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Saint Louis University Mission
The mission of Saint Louis University is the pursuit of truth for the greater glory of God and for the service of humanity. The University seeks excellence in the fulfillment of its corporate purposes of teaching, research, health care and service to the community. It is dedicated to leadership in the continuing quest for understanding of God’s creation and for the discovery, dissemination and integration of the values, knowledge and skills required to transform society in the spirit of the Gospels. As a Catholic, Jesuit University, this pursuit is motivated by the inspiration and values of the Judeo-Christian tradition and is guided by the spiritual and intellectual ideals of the Society of Jesus.

College for Public Health & Social Justice Mission
Based on our commitment of service to others, we improve health and well-being locally, nationally and internationally through unique interdisciplinary approaches that inspire students, generate knowledge and engage individuals and communities.

College for Public Health & Social Justice Vision
Consistent with the Jesuit tradition of Saint Louis University, the College for Public Health & Social Justice continually strives for excellence in scholarship through nationally and internationally recognized performance in teaching, research, and service. The core of our mission is to seek truth, but as a Catholic, Jesuit institution we acknowledge that simply seeking truth is not enough. The methods we use to discover truth, the ends for which it is sought, and the ways in which it illuminates the world further are all essential aspects of our mission.

College for Public Health & Social Justice Diversity Statement
The College for Public Health & Social Justice (CPHSJ) recognizes the importance of diversity in accomplishing its mission. We take a proactive stance in building a diverse and inclusive community, welcoming faculty, staff, and students of all backgrounds. We strive to assure everyone is valued, ideally creating a space for open and respectful dialogue. In the event of bias and discrimination, the College's Office of Student Services and the University Office of Institutional Equity and Diversity offer support and action for incidents. We encourage students to report all bias incidents. The CPHSJ ultimately hopes to foster a positive and open environment to facilitate learning and spread the message of social justice to the surrounding community.

School of Social Work Mission
Saint Louis University School of Social Work prepares criminology and criminal justice students for professional practice with a commitment to social justice and the empowerment of vulnerable and oppressed populations. The School strives for a dynamic community of learning with excellence in teaching, research, and service (passed by School of Social Work Faculty Assembly, May 2008).

School of Social Work Goals Specific to Criminology and Criminal Justice
1. To use knowledge, values, and skills in criminology and criminal justice practice, 
2. To contribute to the advancement of knowledge of the profession, and 
3. To use skills, talents, and time in pursuit of social justice in the community.
Criminology and Criminal Justice (CCJ) Programs
Bachelor of Arts in Criminology and Criminal Justice (BACCJ)
Minor in Criminology and Criminal Justice
Master of Arts in Criminology and Criminal Justice (MACCJ)

Criminology and Criminal Justice (MACCJ) Program Administration
Donald L. Linhorst, PhD, MSW ..................Director, School of Social Work
Noelle E. Fearn, PhD ................................Director, Criminology and Criminal Justice Programs
Ahmar Ursani, MSW ............................Program Coordinator
Barb McCray ..............................................Administrative Assistant
**Director of the School of Social Work’s Welcome**

Welcome to the School of Social Work, in the College for Public Health and Social Justice. The School shares the University’s mission to educate the whole person and provide leadership in the discovery, dissemination and integration of values, knowledge and skills needed to instill a passion for lifelong learning and transform our society in the Jesuit tradition. Our School pursues this goal by providing learning-teaching environments that nurture, strengthen, and sustain creative intellectual, emotional, social, spiritual and technical abilities and interests. We encourage and support innovative scholarship and research. We actively engage in community service, linking the School and its resources to local, national and international communities to eliminate ignorance, poverty, injustice and hunger, to improve community life and to solve difficult social problems. We invite you to join us as we work together to achieve the University’s mission and to improve the lives of people to which the social work profession is dedicated.

Don Linhorst, PhD, MSW
Director of the School of Social Work

**MACCJ Program Director’s Welcome**

Welcome to the Master of Arts in Criminology and Criminal Justice Program at Saint Louis University! Thank you for choosing our Program as your partner in graduate education. A hallmark of the Jesuit approach to education is *cura personalis*—care for the whole person. It is our hope that in the MACCJ Program you will experience a well-rounded, personalized education and be prepared to engage in social and criminal justice in a way that brings beneficial change to the community. Here in the SLU MACCJ Program you will learn about being a “person for others” while being empowered and supported to achieve your own professional goals.

The preparation process in the MACCJ Program will be rigorous and intellectually challenging. Our program offers a unique opportunity for MACCJ students to learn effective, evidence-based practices that provide social justice for all. This distinctive learning environment is rooted in intensive teaching, mentoring, and experiential learning as well as in rich peer-learning opportunities with your fellow classmates, your colleagues, and the community we all serve.

This MACCJ Handbook contains important and detailed information about our program and policies, so please take some time to read and review it. The MACCJ Handbook is updated frequently to reflect changes made in various university, college, and program policies or processes; you will be notified if *significant changes* occur during the academic year. As always, please feel free to contact me with questions or concerns.

Noelle E. Fearn, PhD
MACCJ Program Director
Academics

The following policies and procedures have been adopted by the Criminology and Criminal Justice (MACCJ) Program in the School of Social Work (SSW) in the College for Public Health & Social Justice (CPHSJ) and are meant to reflect the rights and responsibilities of students, faculty and staff. While the information that follows is the best reflection of MACCJ Program policies as they currently exist, the administration and faculty of the MACCJ Program, the SSW, and the College reserve the right to modify any policy through the appropriate channels. This flexibility is meant to maintain the student-focused mission of the MACCJ Program, the SSW, and the College and to provide the necessary means to maintain the integrity of our learning environment.

Academic Integrity
The Criminology and Criminal Justice (MACCJ) Program expects all students to adhere to Saint Louis University’s academic integrity policy (approved June 26, 2015). Only key portions of this policy are excerpted here; the policy, in its entirety, along with all other University Academic Affairs policies may be found on the Provost’s webpage accessible at https://www.slu.edu/the-office-of-the-provost/academic-affairs-policies.

Saint Louis University is a community of learning in which integrity and mutual trust are vital. Since the mission of the University is "the pursuit of truth for the greater glory of God and for the service of humanity," acts of falsehood violate its very reason for existence. They also demean and compromise the activities of teaching, research, health care and community service that are its primary mission. Since the University seeks to prepare students and faculty for lives of integrity and occupations of trust, it regards all acts of academic dishonesty as matters of serious concern. Such dishonesty also undermines the academic assessment process, which in turn impairs the ability of the University to certify to the outside world the skills and attainments of its graduates. Such dishonesty allows those who engage in it to take unfair advantage of their peers and undermines moral character and self-respect.

