, we ask you to help orient
all our action by your inspiration,
carry them on by your gracious assistance,
that every prayer and work of ours
may always begin from you
and through you, be happily ended.

Minutes: Approval of October 20, 2022, Minutes- Approved (wasn’t recorded)
Mission Spotlight 1:
  o Blue Santa Toy Drive
    -Blue Santa is returning this year and seeking donations to assist family in need
      this year. We’re asking for campus units to collect toys from within their units
      and bring them in person to “Santa’s Workshops” as follows:
- North Campus: December 9th – BSC
- South Campus: December 13th – LRC Lobby

**Agenda Items:**

- **Department of Public Safety:** Melinda Heikkinen, Asst. Vice President

  Public Safety/emergency Preparedness: Safety on Campus
  - DPS in a Nutshell
    - 24/7/365 Operations
  - They employ, non-sworn armed officers, uniformed professional dispatchers, and unarmed non-uniformed technical staff
  - The department is responsible for:
    - Safety and Security of campus
    - Emergency Preparedness/Clery Compliance
    - University-wide security and fire technology
  - Department of Public Safety Goals:
    - Proactive community-facing operational posture
    - Professional internal training program
    - Standardized university physical security (technology & assessment) program
  - DPS Data - Safety & Security Classes offered (such as CPR, AED, Active Shooter Response, etc.)
  - DPS Data – Service Calls
• **Parking, Card, and Transportation Services:** Teri Monken, Assistant Director

  o Overview of Parking and Card services and an update on Laclede Garage.
  *Where to find us: The “Wool Center” – 3545 Lindell Blvd, #130 *When visiting the office, there are 1-hour parking spaces in the back of the building for ease and accessibility
  *Phone: 314-977-2957
  *Email(s): parking@slu.edu
cardservices@slu.edu
  transport@slu.edu

  o Overview of Services:
  *Parking: we manage approx. 8000 parking permits and approx. 35 parking lots/garage spaces across North & South & Law campuses *ID Cards: We issue about 10,000 new & replacement ID’s annually and provide online photo submissions to new students attending orientations. *Transportation: We offer and manage a wide variety of transportation options including university shuttles, SLU Ride, and SLU Rental vans

  o Laclede construction on North Campus:
  *It has undergone a significant construction project since the summer. The project manager of the construction project, Matthew Bergman will speak on the project:
  - In 2018, Laclede was decided to undergo construction because it was the oldest and largest, however, delayed progress was due to COVID-19.
- You can still access all floors despite the construction if you follow the signs.
- Faculty & Staff can easily load Flex dollars on their ID card (tax free) to use at any location that is run by Sodexo.

Reports from SAC Committee Representatives: If needed

Member Spotlight: Introduction of a few of the members present at the meeting (If available)

Announcements:

* Sac Christmas Luncheon:
December 15th; 11:30 am – 1:00 pm @ Boileau Hall – 38 N. Vandeventer (off street parking in front of the building)

* Campus Kitchen:
Today is the last day to drop off items (see below for items needed)

* Blue Santa – Still looking for items before December 13th.

Resources:

Campus Kitchen:

![Campus Kitchen's Thanksgiving Food Drive Seeking Donations]

Resources needed includes:
- Turkeys, turkeys, turkeys (any size, frozen or thawed)
- Casserole or bean/bean/vegetable dishes
- Muffins or breads
- Turkey
- Cheese
- Pasta
- Canned/frozen vegetables
- Canned fruit
- Soup
- Rice
- Beans
- Bread, rolls
- Jams/jellies
- Popcorn, chips, etc.
- Crackers
- Pastries
- Ice cream, frozen yogurt
- Cookies
- Bars
- Candy
- Snack bars
- Candy bars
- Coffee
- Tea
- Sodas, waters
- Water
- Milk
- Juice
- Filtered water
- Bottled water
- Apple juice
- Orange juice
Adjournment: Christine Luebbert 1:00 pm

Next Meeting:

- Thursday, November 17, 2022
- 12:00 – 1:15 pm
- Boileau Hall 11:30 am – 1:00 pm
  38 North Vandeventer – off street parking is available in front of building

January’s meeting will be on North Campus (Date TBD)

Staff Advisory Committees and Representatives – 2022 – 2023

- **Staff Advisory Executive Committee**
  Chair – Judi Buncher
  Chair Elect – vacant
  Recording Secretary – Karen Bolinger
  Corresponding Secretary – Christine Luebbert
  Membership Coordinator – Rachel Young
  Treasurer – Matt Campbell

- **Staff Advisory Sub-Committees**
  By-Laws Committee – Judi Buncher, Matt Campbell
  Service/Events Committee - Food Truck Rally – vacant

- **University Committees**
  Medical Ad Hoc – Judi Buncher, Christine Luebbert
  Policy Review Committee – Missi White-Luster
  Parking Issues – Kristin Hrasky
  Staff Compensation Team – Matt Campbell
  Speech, Expression and Civil Discourse Committee – Bob McNair, Virginia Herbers
  University Leadership Council - Judi Buncher

- **Board of Trustee Committees**
  Academic Affairs – Pamela Jackson
  Business & Administration – Judi Buncher
  Advancement – Kristin Hrasky
  Mission and Identity – Felicia Powell