Staff Advisory Committee  
Meeting Minutes  
February 18, 2016

Call to Order: The meeting of the Staff Advisory Committee (SAC) was called to order at 12:15 pm by Chair Yvonne McCool. Yvonne welcomed members, visitors and guests to the meeting with a reflection.

Minutes: Minutes from the January 21, 2016 meeting were approved.

Announcements:
- A call for nominations for the 2016-2017 SAC Executive Board will be sent out to members prior to the March meeting
- Food Truck Rally will be held on the Medical Campus on April 29
- The Haven Education Module must be completed by all employees by February 29
- A SAC Bicentennial committee, led by Adrienne McCarthy, will be meeting in March to discuss plans for the University bicentennial

Members Present: Natasha Baker, Michael Bamber, Kathy Barbeau, Susan Brown, Matt Campbell, Sandra Cornell, Robert Devine, Peggy Door, Kari Elbe, JoAnn Filla-Taylor, Peter Garvin, Catherine Happa, Delia King, Elisabeth King, Yvonne McCool, Rachel Millinger, Jana Newell, Matt Olwig, Mary Lou Pereira, Nicole Purcell, LaVerne Robinson, Colleen Schneider, Natalie Seven, Sue Stevens, Rita Stites, Ellen Weis, Cyn Wise, Kathy Wolf,

FUZE Attendees-Members: Annette Adams, Emily Anstoette, Sharon Biddle-Farrell, Amelia Blanton, Alexis Bruce, Mary Cook, Joan Dalton, Kellisa Fiala, Karen Fox, Beth Glauber, Pat Hoffarth, Pamela Jackson, Kavitha Krishnaraao, Katie Linnenbreck, Summer Mattina, Adrienne McCarthy, Cynthia McKenna, Patricia McQueen, Kirsten Miller, Leah Owczarczak, Allison Roba, Amy Russell, Alice Smith, Frances Smith, Bryan Thatcher, Susan Torretta, Missi White-Luster, Meme Wolff, Cathy Zimmer

FUZE Attendees-Visitors: Kathryn Beres, Shelli Brown, Jennifer Bussen, Cory Cullen, Tim Dooley, Patricia Gallati, Susan Ganey, Christin Holden, Debra King, Patti Mazzuca, Patrick McCarthy, Madeline O’Connell, Mariann Wallenberg, Melissa Westwood

Visitors: Ellen Borowiak, Christina Butler, Kathy Merlo, Denise Parker, Amanda Sahaida, Kathy Schaab, Barb Schmaltz

Monthly Spotlight:

Mickey Luna, VP, Human Resources – Mr. Luna presented the new MAGIS OPERATIONAL EXCELLENCE PROGRAM. This project aligns with the 5th initiative of the strategic plan. The consultant firm, Bain, has been hired to review all of our processes, academic and administrative, to recommend ways to increase revenue and reduce costs. Consultants have begun the information gathering phase of the program, and will solicit feedback from hundreds of people on campus. An 18 member steering committee, led by Project Managers Mickey Luna and Eric Armbrcht, PhD, will vet the ideas of Bain. Committee Chairs Dr. Nancy Brickhouse and David Heimburger will present the committee’s recommendations to Dr. Pestello. The work is just beginning, and information will be shared via focus groups, town halls, and the website. Mr. Luna and Molly Kerr (Bain) responded to questions from the membership. This is a SLU process, and all decisions in response to Bain’s recommendations will be made by SLU.
Patty Haberberger, Assistant VP-HR; Patrick Maloney, Learning and Development Manager – Ms. Haberberger and Mr. Maloney presented the CURA (Latin for Care) program. CURA is a grassroots effort created in response to input from SLU’s faculty and staff. It is here to empower and support all members of the SLU community as we build and sustain a positive workplace culture that helps us to be the University our mission calls us to be. Their role in the program has been to meet with stakeholders across campus to lead the development of this program. The video of Dr. Pestello’s message was shown, and the standards for the program were announced. The new CURA website contains information on the program, employee recognition programs, educational resources and videos. Questions from the membership were answered, and there will be regular Newslink announcements with updates. Please view www.slu.edu/cura for additional information.

Kathy Merlo, COO, SLUCare – Ms. Merlo discussed the new partnership between SLU and SSM, and the benefits of bringing together two strong entities. What did we get?

- Additional funds for SLUCare which are going to be used to support lots of programs. These funds give us the opportunity to get and retain the best people.
- A new hospital and ambulatory care center by September 1, 2020. We have been meeting and sending RFPs to architects. Phase I of the 4 phase process is complete. Have begun Phase II, meeting with a different group of architects. The new hospital will have an observation unit, be patient friendly, and easy to navigate.
- No idea about the hospital or DOB, although I think we will still use it.
- SLUCare Physician Group remains very busy. We are embarking on a project for new appointment slots, hiring more people in the call center and have a lot more people using MyChart. Patient satisfaction scores are steadily rising.