Academic integrity is honest, truthful and responsible conduct in all academic endeavors.

Students are responsible for adhering to University standards of academic integrity, helping to create an environment in which academic integrity is respected, and reporting violations of the policy to instructors, department chairs, or administrators, as appropriate.

Reporting and Adjudicating Violations of Academic Integrity
Where there is clear indication of such dishonesty, a faculty member or administrator has the responsibility to apply appropriate sanctions. Investigation of violations will be conducted in accord with standards and procedures of the school or College through which the course or research is offered. Recommendations of sanctions to be imposed will be made to the dean of the school or College in which the student is enrolled. Sanctions will be imposed according to the policy standards of the academic unit with jurisdiction of the faculty member teaching the course or supervising the academic experience or leading the academic program in which the violation occurred. Academic unit with jurisdiction as defined as the unit of the faculty member teaching the course or leading the academic program in which the violation occurs. Formal charges of violations of academic integrity do not preclude other disciplinary action that the University may take if circumstances warrant additional sanctions.
Sanctions are to be commensurate with the nature of the offense and with the record of the student regarding any previous infractions. Possible sanctions for a violation of academic integrity include, but are not limited to, disciplinary probation, suspension, and dismissal from the University. In extraordinary circumstances, the University reserves the right to withhold or revoke a degree in consultation with the academic unit as appropriate. There is no statute of limitations for degree revocation.
**MACCJ Program Curriculum**

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Core Courses</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CCJ 5000</td>
<td>Criminological Theory</td>
<td>3</td>
</tr>
<tr>
<td>CCJ 5100</td>
<td>Ethics in the Administration of Justice</td>
<td>3</td>
</tr>
<tr>
<td>CCJ 5200</td>
<td>Applied Research Methods</td>
<td>3</td>
</tr>
<tr>
<td>CCJ 6400</td>
<td>Issues in Jurisprudence</td>
<td>3</td>
</tr>
<tr>
<td>PUBH 5010</td>
<td>Mission and Practice of Global Public Health</td>
<td>3</td>
</tr>
</tbody>
</table>

**Concentrations (Select One)**

**Administration of Justice**
- SWRK 5785      Organizational and Program Planning                  | 3            |
- SWRK 5798      Introduction to Non-Profit Organization Management | 3            |
- MGMT 6300      Management of Human Resources                       | 3            |

Select one (1) course from the following:
- POLS 5310      Issues in US Public Administration                  | 3            |
- POLS 5325      Public Sector Budgeting                             | 3            |

**Emergency Management**
(Select any four (4) courses from the following)
- BSDP 5100      Public Health and Disasters                          | 3            |
- BSDP 5101      Fundamentals of Disaster Planning                   | 3            |
- BSDP 5103      Communicable Diseases and Infections                | 3            |
- BSDP 5104      Public Health Ecology                               | 3            |
- BSDP 5106      Disaster Communication and Media Relations          | 3            |
- BSDP 5203      Disaster Planning for Infectious Disease Disasters  | 3            |
- BSDP 5206      Disaster Management and Risk Analysis               | 3            |
- BSDP 5208      Facing the Challenge of International Bioterrorism  | 3            |
- BSDP 5209      Emerging Infections: Epi & Public Health Importance | 3            |
- BSDP 5210      Preparing for Disasters: Resiliency and Stress Inoculation | 3 |
- BSDP 5211      Business Continuity and Pandemic Planning           | 3            |

**Treatment and Rehabilitation**
- SWRK 5734      Human Behavior & the Social Environment II          | 3            |
- SWRK 5742      Evidence-Based Practices in Community Mental Health | 3            |
- SWRK 5744      Substance Abuse Interventions                       | 3            |
- SWRK 5772      Cognitive Behavior Therapy for Social Work Practice | 3            |

**Electives (select two)**
- CCJ 5910       CCJ Internship (prior approval required)             | 3            |
- CCJ 6000       Issues in Law Enforcement                           | 3            |
- CCJ 6100       Issues in Corrections                              | 3            |
- CCJ 6200       Juvenile Justice Administration                    | 3            |
- SWRK 5729      Social Work in Corrections                         | 3            |
- SWRK 5771      Intimate Partner Violence                          | 3            |

*Other courses meeting a student’s learning objectives are available as electives and will be approved on a case-by-case basis. At least one of a student’s electives must be one of the systems classes listed above.*
The MACCJ degree requires a minimum of 33 credit hours of graduate study. This includes 12 credit hours of core course work, 15 credit hours of concentration course work, and 6 hours of CCJ electives.[33 credit hours]

Note: Students should be cognizant that courses are taught on a rotating basis. Deviating from the course plan offered will likely result in extending the length to degree completion. Self-registration requires electronic approval from your faculty mentor to assure compliance with this plan.

Change of Concentration
To initiate a change of concentration the student must notify the MACCJ Program Director of their intent. It is not necessary for the student to submit any new application materials. The student must complete the Petition to Amend the Graduate Program form (available: https://www.slu.edu/academics/graduate/pdfs/petition_to_amend_grad_program_form.pdf) and submit the completed and signed form to the MACCJ Program Director for approval.

Independent Study Courses
A student may pursue an area of interest in an in-depth way by taking an independent study with a graduate faculty member in the MACCJ Program and/or the School of Social Work. The independent study course plan should not replicate any existing course offered within the Program/School. It is the responsibility of the student to engage a graduate faculty member knowledgeable in his/her area of interest and willing to offer such a course. Additional requirements include a formal syllabus per the MACCJ Program’s format. The description should identify the nature of the course, content areas, learning objectives, reading list, schedule of meetings, and methods of evaluation. The syllabus and contract is to be signed by the student and the graduate faculty member and then submitted to the MACCJ Program Director. Forms for independent study courses are available on the School’s Google Site or from the MACCJ Program Director. The regular grading policy of the MACCJ Program – detailed in this Handbook – will apply. In general, students will not be allowed to take more than one (1) independent study course.
MACCJ Program Policies and Procedures

Admission Probation
Students may be admitted on admission probation status if they do not meet admission criteria as determined by the Criminology and Criminal Justice Program. These criteria include:

- Minimum cumulative GPA of 3.0
- Strength of undergraduate/previous graduate preparation
- Two strong academic and/or professional references
- A thoughtful and well written professional statement
- Employment/volunteer/practicum experiences in human, health, or social services
- Motivation, leadership, and service potential
- Personal and professional maturity

When an applicant does not meet admissions criteria, the Director of Graduate Recruitment and Admissions will make a referral to the Student Affairs Committee (SAC) for further review. Upon review of the file, the committee may admit the applicant on academic probation for the duration of one semester. Students are informed of the admission decision through a letter from the Director of Graduate Recruitment and Admissions. Included in the letter is a contract outlining the requirements that the student must successfully complete during the probationary period. Probationary students may not register for more than six credit hours during their first semester and must maintain a 3.0 cumulative GPA.

The probationary period is over one (1) semester for a total of six (6) credit hours. Failure to meet the 3.0 GPA requirement or any other terms of probation may result in dismissal from the program. At the end of the probationary period, the Student Affairs Committee reviews the student’s academic performance and consults with the student’s faculty mentor and/or instructors. At this time, the Student Affairs Committee may recommend end of probationary status, continuation of probationary status, or dismissal from the program. The student will receive a letter of removal from admission probation or other action from the Director of Graduate Recruitment and Admissions. If dismissed, the student may appeal the decision within 10 days by submitting a written letter to the Director of the School of Social Work. Within an additional five working days, the student shall have a response to her/his appeal of dismissal.

Advising
Following acceptance into the MACCJ Program, every new student meets with the Program Director for an initial advising and registration appointment. MACCJ students are assigned a faculty mentor. Faculty mentors seek to understand the educational and career goals of students and provide assistance and mentoring in course planning, registration, and with other academic and career concerns. The MACCJ Program embraces an adult-learner model of advising/mentoring, with these meetings often scheduled as requested by the student. However, per graduate education policy, all graduate students must meet with her/his advisor/mentor prior to the time of each registration (typically every March and every October). MACCJ students should contact their faculty mentor to arrange mutually convenient times to meet. Any later changes in
Registration (e.g., adding, dropping, or changing courses) must also begin by consulting with their faculty mentor/advisor.

Registration
All students will have an advising meeting with their faculty advisor/Director of the MACCJ Program prior to registering for classes. Students are required to register online in the SLU Banner Self-Service system after checking their Degree Evaluation for remaining course requirements. Registration for the spring semester generally takes place in November. Registration for both summer and fall semesters usually takes place in April. For each registration period, students receive registration information on the School of Social Work’s Google Site or on Banner Self-Service. Students are urged to register early in order to secure the classes they need; decisions about cancelling low-enrolled courses are made by the second week of open registration. MACCJ course schedules and semester time frames do not always follow Saint Louis University’s graduate school calendar depending on the concentration selected by the student (e.g., Emergency Management classes are offered online during the fall, spring, and summer semesters and Administration of Justice and Treatment and Rehabilitation concentrations may offer courses in the following formats: 1-week intercession courses; 5-day Saturday courses that run from 9:00-4:00 for 5 weeks; and a 10-week summer session). Step-by-step process for registration can be found on the Registrar’s Office webpage.

Grades, Grading and Registration Policies
There is no uniform grading scale in the School of Social Work or any of its programs, including the MACCJ Program. Faculty members/instructors have academic freedom to determine grading scales for each class. The following policies apply to the MACCJ Program:

1. The grading system in the MACCJ Program for academic courses consists of the following letter grade system: A, A-,B+, B, B-, C+, C, C-, and F.

2. The grades of P and NP carry no grade point equivalents and are not calculated in a student's overall grade point average (GPA).

3. A grade of I (Incomplete) is given only in unusual circumstances and at the discretion of the instructor. The student must complete and sign a copy of a Memorandum of Understanding Regarding Incomplete Coursework form (available on the Registrar’s Office webpage) which states the reason for the incomplete work and specifies the date by which the incomplete coursework will be completed. A grade of I must be replaced by the date specified by the instructor, but no later than the end of the following semester, or an F or NP grade will be recorded for the course. (Semesters are considered as regular (Fall and Spring) semesters under this provision.)

4. A student with three or more outstanding incompletes may not register for additional courses.

5. A student may withdraw from an academic course with a grade of W before or on the date of the "Last day to withdraw" as specified in the Saint Louis University Schedule of Classes by completing and submitting a Change of Registration form. The deadline for withdrawing from an academic
course during the semester is usually the Friday of the sixth week of classes; consult the SLU Academic Calendar online in the semester a withdrawal is being sought to find the exact deadline.

6. A student who withdraws may be entitled to a partial refund according to the University's established refund policies. Students should consult the Tuition and Refund Schedule published online by the University for each semester.

7. Cancellation of registration that entitles the student to a tuition refund will be approved by the MACCJ Program Director only in rare and extraordinary circumstances, such as a serious illness or death in the family.

8. A student receiving a grade of F or NP in any required course must retake the failed course. Any student who earns two grades of F will be dismissed from the program.

9. A student who fails an elective course will consult with his/her advisor to select a replacement course. This may be either the same course or an appropriate substitute.

10. A student must maintain a cumulative GPA of 3.0 and do minimally acceptable work (C or better) in all courses to be in good academic standing in the MACCJ Program in the School of Social Work. A grade of C- does not constitute a satisfactory grade.

11. A student whose cumulative GPA falls below 3.0 or who receives a grade of F in an academic course will automatically be placed on academic probation.

12. Students on academic probation must remove the probation by raising his/her GPA to a minimum of 3.0 within the next 12 credit hours of course enrollments or the student will automatically be dismissed from the MACCJ Program.

13. A student who at any point has received two Fs shall be dismissed from the MACCJ Program. A student dismissed for any of the reasons enumerated in this section may file a written appeal to the Director of the School of Social Work. The appeal should specify the extenuating circumstances that would account for the student's previous performance and provide evidence that the student currently has the ability to complete the program successfully. The appeal must be filed within 15 days of the issuance of the letter of dismissal. The decision of the School Director will be final.

14. A student must have at least a 3.0 cumulative GPA in order to graduate.

**Graduation**

Students planning to graduate must apply online to graduate and complete an Application for Degree form early in the semester in which they plan to graduate. Notices regarding the availability of applications and due dates will be announced on the School of Social Work's Google Site, posted, and emailed to students. This application is required and provides the address for where diplomas should be sent.