Ms. Merlo responded to questions from members and advised additional information will be distributed via Newslink.

ANNOUNCEMENTS

- The Shoe Drive is in progress; we do not have any more white bags. Please use the large trash bags. We will schedule some days to count shoes and get them shipped.
- Sending care packages to soldiers will continue. We shipped 103 boxes at Christmas, but plan to send smaller amounts through the entire year. Stay tuned for additional info.
- The next SAC meeting will be held at 12 pm Thursday, March 17, at the Center for Global Citizenship-Lecture Hall #124.

The meeting adjourned at 1:30 pm.

Respectfully submitted,

Rita Stites
Staff Advisory Committee  
Meeting Minutes  
August 20, 2015

Call to Order: The meeting of the Staff Advisory Committee (SAC) was called to order at 12:15 pm by Chair Yvonne McCool. Yvonne welcomed members, visitors and guests with a reflection. She invited all to celebrate the 20th anniversary of SAC by enjoying the cookies provided.

Minutes: The minutes of the April 16, 2015 and June 18, 2015 meetings were approved.

Announcements: Yvonne thanked all the past and present SAC members who are serving on SAC and University committees. She urged members to check their email for upcoming requests to serve on additional committees that are being formed.

Members Present: Charlotte Avett, Michael Bamber, Kathy Barbeau, Larry Bommarito, Jennifer Bouchard, Matt Campbell, Sandra Cornell, Kari Elbe, JoAnn Filla-Taylor, Tonya Gallina, Peter Garvin, Melissa Hance, Pat Hoffarth, Delia King, Elisabeth King, Christine Luebbert, Yvonne McCool, Patricia McQueen, Rachel Milligan, Mary Lou Pereira, Theresa Perry, Sally Schade, Natalie Severne, Ellen Weis, Gina Williams, Cyn Wise, Jeanne Young, Cathy Zimmer.

FUZE Attendees: Daria Dietz, Carolee Patek, Zack Thatcher, Susan Brown, Joan Dalton, Julia Dell, Alexis Bruce-Staudt, Mary Wolff, Katie Linnenbrink, Colleen Schneider, Summer Mattina, Adrienne McCarthy, Emily Anstotetter, Elaine Marschik, Jennifer Baine, Sharon Biddle-Fry, Patricia Galati, Leah Owczarczak, Bryan Thatcher, Lori Corzine, Patricia Osmack, Debra Wilson, Mary Krieg, Danielle Gassner, Nancy Culbert

Visitors: Mary Ann Barrale, Carol Stengel, Evelyn Shields, Matt Olwig, Lynn Kostadine, Rita Strube, Melissa Horton, Sue Held, Dan Stuckel, David Lindeman, Mark Evans

Monthly Spotlight:

Nebu Kolenchery and Alice Barrett – Community Engagement Inventory – Both are recent graduates, and presented this project which started in June. The SLU Community Engagement inventory aims to provide a centralized repository for faculty, staff and student projects in the St. Louis region. This project is a direct response to SLU’s 2014-2015 Strategic Planning process, which identified a need to develop a clearinghouse for programs and initiatives “to track both opportunities identified by the community and SLU, and joint programmatic activities underway in the community.” There is a map on the website which shows locations of projects. The website is currently in “draft” format and can be viewed at www.slu.edu/cei.

Evelyn Shields – Student Development – She manages the Aramark contract and presented a proposed policy regarding the catering contract SLU has with Aramark. For catering services up to $4,999,
departments may use any vendor in the Banner system; for requests >$5,000, the University prefers departments utilize Aramark. Aramark is the ONLY vendor for liquor. The draft policy will be available on the SAC website.

Nick Lintner - Shoeman Water Projects – Mr. Lintner explained the mission of Shoeman Water Projects is to provide clean water. They have a project to drill a well in the Dominican Republic next week. He expressed their thanks for our support of the shoe drive, and announced SLU is the winner of the Battle for the Boot for the 4th YEAR!!! The SLU 3rd place trophy went to Desloge Towers; 2nd Place to Wool Center and 1st place to School of Nursing. We collected 6,341 lbs. of shoes!!!

The 2015-2016 shoe drive will begin in November when we pass out the collection bins to begin collecting shoes December, 2015. It will end May 31, 2016. Watch Newslink for upcoming dates.

Announcements:

- The Joyce Huelsmann award will be presented at the September meeting.
- The next SAC meeting will be held on Thursday, September 17, 2015 at noon at Il Monastero.