**Pre-commencement and Commencement Ceremonies**

There are pre-commencement and commencement ceremonies held every year in December and in May. The pre-commencement ceremonies are held with the College for Public Health and Social
Justice prior to the university-wide commencements. Students completing their degree in May or August are invited to the pre-commencement and commencement ceremonies in May or December. Students completing their degree in August and December are also invited to the December and following May graduation ceremonies. All graduating MACCJ students who participate in pre-commencement and/or commencement ceremonies are required to buy a cap, gown, and hood. At the pre-commencement ceremonies, student’s names will be individually read and they will be “hooded” as is the custom for master’s graduates. Graduation regalia can be obtained in advance at the annual Graduation Fair at the SLU Barnes and Noble bookstore.

**Professional Competence**

“Professional competence” refers to expected behaviors that are required of Saint Louis University School of Social Work students (including MACCJ students) who are also developing as professionals. Students are expected to maintain positive and constructive interpersonal communications and relationships with faculty, students, staff, and the community. Students are expected to positively contribute to the academic learning environment within the classroom, school, and in the community. This includes respecting diversity and not participating in any form of discriminatory actions. As a student in a professional school, emotional stability is necessary for education, training, and practice. Conducting oneself with integrity and resolving conflict in a respectful manner are also demonstrations of professional competence.

In addition, a policy on Professional Expectations is included on every MACCJ and CCJ course syllabus. The policy is as follows:

**Professional Expectations**

Students are expected to demonstrate professionalism and contribute to the learning environment. Expectations include, but are not limited to:

1. Arriving promptly to class and leaving at the scheduled ending time.
2. Preparing thoroughly for each session.
3. Participating fully in all classroom activities and discussions.
4. Displaying respect for others’ ideas and different styles while offering own points of view.
5. Turning off all extraneous electronic devices (e.g., cell phones and others) during class.

In the event that a student is not demonstrating behaviors reflecting professional competence, then a faculty member, student, or staff person can request a professional review with the Chair of the Student Affairs Committee. The Chair of the Student Affairs Committee will then convene a small group of appropriate faculty to meet with the student. The outcome of the meeting may include any of the following: a discussion with documentation for the student’s file only, professional probation with a contract, or a professional competence dismissal from the program. The overall focus will be strengths- and educationally-based to assist the student in continuing with and achieving success in the program. The student may bring one person as an “advocate” to the meeting if they desire. The Student Affairs committee will submit a report with recommendations to the Director of the MACCJ Program. The MACCJ Program Director will then meet with the student to discuss the final decision and provide a written letter or contract. If the student desires to appeal the decision, then a written appeal must be presented to the Director of the School within 10 days of the notice of the outcome of the review meeting.
**Academic Expectations**

Academic expectations include successful completion of all assignments in the courses as well as meeting all course requirements for the MACCJ degree. Successful completion is defined as maintaining the necessary grades and GPA for the MACCJ degree as well as adhering to the professional expectations discussed above or violating any aspect of academic integrity - as detailed in an earlier section of this handbook.

**Academic Probation**

If a student's cumulative GPA falls below a 3.0, then the MACCJ Program Director shall place the student on academic probation and notify the student, in writing, of their changed status. Within the next 12 credit hours of coursework, the student must show an improvement in grades and raise his/her cumulative GPA to 3.0. While students are on academic probation, there may be restrictions placed on the number of courses/credit hours and/or kinds of courses they may complete.

**Program Dismissal**

Students will be automatically dismissed from the MACCJ Program for any of the following reasons:

1. If, at any time during the course of study, the student receives two “F” grades.
2. If the student fails to move off academic probation within 12 credit hours.
3. If, by the end of the 4-year limit for completion of MACCJ degree requirements, the student does not have a 3.0 GPA.
4. If, by the end of the 4-year limit for completion of degree requirements, the student has not completed all required MACCJ courses.

Dismissal decisions and notification are handled by the MACCJ Program Director. Students may appeal a program dismissal within 10 days by submitting a written letter to the Director of the School of Social Work.

**Withdrawal from Courses**

After the final drop period of the semester ends (usually in the 4th week), students have 3-4 additional weeks to withdraw from a course with a grade of W (for Withdrawal) on the transcript. If a student withdraws from a required course, s/he still needs to take it, and the course will be listed twice on the student’s transcript, once with a grade of W and again with the grade the student earns in the course. Consult the SLU academic calendar on the Registrar’s Office webpage for the exact Withdrawal from Course deadline in a specific semester and year.

**Leaves of Absence**

A leave of absence means the student remains in the MACCJ Program and intends to finish his/her degree here at SLU, but seeks a semester away from coursework to take care of other issues in his/her life. Students are urged to use caution in requesting a leave of absence. During the leave period, students do not have enrollment status for purposes of health insurance, loan deferment or access to campus libraries and computer services. The time taken during an approved leave of absence is not included as part of the time students have to complete their degree (4 years total
for MACCJ students). However, if students have loans in deferment, they will lose deferment status while on leave. **Importantly, there is no guarantee that a leave of absence request will be granted.** If students want to be considered for tuition scholarships upon return from their leave of absence, it is their responsibility to apply for financial aid by the appropriate deadline. Complete the **Leave of Absence** form (available on the Registrar’s Office webpage) and submit the complete/signed form to the MACCJ Program Director.

**Withdrawal from Program**
A withdrawal from the MACCJ Program means the student will **not** remain in the degree program and does **not** intend to finish the MACCJ Program at SLU. In order to fully withdraw from the MACCJ Program, students must complete the **Intent to Withdraw** form (available on the Registrar's Office webpage) at the link below and submit the completed/signed form to the MACCJ Program Director.

**Four-Year Completion of Degree Requirement**
All students have four years from their date of entry into the program to complete the 33 credit hours required for the MACCJ Program. Any student who cannot comply with this requirement and has a legitimate reason for being unable to do so may request an extension. The written request for extension should be submitted to the MACCJ Program Director for consideration. The request should explain the reasons for an exception to this policy as well as include a detailed timetable for completion of all degree requirements. The student will be notified, in writing, by the MACCJ Program Director of the acceptance or rejection of this request.

**Financial Aid**
The School of Social Work (SSW) assists students in obtaining financial assistance to help pay for the cost of graduate education. The two most immediate sources of financial aid are the School of Social Work through the Director of Graduate Recruitment and Admissions (314-977-2752) and the University’s Office of Student Financial Services, located in DuBourg Hall, Room 121 (314-977-2350).