Respectfully submitted,

Rita Stites
Staff Advisory Committee
Meeting Minutes
September 17, 2015

Call to Order: The meeting of the Staff Advisory Committee (SAC) was called to order at 12:00 pm by Chair Yvonne McCool. Yvonne welcomed members, visitors and guests with a reflection.

Minutes: The minutes of the August 20, 2015 meeting were approved.

Announcements: Past Chair Elisabeth King presented the 2015 Joyce Huelsmann Award. This award was established in 2011 to honor former founding SAC member, Joyce Huelsmann, by recognizing a member of the Staff Advisory Committee who has best exhibited the qualities necessary for the type of leadership, service and positive spirit that were a hallmark of Joyce. The 2015 recipient is Sue Stevens.

Members Present: Charlotte Avett, Michael Bamber, Diane Barbeau, Kathy Barbeau, Susan Brown, Peggy Door, Karen Fox, Tonya Gallina, Pete Garvin, Pat Hoffarth, Elisabeth King, Kevin Leslie, Chris Luebbert, Stacy Mack, Adrienne McCarthy, Yvonne McCool, Cynthia McKenna, Patricia McQueen, Rachel Millinger, Jana Newell, Leah Owczarczak, Mary Lou Pereira, LaVerne Robinson, Colleen Schneider, Eltra Sharp, Sue Stevens, Rita Stites, Patty Valentine, Ellen Weis, Cyn Wise, Kathy Wolf and Meme Wolff.


Visitors - Fuze: Carol Cole, Kyle Collins, Bryan Fletcher, Patricia Galati and Nancy Young.

Monthly Spotlight:

David Hakanson – VP and CIO – Mr. Hakanson provided an ITS update on product reviews and enhancements. The employee email system will be reviewed beginning this month, with a decision in December. Health Information compliance and Google agreement restrictions will be reviewed. A team has been established to review the Banner system. The review will tentatively begin in late spring, 2016, with a decision expected late in FY17. Service enhancements of personal device support and helpdesk service and are currently planned for late fall 2015. Enhancements of classroom support will roll out through the academic year. Login security is being reviewed, and will be updated to technology similar to a bank log-in. It reduces risks related to phishing. This is currently planned for Spring 2016.

Fr. Christopher Collins, Assistant to the President, for Mission and Identity and Judi Buncher, Executive Assistant, for Mission and Identity – Fr. Collins opened by inviting attendees to pause and enjoy a moment of silence to reflect on where they have seen God in their day, or week. Then Fr. Collins and Judi Buncher shared the goals of their department.
Mission and Identity sponsors programs intended to increase the knowledge and incorporation of the Jesuit Catholic Mission in faculty, staff and alumni. Mission programs, reflections, retreats and conferences are held year round. Christian Life Communities (CLCs) have begun for staff and faculty. These small communities focus on growth in prayer using the techniques of St. Ignatius.

Fr. Collins and Ms. Buncher are open to suggestions for more programs or other ways they can better serve the SLU community. The Mission and Identity events are open to all and are posted on Newslink. Additional information is available on their web page, http://www.slu.edu/mission‐identity

Lee Ann Holland, United Way and Carolee Patek, Human Resources – Ms. Patek introduced Ms. Holland who showed this year’s United Way video prior to launching the 2015 campaign. SLU’s goal this year is $115,000. Employees will be receiving email notification about the campaign, which runs from October 1-30, 2015. Members were asked to consider ways for their department to participate.

**Announcements:**

- Cyn Wise serves on the Honorary Degree Nominations Committee (formerly Recognition for Commence Committee), which submits/reviews nominations for honorary degrees at commencement. The committee has requested that the President’s Office ask the Board of Trustees to make recommendations for speakers or honorary degree recipients. Names of possible speakers for the mid-year and spring commencement as well as spring honorary degree award were forwarded to the President’s office.
- Medical Ad Hoc Committee – The committee is trying to keep premiums as low as possible. Their recommendation will be presented to the PCC October 7, 2015. In order to get your $50/month savings employees must complete the Vitality Check sometime between October 1, 2015 and November 20, 2015. Flu shots will be available at the Employee Health Fair October 7 (Busch Center) and October 8 (Allied Health Multi-Purpose Rm). More information will be forthcoming via email. Watch for your postcard in campus mail.
- The next SAC meeting is Thursday, October 15, 2015, 12:15-1:30 p.m., on the Medical Campus in Lecture Hall 1 of Schwitalla Hall. Saint Louis University President, Dr. Fred Pestello is speaking.

Respectfully submitted,

Rita Stites
Call to Order: The meeting of the Staff Advisory Committee (SAC) was called to order at 12:20 pm by Chair Yvonne McCool. Yvonne welcomed members, visitors and guests with a reflection.