The SSW funds for financial aid are primarily in the form of **merit-based** scholarships. The SSW attempts to provide support to as many students as possible. This means that awards are relatively small but a greater number of students are helped than would be the case if larger awards were made to just a few. Partial scholarships are awarded, as funds allow, to students who can demonstrate academic and or community service merit. In addition, the SSW has full and partial Graduate Assistantships (GAships) which provide opportunities for students to work closely with faculty and receive tuition remission. Full GAships also provide a stipend and student health insurance. School faculty often receive other funding for research and evaluation projects and students are notified when these additional financial support opportunities arise. Students interested in further information regarding financial aid administered by the School of Social Work are encouraged to consult with the Director of Graduate Recruitment and Admissions, Tegeler Hall, Room 212 (314-977-2752).

**The Association of Criminology and Criminal Justice (ACCJ)**
The first cohort of graduate students in our program formed this CCJ graduate student organization in the inaugural (2014/2015) year of the (originally titled the Master of Science in
Criminology and Professional Practice (MSCPP) Program. Currently, the (recently re-titled) Association of Criminology and Criminal Justice (ACCJ) is the official graduate student organization in the School of Social Work, College for Public Health and Social Justice, and the University – with representation on and participation in SLU’s Graduate Student Association (GSA). This organization is open to all MACCJ students and engages in a variety of academic, educational, community service, and social activities. Interested students should contact the current leadership or faculty mentor (Dr. Noelle Fearn, 314-977-2895, noelle.fearn@slu.edu) for the ACCJ.

Criminology & Criminal Justice (CCJ) Club
This student organization – currently in its probationary period prior to university charter – is open to both undergraduate and graduate students from any major. Meetings are held monthly with various types of activities. The mission of the club is to provide socialization among students across campus, while also acting as a liaison to the Criminology and Criminal Justice programs. Students interested in this organization may obtain further information by contacting the groups’ current leadership or the CCJ faculty advisor, Professor Paul Hotfelder, at 314-977-3037 or paul.hotfelder@slu.edu.

National Criminal Justice Honor Society – Alpha Phi Sigma
Gamma Beta is SLU’s chapter of Alpha Phi Sigma, the National Criminal Justice Honor Society for students majoring in Criminology and Criminal Justice. This honor society recognizes academic excellence by undergraduate, graduate, and Juris Doctorate students. The goals of Alpha Phi Sigma are “to honor and promote academic excellence, community service, educational leadership, and unity.” For more information on this organization contact the MACCJ Program Director.

Grievances
Students in the MACCJ Program may submit a written grievance to the Director of the School of Social Work. The School Director will forward the grievance for review to the MACCJ Program Director and/or the School’s Student Affairs Committee. A “grievance” is defined as a formal inquiry or complaint requesting a review related to a school/program policy, process, or procedure or a situation in which the student feels that s/he was treated unfairly or unprofessionally by a faculty or staff member. Students are encouraged to first attempt to resolve any conflicts with the specific faculty or staff member. MACCJ Program policy grievances are to be written and submitted to the MACCJ Program Director.

Concerns related to grades, harassment, or discrimination may be considered for a written grievance but should also be reported, as soon as possible, to the MACCJ Program Director. If a student questions or disagrees with a final grade s/he received, the student should first contact the faculty member who assigned the grade. A student has four weeks after the posting of a grade to initiate an appeal, first, to the CCJ course instructor; grade grievances/appeals will follow the general grievance policy outlined in this section. The MACCJ Program Director will meet with the student to discuss possible ways to address the situation and/or to inform regarding the need for a written grievance. When appropriate, after the MACCJ Program Director receives and reviews the written grievance, s/he will forward the written grievance to the School of Social Work’s Student Affairs Committee and/or the Director of the School of Social Work. Either a director-only or a full committee meeting with the student will be convened within five (5) working days.
Advocates will not be allowed for MACCJ grievance meetings. Following consideration and review of the meeting and within ten (10) working days, the MACCJ Program Director and/or Student Affairs Committee shall forward a written recommendation for action to the Director of the School of Social Work and/or the MACCJ Program Director, respectively. The student shall have a response to his/her grievance within an additional five (5) working days.

**University Policies and Procedures**

Information regarding University policies and procedures is found in the Saint Louis University student handbook. Copies of the University’s student handbook are available online at http://www.slu.edu/life-at-slu/community-standards. Other helpful information may be located from the University’s Office for Graduate Education and online at http://www.slu.edu/academics/graduate.

**University Policy on Harassment**

**Statement of Principle**

Saint Louis University is a Catholic, Jesuit institution with a distinctive educational mission and philosophy emphasizing Christian humanism, human dignity, and the development of the total human being. These core values are manifested in the University’s commitment to foster a workplace and learning environment that is free from any form of harassment because of sex, race, color, religion, national origin, ancestry, disability, age, sexual orientation, marital status, military status, veteran’s status, or any other characteristics protected by law.

**Scope**

This policy applies to all faculty, staff and students of Saint Louis University, with the exception of the Saint Louis University at Madrid campus.

**Policy**

Saint Louis University affirms that harassment because of sex, race, color, religion, national origin, ancestry, disability, age, sexual orientation, marital status, military status, veteran’s status, pregnancy, or any other protected classification is detrimental to its mission and values. The University endeavors to take steps reasonably necessary to prevent such behavior from occurring, including providing education and training to faculty, staff, and students as to their rights and responsibilities, informing persons of the appropriate procedures for reporting inappropriate behavior, promptly investigating complaints, and imposing appropriate sanctions.

Amorous relationships that occur in the context of educational or employment supervision and evaluation present serious concerns about the validity of consent. The disparity of power between persons involved in amorous relationships, such as those between a teacher and student, supervisor and subordinate, or senior and junior colleagues in the same department or unit, makes these relationships susceptible to exploitation. Those who abuse their power in such a context violate their duty to the University community.

Anyone who engages in a sexual relationship with a person over whom s/he has any power or authority within the University structure must understand that the validity of the consent may be questioned. In the event of a charge of sexual harassment, the University will give very critical
scrutiny to any defense based upon consent when the facts establish that a power differential existed within the relationship.

Prohibitions
A. For purposes of this policy, “harassment” means any intentional unwelcomed, unsolicited, and offensive conduct that tends to injure, degrade, disgrace, or show hostility toward a person because of sex, race, color, religion, national origin, ancestry, disability, age, sexual orientation, marital status, military status, pregnancy, or any other characteristic protected by law. For purposes of applying this policy, “sexual” harassment includes conduct that is of a sexual nature or related to a person’s gender and may include persons of the same sex.