Minutes: The minutes of the September 17, 2015 meeting were approved.

Members Present: Charlotte Avett, Jennifer Baine, Amelia Blanton, Larry Bommarito, Susan Brown, Matt Campbell, Sandra Cornell, Lin Cowick, Lauren Davis, Dawn DeLaria, Daria Dietz, Peggy Door, Kari Elbe, Jennifer Elwyn, JoAnn Filla-Taylor, Carol Finney, Karen Fox, Jennifer Franey, Tonya Gallina, Pete Garvin, Melissa Hance, Pat Hoffarth, Carolyn Iezzi, Delia King, Elisabeth King, Christine Luebbert, Adrienne McCarthy, Cynthia McKenna, Patricia McQueen, Rachel Millinger, Jana Newell, Mary Lou Pereira, Nicole Purcell, Allison Roba, LaVerne Robinson, Sally Schade, Colleen Schneider, Sue Stevens, Rita Stites, Joe Stumpf, Kine Walker, Ellen Weis, Gina Williams, Kathy Wolf, Meme Wolff, Jeanne Young

FUZE Attendees-Members: Michael Bamber, Kathy Barbeau, Sally Bowles, Alexis Bruce-Staudt, Lori Corzine, Carol Cote, Joan Dalton, Sandra Gambill, Beth Glauber, Kevin Leslie, Katie Linnenbrink, Patricia Osmack, Leah Owczarczak, Ann Smith, Mary Streif, Bryan Thatcher, Susan Torretta

Visitors: Christina Butler, Michele Carley, Robert Devine, Kavitha Krishnarao, Jessica Passow, Jennifer Zeola

FUZE Attendees-Visitors: Kathy Beres, Kellisa Fiala, Patricia Galati, Amy Hargis, Jan Herweg, Missi White-Luster, Nancy Young

Monthly Spotlight:

Dr. Fred Pestello, University President

Dr. Pestello began his second year at SLU in July 2015, and cited events from his first year in office. He said he is still impressed with how much the people at SLU embrace the Jesuit mission of our institution. He was proud to hear our DPS officers came together to provide shelter and food for a local homeless family; he was proud to hear the commitment of the clinical chairs who told him “we treat the sickest people in the region with the least ability to pay, and we are proud of it.”; and he was proud to announce the incoming class of full time students is tied for the second largest class in SLU history. Test scores are in the top 10% of the nation.

Dr. Pestello then discussed the upcoming projects and challenges facing the University. Construction will soon begin on the second new residence hall. The purchase of the hospital was completed, allowing us to grow our practice. Plans will soon be developed for a new hospital and ambulatory care center.
Enrollment in the graduate and professional areas has taken a hit. Law school enrollment is down 40%. Our agreement with Into University-London is designed to bring more international students to our campus.

Dr. Pestello then responded to questions from SAC members, and will provide follow-up to some questions at the upcoming PCC meeting.

**Blue Santa** – SAC members were asked to kindly donate toys which will be delivered in the neighborhood and surrounding areas. Please bring toys to the November SAC meeting.

**Elisabeth King, Benefits** – Benefits Open Enrollment information will soon be distributed via inter-office mail. Open enrollment runs from November 1-20, and Benefits staff will hold open sessions on both campuses for employees.

**Announcements:**

- The Chair invited members to stay for DanceNDONate
- The next SAC meeting is Thursday, November 19, 2015, 12:00-1:15 p.m., in Room 251 of Busch Student Center.

Respectfully submitted,

Rita Stites
Call to Order: The meeting of the Staff Advisory Committee (SAC) was called to order at 12:00 pm by Chair Yvonne McCool. Yvonne welcomed members, visitors and guests with a reflection.

Announcements

- Blue Santa arrived to collect the toys donated by the SAC membership. This was the best year so far for donations. Thank you.
- Yvonne announced that all our committee positions are now filled. She thanked the membership for their willingness to volunteer and welcomed members to volunteer on any of our sub-committees.
- Membership is almost at 140.
- Tomorrow (November 20) is the last day for open enrollment.
- Battle for the Boot begins December 1. Six schools will participate: SLU, Washington University, UMSL, Fontbonne, Maryville and Principia (Illinois). The challenge for this year is 15,000 pounds of shoes for all schools combined. The goal for SLU is 7,500 pounds.
- SAC is collecting items for Christmas packages to be sent to deployed troops. Along with toiletry items, we are asking for Christmas cards and donations to cover the postage. Boxes will be packed on December 5 at the H.E.R.O.E.S.Care warehouse.

Minutes: The minutes of the October, 2015 meeting were approved.

Members Present: Charlotte Avett, Michael Bamber, Kathy Barbeau, Sharon Biddle-Ferrell, Renee Bolling, Susan Brown, Alexis Bruce-Staudt, Judi Buncher, Lauren Davis, Dawn DeLaria, Daria Dietz, JoAnn Filla-Taylor, Karen Fox, Jennifer Franey, Peter Garvin, Beth Glauber, Jan Herweg, Delia King, Elisabeth King, Kavitha Krishnarao, Kevin Leslie, Stacy Mack, Yvonne McCool, Patricia McQueen, Rachel Millinger, Lora Mueller, Jana Newell, Mary Lou Pereira, LaVerne Robinson, Colleen Schneider, Sue Stevens, Rita Stites, Zack Thatcher, Patty Valentine, Regina Walton, Cyn Wise, Meme Wolff, and Cathy Zimmer.


FUZE Attendees-Visitors: Maggie Callon, Mary Cook, Diane Goebel, Dawn Hui, Deborah Pratt, Lisa Roach and Nancy Young.
Monthly Spotlight:

Dr. Nancy Brickhouse, Provost

Dr. Brickhouse thanked SAC for inviting her to the meeting, and explained that her responsibility as Provost is to oversee the academic work of the institution. She discussed opportunities and challenges in the coming year, and her appreciation for everyone’s commitment to our mission. She really likes Q&A, and answered questions from the members in attendance and via FUZE.

Dr. Jonathan Smith, Special Assistant to the President for Diversity and Community Engagement

Dr. Smith thanked SAC for the invitation to speak, and explained his role as the new Special Assistant to the President. The Office for Diversity and Community Engagement began July 1, 2015 and Dr. Smith eagerly shared the information on multiple projects already underway. The community engagement inventory is a list of 317 projects currently being conducted throughout the University community. The primary item on his desk is the implementation of the Clock Tower Accords. Four new working groups have been established to engage all University stakeholders. He is visiting all groups on campus to share the mission and goals of his office. He answered questions from the members and invited future questions be sent to him via email.

Jim Moran, Assistant VP Public Safety/Emergency Preparedness

Mr. Moran thanked SAC for inviting him to speak, and began by polling the members to learn how many had actually attended any of the training offered by his department. His department is available to provide training to departments, and he encouraged employees to participate. He discussed the recent crimes near campus, and reminded us it is a shared responsibility to report crime or suspicious activity. For employees who work late, please call DPSSS for an escort to your vehicle. DPSSS’s incident log is on their website. His department has 80 trained officers patrolling campus. He answered questions from the members and again encouraged us to participate in training.

- The next SAC meeting is our Christmas Potluck on Thursday, December 17, 2015, in the Multi-Purpose Room of the Allied Health Building. Lunch will begin at 11:30 am, and the business meeting will begin at 12 pm. A google sign-up sheet will be sent out to the membership to sign up for the potluck.

Respectfully submitted,

Rita Stites
Call to Order: The meeting of the Staff Advisory Committee (SAC) was called to order at 12:00 pm by Chair Yvonne McCool. Yvonne welcomed members, visitors and guests to the SAC Annual Christmas Potluck.

Members Present: Charlotte Avett, Jennifer Baine, Michael Bamber, Diane Barbeau, Kathy Barbeau, Sharon Biddle-Ferrell, Larry Bommarito, Susan Brown, Matt Campbell, Sandra Cornell, Lauren Davis, Robert Devine, Peggy Door, Kari Elbe, JoAnn Filla-Taylor, Carol Finney, Tonya Gallina, Peter Garvin, Mary Krieg, Kavitha Krishnarao, Kevin Leslie, Katie Linnenbrink, Yvonne McCool, Cynthia McKenna, Patricia McQueen, Rachel Millinger, Jana Newell, Leah Owczarczak, Mary Lou Pereira, LaVerne Robinson, Sally Schade, Colleen Schneider, Eltra Sharp, Sue Stevens, Rita Stites, Ellen Weis, Cyn Wise, Meme Wolff, and Jeanne Young.


Visitors: Maureen Bresnahan, Christine Butler, Kate Nichols, Elena Padilla, Fran Pestello, Lisa Roach, Amanda Sahaida

Monthly Spotlight:

Mickey Luna, VP Human Resources

Mr. Luna came to respond to questions members asked at previous meetings related to Human Resources. He discussed the challenges dealing with lower enrollment/revenue, and highlighted the positive things going on at the University. He responded to questions about the market analysis which was conducted for staff positions and the current position review process. A faculty survey is currently being done. One of the focuses for HR in this next year will be Benefits and Compensation.