Harassment is a violation of this policy in any of the following situations:
1. If a person is promised or is given some favorable academic or employment-related action or benefit only if she or he will submit to or tolerate the harassing behavior; or
2. If a person is threatened with or suffers adverse academic or employment-related action because s/he has not submitted to or tolerated the harassing behavior; or
3. If the harassing behavior in question interferes with a person’s work or academic performance, has the purpose or effect of interfering with a person’s status or participation in a university course, program, or activity, is used as a basis for educational or employment decisions, or has the purpose or effect of creating an intimidating, hostile, or offensive working or learning environment.

A complaint will be reviewed under the totality of the circumstances to determine whether or not a violation has occurred under A(1)-(3) and the severity of the violation. This will include examining such factors as the nature of the conduct, the context in which the alleged incident(s) occurred, whether the conduct was solicited or invited, and the frequency, severity, and impact of the conduct on the victim. In order to find a violation, the conduct must be both objectively unwelcome and offensive to a reasonable person and, in fact, perceived as such by the complaining party.

B. False complaints: Any person who, in bad faith, files a false complaint or provides false information to University officials investigating a complaint shall be deemed to have violated this policy. This is not in any way meant to discourage legitimate complaints or consultation.

C. Retaliation: The University will not tolerate retaliation against any person who in good faith makes a harassment complaint, exercises his/her rights under this policy, or cooperates or participates in any internal or external investigation or proceedings. Retaliation constitutes a violation of this policy.

Examples
The following examples are provided so that members of the University community have a better understanding of the general range of behaviors that might constitute harassment in violation of this policy.

Examples of “harassment” in violation of this policy include the following:
1. Sexual advances, propositions, flirtations, requests or pressure of any kind for sexual favors
under any of the circumstances described by Prohibitions A(1), (2), or (3);
2. Sexually explicit, graphic, abusive, degrading, intimidating, or offensive jokes, comments, remarks, or gestures, under any of the circumstances described by Prohibitions A(1), (2), or (3).
3. Physical contact or intimidation under any of the circumstances described by Prohibitions A(1), (2), or (3).
4. Display, circulation, or communication of any sexually suggestive, explicit, graphic, or offensive objects, pictures, or materials of any kind, under any of the circumstances described by Prohibitions A(1), (2), or (3).
5. Epithets, slurs, negative stereotyping, or threatening, intimidating, or hostile acts that relate to sex, race, religion, color, national origin, ancestry, age, physical or mental disability, marital status, pregnancy, sexual orientation, military status, veteran’s status or any other characteristics protected by law, under any of the circumstances described by Prohibitions A(1), (2), or (3).
6. Placing on walls, bulletin boards, email, or elsewhere on the University’s premises graphic material that shows hostility or aversion to an individual group because of sex, race, religion, color, national origin, ancestry, age, physical or mental disability, marital status, pregnancy, sexual orientation, military status, veteran’s status, or any other characteristics protected by law, under any of the circumstances described by Prohibitions A(1), (2), or (3).

Confidentiality
The University recognizes the sensitive nature of harassment complaints. It endeavors within this policy to respect the rights and dignity of all persons involved and to provide a neutral atmosphere in the investigation of complaints and in its efforts to end prohibited behavior. The University endeavors to maintain confidentiality on all matters relating to processing harassment complaints, subject to its need to effectively administer this policy.

Academic Freedom
This policy shall be applied in a manner consistent with the University’s provision on academic freedom set forth in The Faculty Manual of Saint Louis University (Section III.H.1).

Complaints
Any person who believes that s/he has been subjected to conduct prohibited under this policy may elect to pursue the matter as either an informal or a formal complaint. An informal complaint involves discussion and counseling as the primary means by which conduct may be constructively influenced and resolution reached. A formal complaint may result in disciplinary action against the accused.

Procedures
The following procedures have been developed to receive and investigate harassment complaints. Any person who believes that s/he has been subjected to Prohibited Harassment may elect to pursue the matter as either an informal or formal complaint.

A. Where to Get Help – Informal Complaints
The persons listed below have been designated as the contact person(s) for informal complaints and to provide information and consultation regarding Prohibited Harassment and this policy:

Informal complaints against students involving conduct in the residence halls should be directed to the Resident Assistant, Area Coordinator, or the Director of Housing. All other informal
complaints against undergraduate students should be reported to the Assistant Vice President for Student Development/Dean of Students or the Director of Diversity and Affirmative Action. Informal complaints against graduate or professional students should be directed to the Director of Diversity and Affirmative Action or the Dean of the accused’s or the complainant’s School or College. It is recommended that the complainant keep a record of prohibited conduct such as a journal of his/her experiences, reflecting dates, times, places, nature of the incident, and names of any witness(es).

Informal complaints directed against staff employees should be reported to the employee’s immediate supervisor, department head, unit vice president, Vice President for Human Resources, or the Director of Diversity and Affirmative Action. Informal complaints directed against faculty should be reported to the faculty member’s Chair, Dean, Provost, or the Director of Diversity and Affirmative Action. All complaints involving persons who are not members of the University community, such as employees of outside vendors, should be reported to the Director of Diversity and Affirmative Action.

The informal complaint may be resolved as follows:
1. The complainant may meet with the accused, discuss the behavior of the accused, and, if appropriate, request that such behavior be stopped;
2. The complainant may meet with the designated contact person to ask that the contact person meet with the accused to discuss the behavior and, if appropriate, ask that the behavior be stopped; or
3. If, after consultation with the designated contact person or after steps under the Informal Complaint process have been taken, the complainant should indicate s/he does not wish the University to take further action on the complaint, the designated contact person shall present A Request For No Action form to the complaining party. The completion of the form is strictly voluntary.

The University administration reserves the right to initiate the Formal Complaint process outlined below depending upon the nature and seriousness of the complaint.

B. Formal Complaints
The Director of Diversity and Affirmative Action (“Director”) is responsible for processing and investigating formal complaints against faculty, staff, and students. All formal complaints should be directed by the complainant or referred by University personnel to the Director. Prior to initiating the investigation, the Director will contact the appropriate Vice President or the Provost to give notice of the complaint and the pending investigation.

In order to screen the complaint and determine if an investigation is warranted, the Director ordinarily will require the complainant to submit a written complaint. The complaint should be signed by the complainant and set forth in writing the particulars related to the alleged harassment, including the name and position of the accused. The Director will investigate the complaint with assistance from Human Resources or personnel from other appropriate units as needed. Alternatively, the Director may refer the complaint to some other suitable authority for investigation and possible action.