Michael Lucido, Associate VP, Facilities

Mr. Lucido responded to various questions asked at previous SAC meetings. Facilities updates the signage at buildings on a regular basis. There are plans to renovate a portion of Salus for graduate housing. There are no other plans for residence halls on the Medical Campus. Pedestrian safety crossing Grand was also discussed. There is no plan to build a bridge. The city has updated the signal at the crosswalk to change within 15 seconds of hitting the button. Additional handicapped parking at the Medical Campus, near the Education Union was requested.
Jay Goff, VP Enrollment and Retention Management

Mr. Goff will present an update of the activities of ERM at the January 21, 2016, SAC meeting, and came to today’s meeting to give us a preview of the presentation. He distributed copies of their annual report, which will be covered in January.

Minutes: The minutes of the November, 2015 meeting were approved.

Announcements:

- SAC members collected over 3,500 items and $1,700 to ship Christmas packages to 101 military men and women stationed overseas.
- The Operations Review Committee is reviewing 235 comments, and prioritizing action plans to address. Policies for faculty and staff are now being reviewed.
- Chair Yvonne McCool has received requests for SAC representation on additional University committees, and will be reaching out to members in January to fill those positions.
- SAC membership is now at 140 members!

The next SAC meeting will be held on Thursday, January 21, 2016 at 12 noon in the St. Louis Room (3rd floor) of Busch Student Center. SAC members with “general” parking have been granted approval to park in the Laclede Garage during SAC meetings.

Respectfully submitted,

Rita Stites
Call to Order: The meeting of the Staff Advisory Committee (SAC) was called to order at 12:00 pm by Chair Yvonne McCool. Yvonne welcomed members, visitors and guests to the meeting with a reflection.

Minutes: Minutes from the December 17 meeting were accepted, with a correction made to include the question was asked about external and internal signage.

Members Present: Michael Bamber, Sharon Biddle-Ferrell, Judi Buncher, Lauren Davis, Dawn DeLaria, Daria Dietz, JoAnn Filla-Taylor, Peter Garvin, Delia King, Elisabeth King, Yvonne McCool, Cynthia McKenna, Patricia McQueen, Kirsten Miller, Jana Newell, Mary Lou Pereira, Allison Roba, LaVerne Robinson, Colleen Schneider, Evelyn Shields, Sue Stevens, Zack Thatcher, Patty Valentine, Regina Walton, Ellen Weis, Cyn Wise, Meme Wolff

FUZE Attendees-Members: Emily Anstoetter, Kathy Barbeau, Amelia Blanton, Larry Bommarito, Susan Brown, Alexis Bruce-Staudt, Maggie Callon, Matt Campbell, Michele Carley, Mary Cook, Sandra Cornell, Cory Cullen, Antoinette Dean, Tim Dooley, Kellisa Fiala, Karen Fox, Beth Glauber, James Greathouse, Jan Herweg, Pamela Jackson, Kevin Leslie, Katie Linnenbrink, Adrienne McCarthy, Rachel Millinger, Pat Osmack, Leah Owczarczak, Denise Parker, Laura Robinson, Natalie Sevener, Frances Smith, Tim Toennies, Susan Torretta, Denise Townsend, Karen Trueblood, Jeanne Young

Visitors: Yvonne Fisher, Lori Myers, Denise Pearson, Pam Samuels, Deborah Williams

Monthly Spotlight:

Jeff Fowler, VP Marketing and Communications - Mr. Fowler presented the new University logo, which was recently unveiled, and discussed plans for the update to our website. The website is our #1 recruiting tool. This will increase engagement and recruitment, and will ensure consistency in the design and color. The design costs were paid from the Marketing and Communications Department budget. The current website was last updated in 2010 by in-house IT personnel. We have solicited input from faculty, staff and students through surveys and committees, and have engaged a firm who specializes in higher education websites to redesign our site. Mr. Fowler responded to questions from members and visitors, and referred to the MarCom website for guidelines and policies for using the SLU logo and updating content on the new website.

David Heimburger, VP Business and Finance - Mr. Heimburger discussed what is being reviewed for the FY 16 budget. We currently have a deficit, due largely to the decreased enrollment. We anticipated a 1% decline, and the actual is 2.5%. This is primarily driven by the graduate programs. In order to address the deficit for FY16, a position control process in place. VP’s submit positions to be filled to the committee on a weekly basis. A 2% decline is projected for FY17, and the committee is developing a multi-year plan to address this. Mr. Heimburger responded to questions from the membership.
Chair Yvonne McCool presented Jay Goff with a military coin from Chief Ziegler, in appreciation for his donation of SLU items which were sent to military personnel in Christmas packages.

Jay Goff, VP Enrollment and Retention Management – Mr. Goff followed up his presentation from the December meeting with an overview of the strategic plan for his department. He discussed the trends at other universities, and shared the steps he is taking to increase enrollment and retention here at SLU. His department brings local grade and high school student on campus for visits, we have 58 different summer programs, 40% of our grads have no student debt at graduation, and we have the 5th largest freshman class in University history. SLU just signed an agreement with Saint Louis Community College for the 2 + SLU program. Students would take 10 classes at SLCC, and transfer to SLU. He responded to questions from the membership.

The next SAC meeting will be held at 12:15 pm Thursday, February 18, in Schвитalla Hall, Lecture Hall 1, on the Medical Center Campus.

The meeting adjourned at 1:10 pm.

Respectfully submitted,

Rita Stites
Call to Order: The meeting of the Staff Advisory Committee (SAC) was held at the Center for Global Citizenship, Rm 124 A, and called to order at 12:00 pm by Chair Yvonne McCool. Yvonne welcomed members, visitors and guests to the meeting with a reflection.

Minutes: Minutes from the February 18, 2016 meeting were approved.

Announcements:

- Nominations for the 2016-2017 SAC Executive Board will close at the end of the day on March 18. Nominees must be a SAC member, and have attended at least 75% of the meetings in the past year.
- Food Truck Rally will be held on the Medical Campus on April 29
- SAC End of Year BBQ will be held May 19 – SLURuba (Simon Rec in event of rain)
- SAC Archivist position is vacant
- SAC Representative for Development committee is vacant.

Members Present: Annette Adams, Natasha Baker, Mike Bamber, Diane Barbeau, Sharon Biddle-Farrell, Larry Bommarito, Christina Butler, Matt Campbell, Sandra Cornell, Lori Corzine, Kelli Dalton, Lauren Davis, Dawn DeLaria, Robert Devine, Daria Dietz, Peggy Door, Kari Elbe, Peter Garvin, Beth Glauber, Jan Herweg, Pat Hoffarth, Delia King, Elisabeth King, Yvonne McCool, Robert L. McNair, Jr., Kirsten Miller, Rachel Millinger, Karla Mosby, Lora Mueller, Jana Newell, Denise Pearson, Mary Lou Pereira, Nicole Purcell, LaVerne Robinson, Amy Russell, Sally Schade, Colleen Schneider, Eltra Sharp, Sue Stevens, Rita Stites, Joe Stumpf, Zack Thatcher, Regina Walton, Ellen Weis, Meme Wolff, Jennifer Zeola

FUZE Attendees-Members: Charlotte Avett, Amelia Blanton, Susan Brown, Carol Cote, Joan Dalton, Tonya Gallina, Sandra Gambill, Tammy Grant, Pamela Jackson, Jeanne Lawo, Cynthia McKenna, Allison Roba, Frances Ann Smith, Elizabeth Torno, Jeanne Young.


Wallenberg, Kim Walsh, Teresa Walsh, Leslie Wells, Kathleen Wolf, Candy Wyman, Beth-Anne Yakubu, Nancy Zerillo.

**CALL TO ACTION:** Yvonne announced she would be planning a day to sort shoes in the near future, and asked for people to volunteer as shoe sorters. More information will be forthcoming.

**Monthly Spotlight:**

Dr. Fred Pestello, President - Dr. Pestello discussed a number of new programs and projects. He discussed the strategic plan, specifically the capital campaign, and the importance of being in the public phase of the campaign by the bi-centennial celebration in 2018.

A University bicentennial committee has been formed, and will be led Dr. Ellen Harshman.

The Strategic Plan has also resulted in the establishment of several key initiatives. The MAGIS Operational Excellence Program recently started, and Bain Company consultants will meet with faculty to identify ways to increase our revenue while decreasing expenses. Open fora have been held to share the goals and objectives of the program.

Growing SLU is another program which recently began. This initiative seeks recommendations from staff and faculty of ideas or programs which could increase our revenue. An unrestricted gift has been set aside to provide funding for the ideas selected by the committee.

The CURA program was developed to improving the culture and climate at the University, and is a result of the climate survey done two years ago. Another climate survey will be sent out to faculty and staff in the spring.

Dr. Pestello announced that, as a result of a SAC request to Facilities for a crosswalk in front of the Wool Center, a crosswalk has been designed. It is currently in the permit process with the City, and will be on Olive, between Hotel Ignacio and the Olive Garage.

Dr. Pestello answered a variety of questions from the membership, and thanked everyone who came to today’s meeting.

The next SAC meeting will be held Thursday, April 21, in Schwitalla Lecture Hall 1. Our keynote speaker will be Dr. Fran Pestello.