Whenever the Director conducts the investigation the complainant and the accused will be
interviewed. The accused will be furnished with a copy of the complaint and will have an opportunity to respond and submit additional information. The Director will interview other witnesses and collect such additional information as the Director deems reasonably necessary to determine whether a violation of this policy did or did not occur. Within a reasonable period of time after commencing the investigation, the Director will submit a report to the appropriate Vice President or the Provost, the accused, and the complaining party outlining the Director’s findings and recommended disciplinary or corrective action.

Within five (5) working days from receipt of the report, the complainant or the accused may file a request for reconsideration with the appropriate Vice President or the Provost by attaching a copy of the Director’s report and stating the specific reasons for setting aside the Director’s findings or recommendations. The Vice President or the Provost will review the record of the investigation conducted by the Director and may seek additional information and consult with the Director or any other person, including the complainant or the accused, as needed. Ordinarily, the Director’s report will be accepted except where the Vice President or the Provost concludes that the findings or the recommended actions are not reasonable or supported by the record. The Vice President or the Provost also may recommend more or less severe disciplinary or other corrective action depending upon the circumstances in any particular case including, but not limited to, the prior employment record of the accused and due consideration for effective enforcement of this policy. After reviewing the Director’s report and any request for reconsideration, the Vice President or the Provost will issue a written decision accepting or rejecting the Director’s report and outlining any disciplinary actions or proceedings that will be initiated. A copy of the decision will be sent to the accused, the complainant, and the Director.

In any instance where the accused is an officer of the University, the Director will consult with the appropriate higher-ranking official(s) and a representative of the General Counsel’s Office for direction on administering the complaint.

C. Disciplinary Action
The appropriate Vice President or the Provost is responsible for ultimately determining whether disciplinary action is warranted and invoking the applicable University disciplinary policies and procedures. Potential disciplinary actions implemented under this policy may include but will not be limited to, formal warning, mandatory training and education, transfer, demotion, suspension, probation, or separation from the University, residence hall reassignment, and termination of relationships with outside contractors and vendors. The Vice President or the Provost may take reasonable and necessary interim action until an investigation can be completed or a final disciplinary action can be implemented.

All interim and final disciplinary or corrective action shall be initiated consistent with the specific policies and procedures applicable to faculty, staff, or students depending upon the particular status of the accused. Disciplinary action against undergraduate students will be processed under the Code of Nonacademic Student Discipline and Responsibility contained in the Student Handbook of Saint Louis University. Cases involving disciplinary action against graduate or professional students will be referred to the Dean of the respective School or College for handling under policies and procedures governing Prohibited Harassment or matters relating to the student’s qualifications and fitness to continue in a particular program. Disciplinary action against faculty will be governed by the procedural requirements and standards contained in The Faculty
Manually of Saint Louis University. Depending on the nature of the action(s) sought by the University administration, the faculty member may invoke the grievance procedures set out in Section III.1.9.2. of the Faculty Manual, procedures for challenging serious sanctions short of termination set out in Section III.1.8. of the Faculty Manual, or the procedures for challenging termination for cause set out in Section III.1.6. of the Faculty Manual. Any disciplinary action against staff will be implemented consistent with the policies and procedures set forth in the Staff Handbook of Saint Louis University except where otherwise provided for employees who are covered by a collective bargaining agreement.

Communication of Outcome
The University will inform the accused, complainant, and any other persons who have a legitimate need to know of the general outcome of any informal or formal complaint. Disclosure of information involving students shall be subject to any legal requirements including the Family Educational Rights and Privacy Act (FERPA) and the Clery Act. (Approved 10/30/07)

Campus Life

Billiken Shuttle Service
Students, faculty, and staff can take advantage of the shuttle service that runs between the Frost Campus and Health Sciences Center locations on a regular schedule at no charge. The shuttle also makes stops at the Metro Link Station at Grand Avenue. Schedules can be obtained at the University’s website: www.slu.edu/services/transportation/billiken.

Bookstores
There are full-service bookstores on both the Frost Campus and Health Sciences Center locations. The Saint Louis University Barnes & Noble Bookstore is located in the Busch Student Center. It stocks required texts for all College for Public Health & Social Justice courses – including all criminology and criminal justice courses – and can order other books students may need. The Saint Louis University Matthews Medical Bookstore is located in the basement of the Caroline Building.

Computer Labs
Students have access to computers in the computer lab on the second floor of Tegeler Hall and in the student area on the 1st floor of the Salus Center, Room 1412B. Students also have access to the internet and a number of search databases including OVID, a program linked to the University of Missouri Medical library, which allows students to view articles and journals from databases such as Medline. The Student Service Desk is located in the Busch Student Center, Room 137.

Fitness & Recreation Facilities
The Simon Recreation Center on Laclede offers a full spectrum of facilities and equipment for swimming, exercises and court sports. Lounge and vending areas are also available. Membership is free for students.

Libraries
Books and materials from the libraries are obtained by showing a valid SLU ID Card. The major University collection is in the Pius XII Memorial Library. The University libraries participate in
inter-library loan programs in the region and in the Center for Research Libraries that provides three million volumes for loan through participating institutions. Information on these services can be obtained from any librarian. Students can also access the St. Louis Public Library, as well as several private collegiate libraries in the community. CCJ library and reference services are provided by Miriam E. Joseph, PhD, Research and Instruction Librarian/Professor. Assistance may include: literature searches, research projects, and identifying resources. Dr. Joseph, can be reached at 314-977-3584 or miriam.joseph@slu.edu or in Pius XII Memorial Library, Room 207.

**mySLU**

Students should check mySLU (myslu.slu.edu) to verify their most up-to-date personal SLU student information, scholarship/financial aid awards, registration status, grades, and Bursar student account record.

**Public Safety**

SLU’s uniformed public safety officers provide a free escort service to students’ cars upon request. The phone number for the Department of Public Safety (DPS) is 977-3000. Most of the campus parking lots have well-marked outdoor telephones with direct lines to DPS. The DPS Escort Service, available to all SLU students, faculty, staff, and visitors is available from the Metro Link Station at Grand Ave. The “SLU Escort Telephone” is located on the east wall of the lower-level platform. Saint Louis University is dedicated to creating a campus environment that is as safe and secure as reasonably possible. There are also five live webcams that can be viewed on the SLU website. A campus security report, as required by the Jeanne Clery Act, is published every year. This report details policies and procedures of Saint Louis University to deter, report and respond to campus-related emergencies and crime, summarizes crime statistics and highlights programs to educate the University community about safety and security. A copy of this report is available online at http://www.slu.edu/about/safety/index.php or in hard copy in the Department of Public Safety, Wool Center, Room 114.

**SLU ID Cards**

Saint Louis University policy requires all students to display photo identification at all times. SLU Cards can be obtained at Parking and Card Services in DuBourg Hall, Room 33. Students’ university photo IDs can be adapted for regular wear by using a plastic holder. Public Safety officials will challenge any individual on SLU property who do not display an acceptable form of identification. (SLU ID Cards are necessary to gain access to the Salus Center at all times.)

**Student Lounge**

A student lounge is located on the first floor of Tegeler Hall (across from Carlo Auditorium). It provides a relaxed, comfortable atmosphere and a quiet place for students to take a breather between classes, have a snack, or hold small student/group meetings. Equipped with lounge chairs, dining tables and chairs, sofas, vending machines, microwave oven, and refrigerator, the lounge is available anytime during regular building hours.

**Student Success Center**

The Student Success Center, located in the Busch Student Center, Room 331, offers a variety of services to students, including career services, disability services, and tutoring and writing assistance. MACCJ students are encouraged to contact the Center (314-977-2828 or 314-977-2168) to schedule an appointment with our Career Development Specialist, Meg Hunt. Ms. Hunt is
specifically assigned to assist CCJ/MACCJ students and can provide counseling and referral services as well as discuss issues or answer any questions related to career development.

**Communication**

**Blackboard Learn**
Students are responsible for using Blackboard Learn as often as each class demands. Each student is responsible to ensure that the settings within Blackboard Learn are such that messages from instructors reach them in a timely fashion.

**Bulletin Boards**
General student announcements are posted on the student bulletin boards throughout the College. In Tegeler Hall, this includes bulletin boards in the stairwells, near classrooms, and in/around administrative offices. In Salus Center, this includes bulletin boards in the classroom hallways, the 3rd and 4th floor hallways, and/or the 1st floor student area.

**Cell Phones**
Cell phones must be turned off or to vibrate during classes (per individual instructor policies), lectures, presentations, meetings and appointments. Anyone who must accept a call is expected to leave the room before beginning a conversation.

**E-Mail**
E-mail is the College's/School's/MACCJ Program's primary means of communication with students. All students are automatically assigned a University e-mail address when they register for classes. **All University, College, School, and MACCJ Program electronic communication will be sent to your SLU email account only.** Students who already have a personal e-mail address may keep it, but students’ SLU e-mail accounts must be forwarded to personal e-mail addresses. For information on forwarding SLU accounts, contact ITS at 977-4000. For efficiency purposes, students should include their Banner ID number in cases where its anticipated that the e-mail recipient will need to electronically access information to be of assistance.
### Appendix A: MACCJ Program Faculty

**MACCJ Program:** 314-977-2719  
**Fax Number:** 314-977-2731

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Title</th>
<th>Phone</th>
<th>E-mail</th>
</tr>
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<tbody>
<tr>
<td>Boutwell</td>
<td>Brian</td>
<td>Associate Professor</td>
<td>314-977-5356</td>
<td><a href="mailto:brian.boutwell@slu.edu">brian.boutwell@slu.edu</a></td>
</tr>
</tbody>
</table>
| Fearn      | Noelle     | Director, CCJ Programs  
Associate Professor | 314-977-2895    | noelle.fearn@slu.edu   |
| Hotfelder  | Paul       | Assistant Professor                        | 314-977-3037    | paul.hotfelder@slu.edu   |
| McGuire    | Dyan       | Associate Professor                        | 314-977-2191    | dyan.mcguire@slu.edu     |
| Schaeffler | Doug       | CCJ Internship Liaison                     |                 | doug.schaeffler@slu.edu  |
# Appendix B: Helpful SLU Contact Information

<table>
<thead>
<tr>
<th>Contact</th>
<th>Building/Room Number</th>
<th>Phone Number(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Billiken Bus/Shuttle Line</td>
<td></td>
<td>314-977-RIDE</td>
</tr>
<tr>
<td>Bookstore (Barnes &amp; Noble)</td>
<td>Busch Student Center</td>
<td>314-531-7925</td>
</tr>
<tr>
<td>Campus Ministry (Eckelkamp Center)</td>
<td>Wuller Hall</td>
<td>314-977-2425</td>
</tr>
<tr>
<td>Career Services, Meg Hunt</td>
<td>Busch Student Center, Room 331</td>
<td>314-977-2828, 314-977-2168</td>
</tr>
<tr>
<td>Center for Service &amp; Community Engagement</td>
<td>Wuller Hall</td>
<td>314-977-4105</td>
</tr>
<tr>
<td>Department of Public Safety</td>
<td>Wool Center, Room 114</td>
<td>314-977-3000 (emergency)</td>
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<td></td>
<td></td>
<td>314-977-2376 (general information)</td>
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<td></td>
<td></td>
<td>314-977-7433 (safety escorts/rides)</td>
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<tr>
<td>Housing and Residence Life</td>
<td>DuBourg Hall, Room 157</td>
<td>314-977-2811</td>
</tr>
<tr>
<td>Instructional Media Center</td>
<td>Academic Technology Commons, Pius XII Library</td>
<td>314-977-2919</td>
</tr>
<tr>
<td>Parking and Card Services</td>
<td>DuBourg Hall, Room 33</td>
<td>314-977-2957</td>
</tr>
<tr>
<td>Recreation Center</td>
<td>Simon Recreation Center</td>
<td>314-977-3181</td>
</tr>
<tr>
<td>Registrar’s Office</td>
<td>DuBourg Hall, Room 22</td>
<td>314-977-2269</td>
</tr>
<tr>
<td>Snow Line (Weather Info)</td>
<td></td>
<td>314-977-SNOW</td>
</tr>
<tr>
<td>Student Financial Services</td>
<td>DuBourg Hall, Room 121</td>
<td>314-977-2350, 1-800-758-3678</td>
</tr>
<tr>
<td>Student Health Center</td>
<td>Marchetti Towers (East)</td>
<td>314-977-2323</td>
</tr>
<tr>
<td>Student Success Center</td>
<td>Busch Student Center, 3rd Floor</td>
<td>314-977-3484</td>
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<tr>
<td>Academic Coaching</td>
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<tr>
<td>Disability Services</td>
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<tr>
<td>Tutoring</td>
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<tr>
<td>Writing Services</td>
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<tr>
<td>Other Academic Support</td>
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<td></td>
</tr>
<tr>
<td>University Counseling Center</td>
<td>Wuller Hall, 2nd Floor</td>
<td>314-977-TALK (8255)</td>
</tr>
</tbody>
</table>