Respectfully submitted,

Rita Stites
Staff Advisory Committee
Meeting Minutes
April 21, 2016

Call to Order: The meeting of the Staff Advisory Committee was held in Lecture Hall I, Schwitalla Hall, on the South Campus. It was called to order at 12:15 pm by Chair Yvonne McCool. Yvonne welcomed members, visitors and guests to the meeting with a reflection.

Minutes: Minutes from the March 17, 2016 meeting were approved.

Members Present: Charlotte Avett, Michael Bamber, Diane Barbeau, Christina Butler, Matt Campbell, Sandra Cornell, Lauren Davis, Robert Devine, JoAnn Filla-Taylor, Tonya Gallina, Pete Garvin, Melissa Hance, Elisabeth King, Stacy Mack, Adrienne McCarthy, Yvonne McCool, Cynthia McKenna, Rachel Millinger, Jana Newell, Jennifer Oberg, Matt Olwig, Mary Lou Pereira, LaVerne Robinson, Amanda Sahaida, Sally Schade, Colleen Schneider, Eltra Sharp, Sue Stevens, Rita Stites, Regina Walton, Ellen Weis, Gina Williams, Cyn Wise and Jeanne Young.

FUZE Attendees-Members: Annette Adams, Emily Anstoetter, Jennifer Baine, Sharon Biddle-Ferrell, Amelia Blanton, Melissa Bonney, Susan Brown, Alexis Bruce-Staudt, Judi Buncher, D.C. Cooper, Lori Corzine, Daria Dietz, Kellisa Fiala, Beth Glauber, Jan Herweg, Pat Hoffarth, Carolyn Iezzi, Pamela Jackson, Delia King, Katie Linnenbrink, Christine Luebbert, Robert McNair, Kirsten Miller, Pat Osmack, Allison Roba, Alice Smith, Bryan Thatcher, Susan Toretta and Meme Wolf.

Visitors: Judy Colyott, Catherine Happa, Teri Monken and Matt Turek

FUZE Attendees-Visitors: Loretta Edwards, Elaine Marschik, Barb Sapienza, Stephen Schmidt, Mathew Turek, Mariann Wallenberg and Brenda Wilson

Announcements:
- Food Truck Rally will be held on the South Campus on April 29
- Cynthia McKenna is the SAC representative on the Bi-Centennial Committee. Two meetings have already been held to discuss ideas.
- SAC End of Year BBQ will be held May 19 – SLURuba (Simon Rec in event of rain)
- Introduction of 2016-2017 SAC Executive Board
  Chair – Sue Stevens
  Chair Elect – Mike Bamber
  Recording Secretary – Amelia Blanton
  Corresponding Secretary – Kellisa Fiala
  Membership Coordinator – Peter Garvin
- Recipient of the 2016 Joyce Huelsmann Award is Rita Stites
**Call to Action:** Yvonne encouraged all staff to complete the Climate Survey which is being sent out today. This is our opportunity to be heard.

Shoe Drive sorting days will be scheduled for May.

**Monthly Spotlight:**

**Dr. Fran Pestello** - Dr. Pestello thanked everyone for the invitation to speak, and for welcoming their family to SLU. She and Dr. Pestello met in grad school, and she shared their experiences teaching at several schools. Both are Sociology majors, and their career paths have moved them several times. She was surprised when he told her about the President's position at SLU. She is currently teaching an Introduction to Sociology course, and meeting with various groups on campus. When asked about the most challenging/rewarding experiences she has had so far, she stated the move was very unsettling and she is still learning her role. She has enjoyed meeting with many groups to help out and further her knowledge of SLU. At the end of a challenging first year here, she experienced, first hand, the wonderful care and treatment SLU Hospital provides its patients.

**Kitty Berra – Information Security Analyst** - Ms. Berra discussed the new and revamped ITS programs, and the ITS Policies and Standards. There are 11 new policies on the ITS Website. Work is being done to reduce risks. The new program, Inspired Learning, will be delivered quarterly via myslu. ITS is aiming for a July start. There is no date set yet for the rollout of Office 365.

**Stacy Mack and Teri Monken – Parking and Card Services** - Beginning June 1, Parking and Card Services will be using a new software system, LPR (License Plate Recognition). This will replace the paper hang tags and permits currently being used. Employees will be able to enroll online for their parking selection. The program is sustainable, provides increased safety, improved enforcement efficiency and reduces costs by $50,000. Parking costs will not increase. This program starts June 1, and the summer will be used as a training time. Stacy and Teri answered questions from the membership and invited further questions via phone or email.

The next meeting will be the annual barbeque at SLURuba on May 19. Meeting adjourned at 1:15 pm.

Respectfully submitted,

Rita Stites